



DRIPPING SPRINGS
Texas

CITY COUNCIL REGULAR MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, September 20, 2022 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
City Secretary Andrea Cunningham
IT Director Jason Weinstock
People & Communications Director Lisa Sullivan
Community Events Coordinator Caylie Houchin
Public Works Director Aaron Reed
Planning Director Howard Koontz
Senior Planner Tory Carpenter

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

PRESENTATIONS

- 1. Presentation inviting Councilmembers to the PCS event, Deep in the Heart at Dreamland on October 7th, at 7 pm. Sponsor: Council Member King**

BUDGET

- 2. Public hearing and consideration of approval of an Ordinance amending the Fiscal Year 2022 Municipal Budget.**
 - Staff Report
 - Public Hearing
 - Budget Amendment Ordinance
- 3. Public hearing and consideration of approval regarding an Ordinance of the City of Dripping Springs, Texas, adopting the 2022-2023 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.**
 - Staff Report
 - Public Hearing
 - Budget Ordinance
- 4. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2022-2023; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.**
- 5. Discuss and consider approval of an Ordinance setting the 2022 Ad Valorem Tax and Levy of One Thousand Seven Hundred Seventy-Eight Ten-Thousandths cents (\$0.1778) per one hundred (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits; providing for penalties and interest; and providing for the following: findings of fact, severability, savings clause, publication and effective date.**
 - Staff Report
 - Public Hearing
 - Tax Rate Ordinance

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- 6. Approval of the September 6, 2022, City Council regular meeting minutes.**
- 7. Approval of the September 13, 2022, City Council regular meeting minutes.**

- 8.** Approval of the following job descriptions: Aquatics and Athletics Manager; Building Official; City Inspector; Code Enforcement Inspector; Content Marketing Specialist; Deputy City Secretary; Deputy Public Works Director; Dripping Springs Ranch Park Program Coordinator; Public Works Director; and Utility Clerk. *Sponsor: Mayor Foulds, Jr.*
- 9.** Approval of Change Order No. 12 related to the Professional Services Agreement between the City of Dripping Springs and SAM regarding Surveying Mapping & Services for the South Regional Water Reclamation Facility Project. *Sponsor: Mayor Foulds, Jr.*
- 10.** Approval of a Resolution Releasing a Construction Bond for Caliterra Phase 4, Section 11. *Applicant: Kim Pickens*
- 11.** Approval of a Co-sponsorship Agreement between the City of Dripping Springs and Dripping Springs Helping Hands for Texas Market Guide. *Applicant: Crystal Emmons, Helping Hands*
- 12.** Approval of the August 2022 City Treasurer's Report.

BUSINESS AGENDA

- 13.** Public hearing and consideration of an Ordinance regarding ZA2022-0005: an application for an amendment to the Shops at Highpointe Conditional Overlay for an approximately 10.0 acres of land out of tract A of the Sawyer Springs Subdivision located at the corner of US 290 and Sawyer Ranch Road. *Applicant: JD Dudley, QuikTrip Corporation.*
 - a. Applicant Presentation
 - b. Staff Report
 - c. Planning & Zoning Commission Report
 - d. Public Hearing
 - e. Conditional Overlay Ordinance
- 14.** Discuss and consider approval of a Temporary Street Closure Permit application from the Dripping Springs Running Club to close Roger Hanks Parkway on November 13th 2022, for the Run by the Creek 5k & 10k. *Applicant: Steve Mallett, President, Dripping Springs Running Club*
- 15.** Discuss and consider the Appointment of Shane Pevehouse as City of Dripping Springs Building Official effective on September 30, 2022. *Sponsor: Mayor Foulds, Jr.*
- 16.** Discuss and consider approval of an Ordinance Amending Section 1.02.041: Regular Meetings: Removing Meeting Times for City Council. *Sponsor: Mayor Foulds, Jr.*
- 17.** Discuss and consider the Appointment of one (1) individual to the Transportation Committee for a term ending June 30, 2024.

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

18. Maintenance and Facilities Report
Craig Rice, Maintenance Director

19. Planning Department Report
Howard Koontz, Planning Director

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 20. Consultation with Attorney related to code enforcement options for planning violations and planning processes.** *Consultation with Attorney, 551.071*
- 21. Consultation with City Attorney related to legal issues regarding an Agreement for Legislative Services.** *Consultation with Attorney, 551.071*
- 22. Consultation with City Attorney related to the South Regional Water Reclamation Project and the litigation on the Wastewater Permits and related items.** *Consultation with City Attorney, 551.071*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

- October 4, 2022, at 6:00 p.m. (CC & BOA)
- October 18, 2022, at 6:00 p.m.
- November 8, 2022, at 6:00 p.m. (CC & BOA)
- November 22, 2022, at 6:00 p.m.

Board, Commission & Committee Meetings

- September 26, 2022, Transportation Committee at 3:30 p.m.
- September 27, 2022, Planning & Zoning Commission at 6:00 p.m.
- September 28, 2022, Economic Development Committee at 4:00 p.m.
- October 3, 2022, Parks & Recreation Commission at 6:00 p.m.
- October 5, 2022, DSRP Board at 11:00 a.m.
- October 6, 2022, Historic Preservation Commission at 4:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's

Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **September 16, 2022, at 3:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Caylie Houchin, Community Events Coordinator

Commission Meeting Date: 09/20/2022

Agenda Item Wording: **Presentation inviting Councilmembers to the PCS event, Deep in the Heart at Dreamland on October 7th, at 7 pm.**

Agenda Item Requestor: Caylie Houchin

Summary/Background:

The Dripping Springs Parks and Community Services Department is proud to announce a unique viewing opportunity of Texas' first wildlife movie *Deep in the Heart!* Thanks to a partnership between Dreamland, Texas Recreation and Parks Society, and Fin & Fur Films, you have the chance to see a visually stunning celebration of Texas' diverse landscapes and remarkable wildlife found nowhere else on October 7th, 7 PM, at Dreamland Dripping Springs. *Deep in the Heart* is a visually stunning celebration of what makes Texas unique — its diverse landscapes and remarkable wildlife behavior that cannot be found anywhere else in the world.

Told through the eyes of wildlife species ranging from the mysterious blind catfish to the elusive mountain lion, the story follows our ever-changing relationship with the natural world and showcases our ability to destroy, conserve, and recover wildlife and the habitat we mutually depend on. Narrated by Matthew McConaughey and featuring state-of-the-art cinematography, this family-friendly film journeys from the highest peaks in West Texas, through our aquifers, rivers, and bays, and deep into the Gulf of Mexico.

Deep in the Heart aims to conserve our remaining wild places, to show the connectivity of water and wildlife, and to recognize Texas' conservation importance on a continental scale.

Attachments: Event Flyer

Next Steps/Schedule: Join the Parks & Community Services Team at Dreamland on October 7th, at 7 pm to view the film.



DREAMLAND
MOVIE NIGHT

2770 US-290, DRIPPING SPRINGS, TX 78620

FRIDAY OCTOBER 7, 7-9 PM

DEEP IN THE HEART

FREE ADMISSION! JOIN US FOR A SPECIAL SHOWING OF DEEP IN THE HEART. NARRATED BY MATTHEW MCCONAUGHEY, THIS FAMILY-FRIENDLY FILM JOURNEYS FROM THE HIGHEST PEAKS IN WEST TEXAS, THROUGH OUR AQUIFERS, RIVERS, AND BAYS, AND DEEP INTO THE GULF OF MEXICO.



GUESTS ARE ENCOURAGED TO BRING CAMP CHAIRS!



MORE INFO:
CITYOFDRIPPINGSPRINGS.COM/
COMMUNITY-EVENTS
512-708-0457



CITY OF DRIPPING SPRINGS

ORDINANCE NO. 2022-_____

BUDGET AMENDMENT

**AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS
AMENDING THE CURRENT 2021-2022 FISCAL YEAR BUDGET;
FINDING MUNICIPAL PURPOSES; AUTHORIZING
EXPENDITURES; PROVIDING FOR A SEVERABILITY CLAUSE;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to amend and otherwise modify the City’s budget for Fiscal Year 2021-2022; and

WHEREAS, the City has had a need to adjust line items in the funds identified in the 2021-2022 Fiscal Year Budget; and

WHEREAS, the City Council finds that the proposed Budget Amendment is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code section 102.010; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the city and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance amending the current budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council, that:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein. The City of Dripping Springs’ budget for Fiscal Year 2021-2022 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

2. BUDGET AMENDMENTS

The City of Dripping Springs' budget for Fiscal Year 2021-2022 shall read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Budget changes include:

Consolidated General Fund Amendments:

Revenues:

- Total revenues for the Consolidated General Fund have increased by **\$2,270,065.43** (from \$11,677,005.51 to \$13,947,070.94).

Expenditures:

- Total expenditures for the Consolidated General Fund have decreased by **\$340,755.21** (from \$9,879,387.30 to \$9,538,632.09).

As a result of these amendments a there will be a Balance Forward of **\$4,408,438.85**.

Dripping Springs Farmers Market:

Revenues:

- Total revenues for the Dripping Springs Farmers Market have increased by **\$4,965.33** (from \$109,923.34 to \$ 114,888.67).

Expenditures:

- Total expenditures for the Dripping Springs Farmers Market have increased by **\$6,583.40** (from \$58,924.71 to \$65,508.11).

As a result of these amendments a there will be a Balance Forward of **\$49,380.56**.

Parkland Dedication Fund:

Revenues:

- Total revenues for the Parkland Dedication Fund have increased by **\$107,210.49** (from \$113,774.72 to \$220,985.21).

Expenditures:

- Total expenditures for the Parkland Dedication Fund have decreased by **\$47,731.40** (from \$113,462.80 to \$65,731.40).

As a result of these amendments a there will be a Balance Forward of **\$155,253.81**.

Parkland Development Fund:**Revenues:**

- Total revenues for the Parkland Development Fund have decreased by **\$155,168.00** (from \$161,000.00 to \$5,832.00).

Expenditures:

- Total expenditures for the Parkland Development Fund have decreased by **\$115,899.40** (from \$121,731.40 to \$5,832.00).

As a result of these amendments a there will be a Balance Forward of **\$0.00**.

Ag Facility Fund:**Revenues:**

- Total revenues for the Ag Facility Fund have decreased by **\$36,190.00** (from \$37,065.00 to \$875.00).

Expenditures:

- Total expenditures for the Ag Facility Fund have decreased by **\$36,190.00** (from \$37,065.00 to \$875.00).

As a result of these amendments a there will be a Balance Forward of **\$0.00**.

Landscaping Fund:**Revenues:**

- Total revenues for the Landscaping Fund have increased by **\$371,340.00** (from \$108,260.55 to \$479,600.55).

Expenditures:

- Total expenditures for the Landscaping Fund have decreased by **\$1,000.00** (from \$12,258.00 to \$11,258.00).

As a result of these amendments a there will be a Balance Forward of **\$468,342.55**.

Sidewalk Fund:

Revenues:

- Total revenues for the Sidewalk Fund have increased by **\$86,480.00** (from \$16,056.00 to \$102,536.00).

Expenditures:

- Total expenditures for the Sidewalk Fund have decreased by **\$16,056.00** (from \$16,056.00 to \$0.00)

As a result of these amendments a there will be a Balance Forward of **\$102,536.00**.

Dripping Springs Ranch Park Operating Fund:

Revenues:

- Total revenues for the Dripping Springs Ranch Park Operating Fund have decreased by **\$21,748.61** (from \$1,084,818.71 to \$1,063,070.10).

Expenditures:

- Total expenditures for the Dripping Springs Ranch Park Operating Fund have decreased by **\$58,436.37** (from \$970,220.49 to \$911,784.12)

As a result of these amendments a there will be a Balance Forward of **\$151,285.98**.

Hotel Occupancy Tax Fund:

Revenues:

- Total revenues for the Hotel Occupancy Tax Fund have increased by **\$392,006.31** (from \$783,611.87 to \$1,175,618.18).

Expenditures:

- Total expenditures for the Hotel Occupancy Tax Fund have decreased by **\$14,760.00** (from \$750,811.87 to \$736,051.87)

As a result of these amendments a there will be a Balance Forward of **\$439,566.31**.

Wastewater Utility Fund:

Revenues:

- Total revenues for the Wastewater Utility Fund have decreased by **\$6,932,349.88** (from \$16,768,689.91 to \$9,836,340.03).

Expenditures:

- Total expenditures for the Wastewater Utility Fund have decreased by **\$7,140,355.06** (from \$10,483,209.81 to \$3,342,854.75)

As a result of these amendments a there will be a Balance Forward of **\$6,493,485.28**.

TWDB Fund:**Revenues:**

- Total revenues for the TWDB Fund have decreased by **\$6,200,990.93** (from \$6,490,499.27 to \$289,508.34).

Expenditures:

- Total expenditures for the TWDB Fund have decreased by **\$6,201,000.00** (from \$6,490,300.00 to \$289,300.00).

As a result of these amendments a there will be a Balance Forward of **\$208.34**.

Impact Fund:**Revenues:**

- Total revenues for the Impact Fund have increased by **\$1,343,193.94** (from \$4,741,754.76 to \$6,084,948.70).

Expenditures:

- There is no change in expenditures for the Impact Fund.

As a result of these amendments a there will be a Balance Forward of **\$1,343,193.94**.

Debt Service Fund 2015:**Revenues:**

- Total revenues for the Debt Service Fund 2015 have increased by **\$2,456.50** (from \$1,580,904.80 to \$1,583,361.30).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2015.

As a result of these amendments a there will be a Balance Forward of \$850,073.10.

Debt Service Fund 2013:

Revenues:

- Total revenues for the Debt Service Fund 2013 have increased by \$609.58 (from \$190,885.42 to \$191,495.00).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2013.

As a result of these amendments a there will be a Balance Forward of \$99,085.00.

Debt Service Fund 2019:

Revenues:

- Total revenues for the Debt Service Fund 2019 have increased by \$2,392.85 (from \$1,971,856.11 to \$1,974,248.96).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2019.

As a result of these amendments a there will be a Balance Forward of \$1,015,695.96.

PEG Fund:

Revenues:

- Total revenues for the PEG Fund have increased by \$3,783.47 (from \$170,624.71 to \$174,408.18).

Expenditures:

- There is no change in expenditures for the PEG Fund.

As a result of these amendments a there will be a Balance Forward of \$174,408.18.

Reserve Fund:**Revenues:**

- Total revenues for the Reserve Fund have increased by **\$103,178.89** (from \$1,742,195.16 to \$1,845,374.05).

Expenditures:

- There is no change in expenditures for the Reserve Fund.

As a result of these amendments a there will be a Balance Forward of **\$1,845,374.05**.

TIRZ I Fund:**Revenues:**

- Total revenues for the TIRZ I Fund have decreased by **\$94,882.49** (from \$1,023,745.81 to \$928,863.32).

Expenditures:

- Total expenditures for the TIRZ I Fund have decreased by **\$106,500.00** (from \$840,200.76 to \$733,700.76)

As a result of these amendments a there will be a Balance Forward of **\$195,162.56**.

TIRZ II Fund:**Revenues:**

- Total revenues for the TIRZ II Fund have increased by **\$87,409.11** (from \$609,768.71 to \$697,177.81).

Expenditures:

- There is no change in expenditures for the TIRZ II Fund.

As a result of these amendments a there will be a Balance Forward of **\$653,378.57**.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. NOTICE TO COUNTY

The City Secretary has hereby been directed to file this Budget Amendment in the office of the County Clerk in Hays County pursuant to Chapter 102 of the Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 20th day of September, 2022 by a vote of ___ (ayes) to ___ (nays) to ___ (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____
Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
CITY - GENERAL FUND				
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,942,847.00
Revenue				
AD Valorem	1,983,491.97	1,983,491.97		2,068,477.29
AV P&I	4,000.00	4,000.00		13,072.46
Sales Tax	3,796,125.70	3,796,125.70		4,193,077.86
Mixed Beverage	60,000.00	60,000.00		85,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00
Fire Inspections	10,000.00	10,000.00		67,565.94
Bank Interest	40,000.00	40,000.00		90,000.00
Development Fees:				
- Subdivision	656,006.25	656,006.25		1,229,600.64
- Site Dev	239,108.41	239,108.41		849,479.02
- Zoning/Signs/Ord	65,000.00	65,000.00		110,000.00
Building Code	1,500,000.00	1,500,000.00		1,868,414.51
Transportation	-	-		
Solid Waste	40,000.00	40,000.00		45,563.40
Health Permits/Inspections	60,000.00	60,000.00		113,000.00
Municipal Court	250.00	250.00		250.00
Other Income	40,000.00	40,000.00		40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-
TXF DSRP On Call	10,400.00	10,400.00		10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00
TXF from WWU				
TXF from TIRZ				127,102.00
FEMA	-	-		5,292.38
CARES Act	-	-		
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71
Total	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21
Expense				
Supplies	25,000.00	25,000.00		25,000.00
Office IT Equipment and Support	70,890.00	70,890.00		80,000.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	165,254.00
Website	6,625.00	6,625.00		6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00
Utilities:				
- Street Lights	20,000.00	20,000.00		20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00
- Office Electric	4,500.00	4,500.00		6,000.00
- Office Water	650.00	650.00		650.00
- Stephenson Electric	1,500.00	1,500.00		1,250.00
- Stephenson Water	500.00	500.00		500.00
Transportation:				
- Improvement Projects	775,000.00	775,000.00		400,000.00
- Street & ROW Maintenance	184,250.00	184,250.00		100,000.00
- Street Improvements	592,087.25	592,087.25		298,111.21

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Office Maintenance/Repairs	11,060.00	11,060.00		11,600.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00
Equipment Maintenance	3,000.00	3,000.00		4,000.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	32,500.00
City Hall Improvements	5,000.00	5,000.00		5,000.00
Uniforms	7,760.00	7,760.00		7,760.00
Special Projects:				
- Family Violence Ctr	7,000.00	7,000.00		7,000.00
- Lighting Compliance	2,000.00	2,000.00		2,000.00
- Economic Development	10,000.00	10,000.00		10,000.00
- Records Management	1,220.00	1,220.00		720.00
- Government Affairs	-	-		
- Stephenson Parking Lot Improvements	-	-		
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00
- OFR Grant Writer	7,500.00	7,500.00		-
- Planning Consultant	175,000.00	175,000.00		175,000.00
- Land Acquisition	10,000.00	10,000.00		
- Downtown Bathroom	100,000.00	100,000.00		
- City Hall Planning				
Public Safety:				
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00
- Emergency Management Other				
- Animal Control	3,400.00	3,400.00		3,400.00
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00
Postage	3,200.00	3,200.00		3,200.00
TML Insurance:				
- Liability	20,850.00	20,850.00		18,750.00
- Property	34,646.00	34,646.00		39,000.00
- Workers' Comp	25,000.00	25,000.00		22,000.00
Dues, Fees, Subscriptions	30,000.00	30,000.00		34,000.00
Public Notices	6,000.00	6,000.00		6,000.00
City Sponsored Events	5,000.00	5,000.00		5,000.00
Election	8,000.00	8,000.00		500.00
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00
Taxes	180,413.74	181,706.14	1,292.40	165,352.59
Benefits	238,768.10	238,768.10		217,278.97
Retirement	133,118.97	133,118.97		121,138.26
DSRP Salaries	376,654.59	376,654.59		330,000.00
DSRP Taxes	30,032.28	30,032.28		27,930.02
DSRP Benefits	54,436.25	54,436.25		43,000.00
DSRP Retirement	19,323.28	19,323.28		19,000.00
Professional Services:				
- Financial Services	115,000.00	115,000.00		28,000.00

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	30,000.00
- Muni Court	15,500.00	15,500.00		10,000.00
- Bldg. Inspector	750,000.00	750,000.00		1,494,731.61
- Fire Inspector				54,052.75
- Health Inspector	50,000.00	50,000.00		70,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00
- Historic District Consultant	3,500.00	3,500.00		3,500.00
- Lighting Consultant	1,000.00	1,000.00		1,000.00
- Human Resource Consultant	10,000.00	10,000.00		15,000.00
Training/CE	83,623.90	83,623.90		83,623.90
Code Publication	5,350.00	5,350.00		7,500.00
Mileage	2,000.00	2,000.00		1,500.00
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00
Bad Debt Expense	5,000.00	5,000.00		-
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00
TXF AV to TIF	200,244.23	200,244.23		207,911.50
TXF to TIRZ	250,000.00	250,000.00		250,000.00
Sales Tax TXF to WWU	759,225.14	759,225.14		838,615.57
SPA & ECO D TXF	218,656.84	218,656.84		241,521.28
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00
TXF to Capital Improvement Fund	-	-		
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00
TXF to Farmers Market				3,657.83
Total	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55

PARKS - GENERAL FUND

Revenue				
Sponsorships and Donations	7,800.00	10,496.00	2,696.00	8,205.97
City Sponsored Events	1,227.00	1,227.00		-
Programs and Events	5,000.00	18,800.00	13,800.00	29,630.00
Community Service Permit Fees	4,400.00	4,400.00		2,835.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00
Pool and Pavilion Rental	16,800.00	16,800.00		16,800.00
Park Rental Fees	5,350.00	5,350.00		5,750.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95
TXF from HOT Fund	2,000.00	2,000.00		-
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00
TXF from Contingency Funds	-	-		
TXF from DSRP	-	-		
TXF from CLFRF	-	-		-
Total Revenue	365,571.20	392,067.20	26,496.00	213,530.72

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Expense				
Other	11,500.00	11,500.00		11,500.00
Park Consultants	-	10,000.00	10,000.00	11,400.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00
Advertising & Marketing	6,500.00	6,500.00		7,000.00
DS Ranch House Furniture & Equipment	-	-		
Total Other	19,337.50	29,337.50	10,000.00	32,175.00
Public Improvements				
All Parks	-	32,942.50	32,942.50	32,942.50
Triangle Improvement	2,000.00	2,000.00		-
Rathgeber Improvements	-	-		
Founders Park	67,731.40	67,731.40		25,093.04
Founders Pool				
Skate Park				
S & R Park	-	-		100.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00
DS Ranch Park	-	-		
Total Improvements	71,531.40	104,473.90	32,942.50	59,935.54
Utilities				
Portable Toilets	5,000.00	5,000.00		7,800.00
Triangle Electric	500.00	500.00		500.00
Triangle Water	500.00	500.00		500.00
S&R Park Water	14,500.00	14,500.00		13,000.00
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00
Pool Phone/Network	1,500.00	1,500.00		1,675.00
FMP Pool Propane	20,000.00	20,000.00		11,000.00
DS Ranch Park Electricity	500.00	500.00		-
DS Ranch Park Phone/Network	500.00	500.00		-
DS Ranch Park Septic	-	-		
Total Utilities	54,700.00	56,000.00	1,300.00	50,975.00
Maintenance				
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00
Trail Washout repairs	-	-		
Equipment Rental	1,000.00	1,000.00		1,000.00
Founders Pool	28,240.00	28,240.00		6,000.00
Founders Park	-	-		22,240.00
Skate Park Maintenance				
S&R	51,920.00	56,519.00	4,599.00	56,519.00
Charro Ranch Park	7,700.00	7,700.00		7,700.00
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00
DSRP	-	-		
Rathgeber Maintenance	-	-		-
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Supplies				
General Parks	3,000.00	3,000.00		3,000.00
Charro Ranch Supplies		1,500.00		1,500.00
Founders Park Supplies	43,375.00	43,375.00		43,375.00
Founders Pool Supplies	-	-		
Program and Events	1,500.00	13,740.00	12,240.00	5,690.00
DSRP & Ranch House Supplies	-	-		
S&R Supplies	400.00	400.00		400.00
Total Supplies	48,275.00	62,015.00	12,240.00	53,965.00
Program Staff				
Camp Staff	-	-		
Program Event Staff	2,500.00	2,500.00		-
Aquatics Staff	70,591.24	70,591.24		55,000.00
Total Staff Expense	73,091.24	73,091.24		55,000.00
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	347,209.54
FOUNDERS DAY - GENERAL FUND				
Balance Fwd.	19,313.52	19,313.52		19,313.52
Revenue				
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81
Food booths	1,100.00	1,100.00		1,312.50
BBQ cookers	4,600.00	4,600.00		4,837.50
Carnival	9,500.00	9,500.00		13,585.46
Parade	3,750.00	3,750.00		3,975.00
Sponsorship	70,000.00	70,000.00		85,750.00
Parking concession	1,700.00	1,700.00		3,299.22
Electric	2,400.00	2,400.00		3,100.00
Misc.	-	-		
TXF from General Fund	-	13,000.00	13,000.00	13,000.00
Total	118,863.52	131,863.52	13,000.00	154,429.01
Expense				
Publicity	8,500.00	8,500.00		9,551.14
Porta-Potties	7,150.00	7,150.00		10,019.00
Security	20,000.00	33,000.00	13,000.00	41,967.98
Health, Safety & Lighting				
Transportation				
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72
Bands/Music/Sound	15,000.00	15,000.00		13,950.00
Clean Up	5,060.00	5,060.00		5,500.00
FD Event Supplies	7,000.00	7,000.00		4,538.38
Sponsorship	5,000.00	5,000.00		5,551.97
Parade	650.00	650.00		815.12
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08
Electricity	1,800.00	1,800.00		1,843.34
FD Electrical Setup	4,600.00	4,600.00		
Contingencies	416.00	416.00		5,021.77

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00
Balance Fwd.	19,313.52	19,313.52	-	33,588.01

CONSOLIDATED GENERAL FUND

Revenue				
City	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21
Parks	365,571.20	392,067.20	26,496.00	213,530.72
Founders	118,863.52	131,863.52	13,000.00	154,429.01
Total	11,580,567.01	11,677,005.51	96,438.50	13,947,070.94
Expense				
City	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55
Parks	357,495.14	420,076.64	61,081.50	347,209.54
Founders	99,550.00	112,550.00	13,000.00	120,841.00
Total Expense	9,421,692.41	9,879,387.30	456,194.89	9,538,632.09
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	4,408,438.85

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34
Revenue				
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00
Grant Income	1,000.00	1,000.00		1,000.00
Booth Space	42,000.00	42,000.00		45,250.00
Applications	2,650.00	1,000.00	(1,650.00)	1,395.00
Membership Fee	-	1,650.00	1,650.00	1,282.50
Interest Income	500.00	500.00		85.00
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00
Transfer from General Fund				3,657.83
Total	69,485.14	109,923.34	40,438.20	114,888.67
Expense				
Advertising	2,600.00	2,600.00		2,600.00
Market Manager	36,884.80	36,884.80		39,195.64
Market Specialist	-	-		1,672.65
Payroll Tax Expense	3,073.69	3,073.69		3,265.77
DSFM Benefits	7,608.13	7,608.13		8,602.54
Retirement	2,213.09	2,213.09		2,373.59
Entertainment& Activities	1,000.00	1,000.00		1,300.00
Dues Fees & Subscriptions	200.00	200.00		275.00
Market Event	500.00	500.00		-
Training	200.00	200.00		-
Office Expense	100.00	100.00		50.00
Supplies Expense	400.00	3,845.00	3,445.00	4,500.00
Network & Phone				247.92
Other Expense	200.00	200.00		1,425.00
Capital Fund	-	-		
Contingency Fund	500.00	500.00		
Transfer to Reserve Fund				

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Total Expense	55,479.71	58,924.71	3,445.00	65,508.11
Balance Forward	14,005.43	50,998.63	36,993.20	49,380.56
PARKLAND DEDICATION FUND				
Balance Forward	113,774.72	113,774.72		113,774.72
Revenue				
Parkland Fees	-	-		107,210.49
Total Revenue	113,774.72	113,774.72		220,985.21
Expense				
Park Improvements	113,462.80	113,462.80		65,731.40
TXF to AG Facility	-	-		
Master Naturalists	-	-		
Total Expenses	113,462.80	113,462.80		65,731.40
Balance Forward	311.92	311.92		155,253.81
PARKLAND DEVELOPMENT FUND				
Balance Forward	-	-		-
Revenue				
Parkland Development Fees	161,000.00	161,000.00		5,832.00
Total Revenue	161,000.00	161,000.00		5,832.00
Expense				
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00
Balance Forward	49,268.60	39,268.60		-
AG FACILITY FUND				
Balance Fwd.	-	-		-
Revenue				
Ag Facility Fees	37,065.00	37,065.00		875.00
Total Revenues	37,065.00	37,065.00		875.00
Expense				
TXF to DSRP	37,065.00	37,065.00		875.00
Total Expense	37,065.00	37,065.00		875.00
Balance Fwd.	-	-		-
LANDSCAPING FUND				
Balance Fwd.	108,260.55	108,260.55		108,260.55
Revenue				
Tree Replacement Fees	-	-		371,340.00
Total Revenues	108,260.55	108,260.55		479,600.55
Expense				
Sports and Rec Park	2,000.00	2,000.00		2,000.00
DSRP	-	-		
FMP	2,000.00	2,000.00		2,000.00

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Charro	1,000.00	1,000.00		1,000.00
Historic Districts	3,850.00	3,958.00	108.00	3,958.00
Professional Services	2,000.00	2,000.00		-
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55
SIDEWALK FUND				
Balance Fwd.	16,056.00	16,056.00		16,056.00
Revenue				
Fees	-	-		86,480.00
Total Revenues	16,056.00	16,056.00		102,536.00
Expense				
Expense	16,056.00	16,056.00		-
Total Expense	16,056.00	16,056.00		-
Balance Fwd.	-	-		102,536.00
DRIPPING SPRINGS RANCH PARK OPERATING FUND				
Balance Forward	2,101.84	2,101.84		63,118.23
Revenue				
Stall Rentals	39,200.00	39,200.00		45,000.00
RV/Camping Site Rentals	19,000.00	19,000.00		29,650.00
Facility Rentals	135,500.00	135,500.00		125,000.00
Equipment Rental	5,000.00	5,000.00		2,500.00
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00
Merchandise Sales	21,300.00	21,300.00		23,500.00
Riding Permits	10,000.00	10,000.00		10,000.00
Staff & Misc. Fees	4,000.00	4,000.00		5,500.00
Cleaning Fees	25,000.00	25,000.00		23,500.00
General Program and Events:	84,275.00	-	(84,275.00)	
- Riding Series	-	84,000.00	84,000.00	65,000.00
- Coyote Camp	-	74,925.00	74,925.00	80,000.00
- Misc. Events	-	9,350.00	9,350.00	9,350.00
- Programing				
- Concert Series				
Other Income	4,000.00	4,000.00		825.00
Interest	600.00	600.00		1,500.00
TXF from Ag Facility	37,065.00	37,065.00		875.00
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00
TXF from General Fund	75,000.00	178,000.00	103,000.00	75,000.00
TXF from Landscape Fund	-	-		
TXF from General Fund CLFRF	-	-		103,000.00
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,063,070.10
Expense				

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Advertising	-	-		
Office Supplies	10,000.00	10,000.00		7,500.00
Postage	100.00	100.00		30.00
DSRP On Call	10,400.00	10,400.00		10,400.00
Camp Staff	64,054.20	64,054.20		64,054.20
Network and Communications	56,304.00	56,304.00		61,500.00
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00
Sponsorship Expenses	-	2,050.00	2,050.00	750.00
Supplies and Materials	21,000.00	21,000.00		-
Ranch House Supplies	1,000.00	1,000.00		2,500.00
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00
Mileage	500.00	500.00		-
Equipment	26,922.00	26,922.00		3,000.00
House Equipment	-	-		
Equipment Rental	2,000.00	2,000.00		1,000.00
Equipment Maintenance	16,000.00	16,000.00		23,000.00
Portable Toilets	5,953.40	5,953.40		1,000.00
Electric	60,000.00	60,000.00		84,000.00
Water	7,000.00	7,000.00		10,250.00
Septic	750.00	750.00		-
Lift Station Maintenance	-	-		-
Propane/Natural Gas	2,500.00	2,500.00		7,400.00
On Call Phone	2,060.00	2,060.00		-
Alarm	1,112.40	1,112.40		3,500.00
Stall Cleaning & Repair	2,000.00	2,000.00		750.00
Training and Education	400.00	400.00		400.00
General Program and Events:	13,950.00	-	(13,950.00)	
- Riding Series	-	32,000.00	32,000.00	32,000.00
- Coyote Camp	-	8,250.00	8,250.00	13,250.00
- Misc. Events	-	6,400.00	6,400.00	8,400.00
- Programing				
- Concert Series				
Other Expense	20,000.00	20,000.00		10,000.00
Improvements	151,500.00	316,700.00	165,200.00	316,700.00
Tree Planting	-	-		
Contingencies	50,000.00	50,000.00		15,000.00
Fleet Acquisition	15,000.00	15,000.00		15,000.00
Fleet Maintenance	2,500.00	2,500.00		2,500.00
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00
House Maintenance	1,000.00	1,000.00		6,000.00
HCLE	13,200.00	13,200.00		13,200.00
Merchandise	11,402.63	11,402.63		11,600.00
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00
Total Expenses	737,220.49	970,220.49	233,000.00	911,784.12
Total Bal Fwd.	114,598.22	114,598.22	-	151,285.98

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95
Revenues				
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	914,178.23
Interest	1,500.00	1,500.00		120.00
Total	620,811.87	783,611.87	162,800.00	1,175,618.18
Expenses				
Advertising	3,505.00	3,505.00		3,505.00
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00
City Sponsored Events	-	-		
Historic Districts Marketing	2,800.00	2,800.00		2,800.00
Signage	28,800.00	28,800.00		3,800.00
Arts				
Lighting				
Dues and Fees	8,000.00	8,000.00		7,500.00
TXF to Debt Service	89,505.00	89,505.00		89,505.00
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00
TXF to General Fund	-	-		
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87
Grants	219,700.00	219,700.00		233,264.00
Total expenses	620,811.87	750,811.87	130,000.00	736,051.87
Balance Fwd.	-	32,800.00	32,800.00	439,566.31
UTILITY FUND				
Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18
Wastewater				
Revenue				
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09
Late Fees/Rtn check fees	9,480.00	9,480.00		41,573.38
Portion of Sales Tax	759,225.14	759,225.14		838,615.57
Delayed Connection Fees	157,850.00	157,850.00		2,700.00
Line Extensions	-	-		
Solid Waste	-	-		
PEC	130,000.00	130,000.00		159,300.39
ROW Fees	6,000.00	6,000.00		6,000.00
Cable	130,000.00	130,000.00		157,016.79
TX Gas Franchise Fees	3,000.00	3,000.00		9,952.01
Transfer fees	9,600.00	9,600.00		5,370.00
Overuse fees	134,550.60	134,550.60		109,058.62
Reuse Fees	-	-		
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00
Interest	50,000.00	50,000.00		60,000.00
Other Income	35,000.00	35,000.00		35,000.00
Water Income	-	-		
Developer Reimbursed Costs				402,777.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00

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	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Total Revenues	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85
Expense				
Administrative and General Expense:				
- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00
- Legal Fees	35,000.00	35,000.00		50,000.00
- Auditing	10,000.00	10,000.00		-
- Regulatory Expense	3,500.00	3,500.00		4,125.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00
- Software	-	34,221.00	34,221.00	
- IT Equipment & Support				
Engineering:				
- Engineering & Surveying	-	-		
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00
- Parallel West Interceptor Design& Cost	-	-		
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00		11,919.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00		
- TLAP Renewal application 1732-001	-	-		36,477.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00
- Cannon Tract - 1842-001				21,798.00
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00
- Big Sky PR & Const Phase Services - 1913-001				24,834.00
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00
- Cynosure-Wild Ridge - 2009-001				11,400.00
- TLAP Renewal application				
Dues, Fees and Subscriptions	-	-		700.00
TXF to Water Fund	12,000.00	12,000.00		-
TXF to Vehicle Replacement Fund	-	-		
System Operations and Maintenance:				
- Routine Operations	70,000.00	70,000.00		70,000.00
- Non-Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00
- Odor Control	16,500.00	16,500.00		6,000.00
- Meter Calibrations	2,100.00	2,100.00		2,100.00
- Lift Station Cleaning	12,600.00	12,600.00		40,000.00
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00
- Drip Field Meter Box Replacement				

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
- Lift Station repairs	28,000.00	28,000.00		40,000.00
- Autodialer Replacement				-
- Lift Station Preventative Maintenance				-
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00
- Chemicals	9,600.00	9,600.00		9,600.00
- Electricity	73,500.00	73,500.00		78,000.00
- Laboratory Testing	25,000.00	25,000.00		20,000.00
- Sludge Hauling	80,000.00	80,000.00		125,000.00
- Phone/Network	8,904.00	8,904.00		8,904.00
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00
- Equipment	123,240.00	123,240.00		125,000.00
- Equipment Maintenance	-	-		2,000.00
- Fleet Acquisition	46,400.00	46,400.00		46,133.45
- Fleet Maintenance	1,200.00	1,200.00		1,000.00
- Fuel	5,000.00	5,000.00		5,000.00
- Wastewater Flow Measurement	9,000.00	9,000.00		11,000.00
- Backwash Flow Meter & Check valve				-
- Arrowhead Plant Operations				
- Big Sky Plant Operations				
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00
Uniforms	2,800.00	2,800.00		3,100.00
Training	8,000.00	8,000.00		8,000.00
Dispatch	3,000.00	3,000.00		3,000.00
Salaries	246,000.00	246,000.00		200,000.00
Taxes	20,622.60	20,622.60		16,704.31
Benefits	30,738.21	30,738.21		24,897.95
Retirement	15,384.00	15,384.00		12,461.04
On Call	10,400.00	10,400.00		10,400.00
Capital Projects:				
- Road Reconstruction	10,000.00	10,000.00		5,000.00
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-
- Arrowhead Drain Field				
Other:				
- Reimbursement to Caliterra Oversize of West Interceptor	500,000.00	500,000.00		500,000.00
TWDB Engineering:				
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00
- WWTP Design Assistance	37,500.00	37,500.00		
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00
Miscellaneous:				
- Consultants and Legal	760,000.00	760,000.00		760,000.00
TWDB Capital Projects:				
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-
- East Interceptor	25,000.00	25,000.00		-
- Effluent Holding Pond	1,500,000.00	1,500,000.00		
- WWTP	25,000.00	25,000.00		

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Transfer to General Fund				
Transfer to Vehicle Replacement Fund				
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75
WATER				
Revenue				
Fees:				
- Tap Fees				
- Impact Fees				
- Temporary Meter Set Fees				
- Disconnect Fees				
Rates:				
- Base Rate				4,550.00
- Usage				60,000.00
- Penalties				
TXF from Wastewater Fund	12,000.00	12,000.00		-
Total Revenue	12,000.00	12,000.00	-	64,550.00
Expense				
Administrative and General Expense:				
- Regulatory Expense				
- Planning and Permitting				
System Operations and Maintenance:				
- Routine Operations				
- Non Routine Operations				
- System Maintenance & Repair				
- Laboratory Testing				
- Supplies				
Operating and Maintenance	12,000.00	12,000.00		-
Total Expense	12,000.00	12,000.00	-	-
OPERATIONS				
Revenues				
PEC				
ROW Fees				
Cable				
TX Gas Franchise Fees				
Interest				
TXF from General Fund				
Total Revenue	-	-	-	-
Expense				
Administrative and General Expense:				
- Administrative/Billing Expense				
- Legal Fees				
- Auditing				
- Software				
- IT Equipment & Support				
Systems Operations and Maintenance:				

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
- Phone/Network				
- Equipment				
- Equipment Maintenance				
- Fleet Acquisition				
- Fleet Maintenance				
- Fuel				
Other Expense				
Uniforms				
Training				
Dispatch				
Salaries				
Taxes				
Benefits				
Retirement				
On Call				
Total Expense	-	-	-	-
CONSOLIDATED UTILITY FUND				
Revenue				
Balance Foreward	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18
Wastewater	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85
Water	12,000.00	12,000.00	-	64,550.00
Operations	-	-	-	-
Total	16,587,968.91	16,768,689.91	180,721.00	9,836,340.03
Expense				
Wastewater	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75
Water	12,000.00	12,000.00	-	-
Operations	-	-	-	-
Total Expense	10,262,988.81	10,483,209.81	220,221.00	3,342,854.75
Balance Fwd.	6,324,980.10	6,285,480.10	(39,500.00)	6,493,485.28
TWDB FUND				
Balance Forward	493.27	493.27	-	502.34
Revenues	6,490,000.00	6,490,000.00		289,000.00
Interest	6.00	6.00		6.00
Total revenue	6,490,499.27	6,490,499.27		289,508.34
Expenses				
Escrow Fees	300.00	300.00		300.00
Expenses	6,490,000.00	6,490,000.00		289,000.00
Total Expenses	6,490,300.00	6,490,300.00		289,300.00
Balance Forward	199.27	199.27		208.34
IMPACT FUND				
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70
Revenue				
Impact Fees	2,079,320.00	2,079,320.00		3,547,400.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
Impact Fee Deposits	-	-		
Interest Income	25,000.00	25,000.00		51,000.00
Total	4,741,754.76	4,741,754.76		6,084,948.70
Expense				
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00
TXF to Debt Service 2022				
Total expense	1,694,764.76	1,694,764.76		1,694,764.76
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,390,183.94
DEBT SERVICE FUND 2015				
Bal Fwd.	861,673.04	861,673.04		862,629.54
Revenue				
TXF from Impact Fund	711,231.76	711,231.76		711,231.76
Interest	8,000.00	8,000.00		9,500.00
Total Revenue	1,580,904.80	1,580,904.80		1,583,361.30
Expenses				
Debt Payment 2015	733,288.20	733,288.20		733,288.20
Total Expense	733,288.20	733,288.20		733,288.20
Balance Fwd.	847,616.60	847,616.60		850,073.10
DEBT SERVICE FUND 2013				
Bal Fwd.	100,180.42	100,180.42		100,190.00
Revenue				
TXF from HOT	89,505.00	89,505.00		89,505.00
Interest	1,200.00	1,200.00		1,800.00
Total	190,885.42	190,885.42		191,495.00
Expense				
Tax Series 2013	92,410.00	92,410.00		92,410.00
Total Expenses	92,410.00	92,410.00		92,410.00
Balance Fwd.	98,475.42	98,475.42		99,085.00
DEBT SERVICE FUND 2019				
Bal Fwd.	976,303.11	976,303.11		978,695.96
Revenue				
TXF from Impact Fees	983,553.00	983,553.00		983,553.00
Interest	12,000.00	12,000.00		12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96
Expense				
Tax Series 2019	958,553.00	958,553.00		958,553.00
Total Expenses	958,553.00	958,553.00		958,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
DEBT SERVICE FUND 2022				
Bal Fwd.	-	-		-
Revenue				
TXF from Impact Fees	-	-		-
Interest	-	-		-
Total	-	-		-
Expense				
Tax Series 2022	-	-		-
Total Expenses	-	-		-
Balance Fwd.	-	-		-
PEG FUND				
Balance Fwd.	142,224.71	142,224.71		142,458.18
Revenues				
TWC	27,000.00	27,000.00		30,000.00
Interest Income	1,400.00	1,400.00		1,950.00
Total Revenues	170,624.71	170,624.71		174,408.18
Expense				
	-	-		-
Balance Fwd.	170,624.71	170,624.71		174,408.18
RESERVE FUND				
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05
Revenue				
TXF from General Fund	200,000.00	200,000.00		300,000.00
Interest	16,000.00	16,000.00		18,000.00
Total	1,742,195.16	1,742,195.16		1,845,374.05
Expense				
Expense	-	-		-
Total Expense	-	-		-
Balance Fwd.	1,742,195.16	1,742,195.16		1,845,374.05
TIRZ 1				
Balance Forward	463,027.86	463,027.86		384,645.69
Revenues				
City AV	89,118.46	89,118.46		93,641.57
County AV	218,599.49	218,599.49		191,901.06
City for GAP Escrow	250,000.00	250,000.00		250,000.00
Interest Income	3,000.00	3,000.00		8,675.00
EPS Reimbursements	-	-		-
Total Revenue	1,023,745.81	1,023,745.81		928,863.32
Expense				

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY Item 2. Projected
TIRZ Expense				
Project Management/Misc. Costs	48,000.00	48,000.00		20,000.00
Project Administration P3 Works	35,000.00	35,000.00		15,000.00
Legal Fees	20,000.00	20,000.00		20,000.00
EPS	-	-		
MAS	62,500.00	62,500.00		25,000.00
HDR	227,500.00	227,500.00		240,000.00
TJKM - Grant Writing	7,500.00	7,500.00		7,500.00
Buie - PR	8,500.00	8,500.00		-
Misc. Consulting	25,000.00	25,000.00		-
Creation Cost Reimbursements	-	-		
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76
Total Expense	684,000.00	840,200.76	156,200.76	733,700.76
Balance Forward	339,745.81	183,545.05	(156,200.76)	195,162.56
TIRZ 2				
Balance Forward	244,199.12	244,199.12		346,638.50
Revenue				
Interest Income	400.00	400.00		3,700.00
City AV	111,125.78	111,125.78		114,269.93
County AV	254,043.81	254,043.81		232,569.38
Total Revenue	609,768.71	609,768.71		697,177.81
Expense				
Creation Cost Reimbursements	-	-		
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.24
Total Expense	-	43,799.24	43,799.24	43,799.24
Balance Forward	609,768.71	565,969.47	(43,799.24)	653,378.57
VEHICLE REPLACEMENT FUND				
Revenue				
Balance Forward				-
TXF from General Fund	25,462.00	25,462.00		25,462.00
TXF from DSRP	5,731.00	5,731.00		5,731.00
TXF from WWU	-	-		-
Total Revenue	31,193.00	31,193.00		31,193.00
Expense				
Vehicle Replacement	-	-		
Total Expense	-	-		-
Balance Forward	31,193.00	31,193.00		31,193.00

FY 2023 Expenditures

	City	#REF!
General Fund	Parks	#REF!
	Founders	#REF!
Farmers Market		#REF!
DSRP		#REF!
HOT		#REF!
Impact Fund		#REF!
	Wastewater	#REF!
Utilities	Water	#REF!
	Operations	#REF!
<hr/>		#REF!

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2022-___

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to enact and otherwise approve the City’s budget for Fiscal Year 2022-2023; and

WHEREAS, the new fiscal year commences for the City of Dripping Springs (“City”) on October 1, 2022; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code Chapter 102 of the Local Government Code; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2022-2023 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all purposes.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. FILING THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also proved as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 20th day of September 2022, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment “A”
Fiscal Year 2022-2023
Municipal Budget



City of Dripping Springs Fiscal Year 2022-23 Budget Cover Page

This budget will raise more total property taxes than last year’s budget by \$490,727.59, which is a 23.72% percent increase, and of that amount \$325,076.51 is tax revenue to be raised from new property added to the tax roll this year.

Dripping Springs City Council Recorded Roll Call Vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

Property Tax Rate Comparison

	Fiscal Year 2021-2022	Fiscal Year 2022-2023
Property Tax Rate	\$0.1900/100	\$0.1778/100
No-new-revenue Tax Rate	\$0.1754/100	\$0.1512/100
No-new-revenue Maintenance & Operations Tax Rate	\$0.1754/100	\$0.1512/100
Voter Approval Tax Rate	\$0.1988/100	\$0.1778/100
Debt Rate	\$0.0000/100	\$0.0000/100

City Debt Obligations

Total debt obligation for City of Dripping Springs secured by property taxes: \$0.00

Newspaper Notices:

In 2021-2022 Fiscal Year the City expended \$3,526.44 on public notices through September 16, 2022. In 2022-2023 Fiscal Year the City has budgeted \$6,000.00 for public notices.

Legislative Services

In the 2021-2022 Fiscal Year the City has budgeted \$20,000.00 for legislative services. In the 2022-2023 Fiscal Year the City has budgeted \$60,000.00 for legislative services.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
CITY - GENERAL FUND					
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,942,847.00	4,408,438.85
Revenue					
AD Valorem	1,983,491.97	1,983,491.97		2,068,477.29	2,559,204.88
AV P&I	4,000.00	4,000.00		13,072.46	4,000.00
Sales Tax	3,796,125.70	3,796,125.70		4,193,077.86	3,800,000.00
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50
Fire Inspections	10,000.00	10,000.00		67,565.94	50,000.00
Bank Interest	40,000.00	40,000.00		90,000.00	50,000.00
Development Fees:					
- Subdivision	656,006.25	656,006.25		1,229,600.64	890,750.00
- Site Dev	239,108.41	239,108.41		849,479.02	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00		110,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00		1,868,414.51	1,500,000.00
Transportation	-	-			
Solid Waste	40,000.00	40,000.00		45,563.40	45,000.00
Health Permits/Inspections	60,000.00	60,000.00		113,000.00	75,000.00
Municipal Court	250.00	250.00		250.00	1,000.00
Other Income	40,000.00	40,000.00		40,000.00	40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-	
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33
TXF from WWU					4,066.66
TXF from TIRZ				127,102.00	
FEMA	-	-		5,292.38	
CARES Act	-	-			
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-
Total	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21	13,987,117.22
Expense					
Supplies	25,000.00	25,000.00		25,000.00	30,000.00
Office IT Equipment and Support	70,890.00	70,890.00		80,000.00	105,890.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	165,254.00	218,759.00
Website	6,625.00	6,625.00		6,625.00	6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00
Utilities:					
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00
- Office Electric	4,500.00	4,500.00		6,000.00	5,500.00
- Office Water	650.00	650.00		650.00	650.00
- Stephenson Electric	1,500.00	1,500.00		1,250.00	1,500.00
- Stephenson Water	500.00	500.00		500.00	500.00
Transportation:					
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00
- Street & ROW Maintenance	184,250.00	184,250.00		100,000.00	204,050.00
- Street Improvements	592,087.25	592,087.25		298,379.26	693,707.99
Office Maintenance/Repairs	11,060.00	11,060.00		11,600.00	18,510.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00
Equipment Maintenance	3,000.00	3,000.00		4,000.00	5,500.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00	50,000.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	32,500.00	44,000.00
City Hall Improvements	5,000.00	5,000.00		5,000.00	500,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
Uniforms	7,760.00	7,760.00		7,760.00	12,320.00
Special Projects:					
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00
- Records Management	1,220.00	1,220.00		720.00	1,220.00
- Government Affairs	-	-			60,000.00
- Stephenson Parking Lot Improvements	-	-			
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	210,000.00
- OFR Grant Writer	7,500.00	7,500.00		-	-
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00
- Land Acquisition	10,000.00	10,000.00			10,000.00
- Downtown Bathroom	100,000.00	100,000.00			200,000.00
- City Hall Planning					30,000.00
Public Safety:					
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	45,690.00
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00
- Emergency Management Other					30,000.00
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00
Postage	3,200.00	3,200.00		3,200.00	3,200.00
TML Insurance:					
- Liability	20,850.00	20,850.00		18,750.00	25,000.00
- Property	34,646.00	34,646.00		39,000.00	41,000.00
- Workers' Comp	25,000.00	25,000.00		22,000.00	25,000.00
Dues, Fees, Subscriptions	30,000.00	30,000.00		34,000.00	41,337.95
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00
Election	8,000.00	8,000.00		500.00	8,000.00
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,624,223.34
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	209,825.09
Benefits	238,768.10	238,768.10		217,278.97	278,376.89
Retirement	133,118.97	133,118.97		121,138.26	156,944.31
DSRP Salaries	376,654.59	376,654.59		330,000.00	485,020.13
DSRP Taxes	30,032.28	30,032.28		27,930.02	38,873.31
DSRP Benefits	54,436.25	54,436.25		43,000.00	73,071.07
DSRP Retirement	19,323.28	19,323.28		19,000.00	27,399.78
Professional Services:					
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	30,000.00	55,800.00
- Muni Court	15,500.00	15,500.00		10,000.00	15,500.00
- Bldg. Inspector	750,000.00	750,000.00		1,494,731.61	750,000.00
- Fire Inspector				54,052.75	40,000.00
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00
- Human Resource Consultant	10,000.00	10,000.00		15,000.00	15,000.00
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00
Mileage	2,000.00	2,000.00		1,500.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00
Bad Debt Expense	5,000.00	5,000.00		-	

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00	
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	500,000.00
TXF AV to TIF	200,244.23	200,244.23		207,911.50	355,961.65
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-
Sales Tax TXF to WWU	759,225.14	759,225.14		838,615.57	760,000.00
SPA & ECO D TXF	218,656.84	218,656.84		241,521.28	218,880.00
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04
TXF to Capital Improvement Fund	-	-			300,000.00
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00	
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00	
TXF to Farmers Market				3,657.83	15,249.56
Total	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55	11,791,542.99

PARKS - GENERAL FUND**Revenue**

Sponsorships and Donations	7,800.00	10,496.00	2,696.00	8,205.97	2,000.00
City Sponsored Events	1,227.00	1,227.00		-	3,000.00
Programs and Events	5,000.00	18,800.00	13,800.00	29,630.00	8,000.00
Community Service Permit Fees	4,400.00	4,400.00		2,835.00	1,800.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00
Pool and Pavilion Rental	16,800.00	16,800.00		16,800.00	16,950.00
Park Rental Fees	5,350.00	5,350.00		5,750.00	5,950.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-
TXF from HOT Fund	2,000.00	2,000.00		-	167,000.00
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00	
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00
TXF from Contingency Funds	-	-			
TXF from DSRP	-	-			
TXF from CLFRF	-	-		-	160,570.49
Total Revenue	365,571.20	392,067.20	26,496.00	213,530.72	502,670.49

Expense

Other	11,500.00	11,500.00		11,500.00	11,500.00
Park Consultants	-	10,000.00	10,000.00	11,400.00	10,000.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00
DS Ranch House Furniture & Equipment	-	-			-
Total Other	19,337.50	29,337.50	10,000.00	32,175.00	34,214.50

Public Improvements

All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00
Triangle Improvement	2,000.00	2,000.00		-	17,000.00
Rathgeber Improvements	-	-			110,000.00
Founders Park	67,731.40	67,731.40		25,093.04	187,048.36
Founders Pool					1,500.00
Skate Park					75,000.00
S & R Park	-	-		100.00	150,000.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00
DS Ranch Park	-	-			
Total Improvements	71,531.40	104,473.90	32,942.50	59,935.54	548,048.36

Utilities

Portable Toilets	5,000.00	5,000.00		7,800.00	
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Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Triangle Electric	500.00	500.00		500.00	500.00
Triangle Water	500.00	500.00		500.00	1,000.00
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00
FMP Pool Propane	20,000.00	20,000.00		11,000.00	20,000.00
DS Ranch Park Electricity	500.00	500.00		-	-
DS Ranch Park Phone/Network	500.00	500.00		-	-
DS Ranch Park Septic	-	-		-	-
Total Utilities	54,700.00	56,000.00	1,300.00	50,975.00	59,150.00
Maintenance					
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00
Trail Washout repairs	-	-		-	-
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00
Founders Park	-	-		22,240.00	50,740.00
Skate Park Maintenance	-	-		-	500.00
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00
DSRP	-	-		-	-
Rathgeber Maintenance	-	-		-	900.00
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00
Supplies					
General Parks	3,000.00	3,000.00		3,000.00	8,550.00
Charro Ranch Supplies	-	1,500.00		1,500.00	1,500.00
Founders Park Supplies	43,375.00	43,375.00		43,375.00	-
Founders Pool Supplies	-	-		-	24,705.00
Program and Events	1,500.00	13,740.00	12,240.00	5,690.00	20,050.00
DSRP & Ranch House Supplies	-	-		-	-
S&R Supplies	400.00	400.00		400.00	400.00
Total Supplies	48,275.00	62,015.00	12,240.00	53,965.00	55,205.00
Program Staff					
Camp Staff	-	-		-	-
Program Event Staff	2,500.00	2,500.00		-	13,400.00
Aquatics Staff	70,591.24	70,591.24		55,000.00	77,043.15
Total Staff Expense	73,091.24	73,091.24		55,000.00	90,443.15
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	347,209.54	896,571.01
FOUNDERS DAY - GENERAL FUND					
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01
Revenue					
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00
Food booths	1,100.00	1,100.00		1,312.50	1,100.00
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00
Carnival	9,500.00	9,500.00		13,585.46	10,000.00
Parade	3,750.00	3,750.00		3,975.00	3,750.00
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00
Electric	2,400.00	2,400.00		3,100.00	3,100.00

Item 3.

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Misc.	-	-			
TXF from General Fund	-	13,000.00	13,000.00	13,000.00	
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Expense					
Publicity	8,500.00	8,500.00		9,551.14	9,500.00
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00
Health, Safety & Lighting					15,500.00
Transportation					4,500.00
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00
Parade	650.00	650.00		815.12	650.00
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00
Electricity	1,800.00	1,800.00		1,843.34	1,800.00
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00
Contingencies	416.00	416.00		5,613.27	3,438.01
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-

CONSOLIDATED GENERAL FUND

Revenue					
City	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21	13,987,117.22
Parks	365,571.20	392,067.20	26,496.00	213,530.72	502,670.49
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Total	11,580,567.01	11,677,005.51	96,438.50	13,947,070.94	14,636,275.72
Expense					
City	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55	11,791,542.99
Parks	357,495.14	420,076.64	61,081.50	347,209.54	896,571.01
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Total Expense	9,421,692.41	9,879,387.30	456,194.89	9,538,632.09	12,834,602.01
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	4,408,438.85	1,801,673.71

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	49,380.56
Revenue					
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00
Booth Space	42,000.00	42,000.00		45,250.00	54,600.00
Applications	2,650.00	1,000.00	(1,650.00)	1,395.00	750.00
Membership Fee	-	1,650.00	1,650.00	1,282.50	2,600.00
Interest Income	500.00	500.00		85.00	200.00
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00
Transfer from General Fund				3,657.83	15,300.59
Total	69,485.14	109,923.34	40,438.20	114,888.67	129,831.15
Expense					
Advertising	2,600.00	2,600.00		2,600.00	3,000.00
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65
Market Specialist	-	-		1,672.65	
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.09
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,444.44

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Retirement	2,213.09	2,213.09		2,373.59	3,173.95
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00		275.00	200.00
Market Event	500.00	500.00		-	500.00
Training	200.00	200.00		-	200.00
Office Expense	100.00	100.00		50.00	300.00
Supplies Expense	400.00	3,845.00	3,445.00	4,500.00	4,000.00
Network & Phone				247.92	252.00
Other Expense	200.00	200.00		1,425.00	2,600.00
Capital Fund	-	-			-
Contingency Fund	500.00	500.00			500.00
Transfer to Reserve Fund					35,000.00
Total Expense	55,479.71	58,924.71	3,445.00	65,508.11	117,812.63
Balance Forward	14,005.43	50,998.63	36,993.20	49,380.56	12,018.52
PARKLAND DEDICATION FUND					
Balance Forward	113,774.72	113,774.72		113,774.72	155,253.81
Revenue					
Parkland Fees	-	-		107,210.49	-
Total Revenue	113,774.72	113,774.72		220,985.21	155,253.81
Expense					
Park Improvements	113,462.80	113,462.80		65,731.40	107,000.00
TXF to AG Facility	-	-			
Master Naturalists	-	-			
Total Expenses	113,462.80	113,462.80		65,731.40	107,000.00
Balance Forward	311.92	311.92		155,253.81	48,253.81
PARKLAND DEVELOPMENT FUND					
Balance Forward	-	-		-	-
Revenue					
Parkland Development Fees	161,000.00	161,000.00		5,832.00	
Total Revenue	161,000.00	161,000.00		5,832.00	-
Expense					
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00	
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-
Balance Forward	49,268.60	39,268.60		-	-
AG FACILITY FUND					
Balance Fwd.	-	-		-	-
Revenue					
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00
Total Revenues	37,065.00	37,065.00		875.00	47,495.00
Expense					
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00
Total Expense	37,065.00	37,065.00		875.00	47,495.00
Balance Fwd.	-	-		-	-
LANDSCAPING FUND					
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55
Revenue					
Tree Replacement Fees	-	-		371,340.00	
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-
DSRP	-	-			
FMP	2,000.00	2,000.00		2,000.00	-
Charro	1,000.00	1,000.00		1,000.00	1,000.00
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00
Professional Services	2,000.00	2,000.00		-	-
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55
SIDEWALK FUND					
Balance Fwd.	16,056.00	16,056.00		16,056.00	102,536.00
Revenue					
Fees	-	-		86,480.00	-
Total Revenues	16,056.00	16,056.00		102,536.00	102,536.00
Expense					
Expense	16,056.00	16,056.00		-	-
Total Expense	16,056.00	16,056.00		-	-
Balance Fwd.	-	-		102,536.00	102,536.00
DRIPPING SPRINGS RANCH PARK OPERATING FUND					
Balance Forward	2,101.84	2,101.84		63,118.23	151,285.98
Revenue					
Stall Rentals	39,200.00	39,200.00		45,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	19,000.00		29,650.00	19,000.00
Facility Rentals	135,500.00	135,500.00		125,000.00	113,500.00
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00
Merchandise Sales	21,300.00	21,300.00		23,500.00	21,065.20
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00
Staff & Misc. Fees	4,000.00	4,000.00		5,500.00	4,000.00
Cleaning Fees	25,000.00	25,000.00		23,500.00	25,000.00
General Program and Events:	84,275.00	-	(84,275.00)		
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,100.00
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00
- Programing					15,100.00
- Concert Series					
Other Income	4,000.00	4,000.00		825.00	500.00
Interest	600.00	600.00		1,500.00	600.00
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00	
TXF from General Fund	75,000.00	178,000.00	103,000.00	75,000.00	
TXF from Landscape Fund	-	-			
TXF from General Fund CLFRF	-	-	-	103,000.00	275,884.04
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,063,070.10	1,394,505.22
Expense					
Advertising	-	-			17,750.00
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Postage	100.00	100.00		30.00	-
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00
Supplies and Materials	21,000.00	21,000.00		-	25,500.00
Ranch House Supplies	1,000.00	1,000.00		2,500.00	1,000.00
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50
Mileage	500.00	500.00		-	500.00
Equipment	26,922.00	26,922.00		3,000.00	267,250.00
House Equipment	-	-			
Equipment Rental	2,000.00	2,000.00		1,000.00	2,000.00
Equipment Maintenance	16,000.00	16,000.00		23,000.00	25,000.00
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00
Electric	60,000.00	60,000.00		84,000.00	60,000.00
Water	7,000.00	7,000.00		10,250.00	7,000.00
Septic	750.00	750.00		-	750.00
Lift Station Maintenance	-	-		-	12,000.00
Propane/Natural Gas	2,500.00	2,500.00		7,400.00	2,500.00
On Call Phone	2,060.00	2,060.00		-	501.60
Alarm	1,112.40	1,112.40		3,500.00	6,660.00
Stall Cleaning & Repair	2,000.00	2,000.00		750.00	4,000.00
Training and Education	400.00	400.00		400.00	9,500.00
General Program and Events:	13,950.00	-	(13,950.00)		
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00
- Misc. Events	-	6,400.00	6,400.00	8,400.00	700.00
- Programing					8,000.00
- Concert Series					
Other Expense	20,000.00	20,000.00		10,000.00	20,000.00
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00
Tree Planting	-	-			
Contingencies	50,000.00	50,000.00		15,000.00	50,000.00
Fleet Acquisition	15,000.00	15,000.00		15,000.00	-
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00
HCLE	13,200.00	13,200.00		13,200.00	13,200.00
Merchandise	11,402.63	11,402.63		11,600.00	10,500.00
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	29,595.00
Total Expenses	737,220.49	970,220.49	233,000.00	911,784.12	1,346,486.98
Total Bal Fwd.	114,598.22	114,598.22	-	151,285.98	48,018.24
HOTEL OCCUPANCY TAX FUND					
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	439,566.31
Revenues					
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	914,178.23	700,000.00
Interest	1,500.00	1,500.00		120.00	240.00
Total	620,811.87	783,611.87	162,800.00	1,175,618.18	1,139,806.31
Expenses					
Advertising	3,505.00	3,505.00		3,505.00	2,100.00
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
City Sponsored Events	-	-			
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00
Signage	28,800.00	28,800.00		3,800.00	44,560.00
Arts					20,000.00
Lighting					150,000.00
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to General Fund	-	-			2,404.33
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
Grants	219,700.00	219,700.00		233,264.00	291,198.00
Total expenses	620,811.87	750,811.87	130,000.00	736,051.87	1,052,662.33
Balance Fwd.	-	32,800.00	32,800.00	439,566.31	87,143.98

UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,493,485.28
Wastewater					
Revenue					
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12
Late Fees/Rtn check fees	9,480.00	9,480.00		41,573.38	9,600.00
Portion of Sales Tax	759,225.14	759,225.14		838,615.57	760,000.00
Delayed Connection Fees	157,850.00	157,850.00		2,700.00	5,000.00
Line Extensions	-	-			
Solid Waste	-	-			
PEC	130,000.00	130,000.00		159,300.39	
ROW Fees	6,000.00	6,000.00		6,000.00	
Cable	130,000.00	130,000.00		157,016.79	
TX Gas Franchise Fees	3,000.00	3,000.00		9,952.01	
Transfer fees	9,600.00	9,600.00		5,370.00	9,000.00
Overuse fees	134,550.60	134,550.60		109,058.62	150,000.00
Reuse Fees	-	-			
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00
Interest	50,000.00	50,000.00		60,000.00	
Other Income	35,000.00	35,000.00		35,000.00	35,000.00
Water Income	-	-			
Developer Reimbursed Costs				402,565.00	2,175,000.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00	
Total Revenues	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85	8,908,965.12

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	
- Legal Fees	35,000.00	35,000.00		50,000.00	
- Auditing	10,000.00	10,000.00		-	
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00
- Software	-	34,221.00	34,221.00		
- IT Equipment & Support					
Engineering:					
- Engineering & Surveying	-	-			
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00
- Parallel West Interceptor Design& Cost	-	-			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00		11,919.00	35,000.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00			
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00
- Cannon Tract - 1842-001				21,798.00	40,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00
- TLAP Renewal application					
Dues, Fees and Subscriptions	-	-		700.00	-
TXF to Water Fund	12,000.00	12,000.00		-	-
TXF to Vehicle Replacement Fund	-	-			
System Operations and Maintenance:					
- Routine Operations	70,000.00	70,000.00		70,000.00	73,600.00
- Non-Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00
- Lift Station Cleaning	12,600.00	12,600.00		40,000.00	21,000.00
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00
- Drip Field Meter Box Replacement				-	5,000.00
- Lift Station repairs	28,000.00	28,000.00		40,000.00	21,000.00
- Autodialer Replacement				-	17,500.00
- Lift Station Preventative Maintenance				-	7,000.00
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00
- Sludge Hauling	80,000.00	80,000.00		125,000.00	130,000.00
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00
- Equipment	123,240.00	123,240.00		125,000.00	
- Equipment Maintenance	-	-		2,000.00	
- Fleet Acquisition	46,400.00	46,400.00		46,133.45	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		11,000.00	9,000.00
- Backwash Flow Meter & Check valve				-	22,000.00
- Arrowhead Plant Operations					148,225.00
- Big Sky Plant Operations					69,948.00
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	52,000.00
Uniforms	2,800.00	2,800.00		3,100.00	
Training	8,000.00	8,000.00		8,000.00	
Dispatch	3,000.00	3,000.00		3,000.00	

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Salaries	246,000.00	246,000.00		200,000.00	
Taxes	20,622.60	20,622.60		16,704.31	
Benefits	30,738.21	30,738.21		24,897.95	
Retirement	15,384.00	15,384.00		12,461.04	
On Call	10,400.00	10,400.00		10,400.00	
Capital Projects:					
- Road Reconstruction	10,000.00	10,000.00		5,000.00	
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-
- Arrowhead Drain Field					1,800,000.00
Other:					
- Reimbursement to Caliterra Oversize of West Intercepto	500,000.00	500,000.00		500,000.00	-
TWDB Engineering:					
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00
- WWTP Design Assistance	37,500.00	37,500.00			
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00
Miscellaneous:					
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00
TWDB Capital Projects:					
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00
- East Interceptor	25,000.00	25,000.00		-	25,000.00
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00
- WWTP	25,000.00	25,000.00		-	25,000.00
Transfer to General Fund					4,066.66
Transfer to Vehicle Replacement Fund					29,911.00
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75	9,738,900.66

WATER**Revenue**

Fees:

- Tap Fees
- Impact Fees
- Temporary Meter Set Fees
- Disconnect Fees

Rates:

- Base Rate
- Usage
- Penalties

TXF from Wastewater Fund

Total Revenue

	12,000.00	12,000.00		-	-
Total Revenue	12,000.00	12,000.00	-	64,550.00	157,800.00

Expense

Administrative and General Expense:

- Regulatory Expense
- Planning and Permitting

System Operations and Maintenance:

- Routine Operations
- Non Routine Operations
- System Maintenance & Repair
- Laboratory Testing
- Supplies

Operating and Maintenance

Total Expense

	12,000.00	12,000.00		-	-
Total Expense	12,000.00	12,000.00	-	-	140,500.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Item 3.					
OPERATIONS					
Revenues					
PEC					130,000.00
ROW Fees					6,000.00
Cable					130,000.00
TX Gas Franchise Fees					3,000.00
Interest					
TXF from General Fund					50,000.00
Total Revenue	-	-	-	-	319,000.00
Expense					
Administrative and General Expense:					
- Administrative/Billing Expense					66,000.00
- Legal Fees					250,000.00
- Auditing					10,000.00
- Software					37,267.00
- IT Equipment & Support					5,640.00
Systems Operations and Maintenance:					
- Phone/Network					
- Equipment					50,000.00
- Equipment Maintenance					10,000.00
- Fleet Acquisition					45,000.00
- Fleet Maintenance					10,000.00
- Fuel					15,000.00
Other Expense					
Uniforms					5,000.00
Training					9,254.00
Dispatch					3,000.00
Salaries					398,740.00
Taxes					33,063.21
Benefits					56,988.71
Retirement					24,650.69
On Call					10,400.00
Total Expense	-	-	-	-	1,040,003.61
CONSOLIDATED UTILITY FUND					
Revenue					
Balance Foreward	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,493,485.28
Wastewater	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85	8,908,965.12
Water	12,000.00	12,000.00	-	64,550.00	157,800.00
Operations	-	-	-	-	319,000.00
Total	16,587,968.91	16,768,689.91	180,721.00	9,836,340.03	15,879,250.40
Expense					
Wastewater	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75	9,738,900.66
Water	12,000.00	12,000.00	-	-	140,000.00
Operations	-	-	-	-	1,040,003.61
Total Expense	10,262,988.81	10,483,209.81	220,221.00	3,342,854.75	10,918,904.27
Balance Fwd.	6,324,980.10	6,285,480.10	(39,500.00)	6,493,485.28	4,960,346.13
TWDB FUND					
Balance Forward	493.27	493.27	-	502.34	208.34
Revenues	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Interest	6.00	6.00		6.00	
Total revenue	6,490,499.27	6,490,499.27		289,508.34	4,420,208.34

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
					Item 3.
Expenses					
Escrow Fees	300.00	300.00		300.00	
Expenses	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Total Expenses	6,490,300.00	6,490,300.00		289,300.00	4,420,000.00
Balance Forward	199.27	199.27		208.34	208.34
IMPACT FUND					
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,390,183.94
Revenue					
Impact Fees	2,079,320.00	2,079,320.00		3,547,440.00	1,670,000.00
Impact Fee Deposits	-	-			
Interest Income	25,000.00	25,000.00		51,000.00	30,000.00
Total	4,741,754.76	4,741,754.76		6,084,948.70	6,090,183.94
Expense					
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00
TXF to Debt Service 2022					2,431,563.06
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,390,183.94	1,946,589.32
DEBT SERVICE FUND 2015					
Bal Fwd.	861,673.04	861,673.04		862,629.54	850,073.10
Revenue					
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56
Interest	8,000.00	8,000.00		9,500.00	8,000.00
Total Revenue	1,580,904.80	1,580,904.80		1,583,361.30	1,556,571.66
Expenses					
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76
Balance Fwd.	847,616.60	847,616.60		850,073.10	845,339.90
DEBT SERVICE FUND 2013					
Bal Fwd.	100,180.42	100,180.42		100,190.00	99,085.00
Revenue					
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00
Interest	1,200.00	1,200.00		1,800.00	1,200.00
Total	190,885.42	190,885.42		191,495.00	191,885.00
Expense					
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00
Balance Fwd.	98,475.42	98,475.42		99,085.00	102,380.00
DEBT SERVICE FUND 2019					
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96
Revenue					
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00
Interest	12,000.00	12,000.00		12,000.00	12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96
DEBT SERVICE FUND 2022					
Bal Fwd.	-	-		-	-
Revenue					
TXF from Impact Fees	-	-		-	2,431,563.06
Interest	-	-		-	-
Total	-	-		-	2,431,563.06
Expense					
Tax Series 2022	-	-		-	1,215,163.06
Total Expenses	-	-		-	1,215,163.06
Balance Fwd.	-	-		-	1,216,400.00
PEG FUND					
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,408.18
Revenues					
TWC	27,000.00	27,000.00		30,000.00	27,000.00
Interest Income	1,400.00	1,400.00		1,950.00	1,700.00
Total Revenues	170,624.71	170,624.71		174,408.18	203,108.18
Expense	-	-		-	-
Balance Fwd.	170,624.71	170,624.71		174,408.18	203,108.18
RESERVE FUND					
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,845,374.05
Revenue					
TXF from General Fund	200,000.00	200,000.00		300,000.00	300,000.00
Interest	16,000.00	16,000.00		18,000.00	18,000.00
Total	1,742,195.16	1,742,195.16		1,845,374.05	2,163,374.05
Expense	-	-		-	-
Total Expense	-	-		-	-
Balance Fwd.	1,742,195.16	1,742,195.16		1,845,374.05	2,163,374.05
TIRZ 1					
Balance Forward	463,027.86	463,027.86		384,645.69	195,162.56
Revenues					
City AV	89,118.46	89,118.46		93,641.57	115,297.54
County AV	218,599.49	218,599.49		191,901.06	215,354.00
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-
Interest Income	3,000.00	3,000.00		8,675.00	3,000.00
EPS Reimbursements	-	-		-	-
Total Revenue	1,023,745.81	1,023,745.81		928,863.32	528,814.10
Expense					
TIRZ Expense					
Project Management/Misc. Costs	48,000.00	48,000.00		20,000.00	32,000.00
Project Administration P3 Works	35,000.00	35,000.00		15,000.00	16,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
					Item 3.
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00
EPS	-	-			
MAS	62,500.00	62,500.00		25,000.00	30,000.00
HDR	227,500.00	227,500.00		240,000.00	478,000.00
TJKM - Grant Writing	7,500.00	7,500.00		7,500.00	-
Buie - PR	8,500.00	8,500.00		-	-
Misc. Consulting	25,000.00	25,000.00		-	5,000.00
Creation Cost Reimbursements	-	-			
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76	
Total Expense	684,000.00	840,200.76	156,200.76	733,700.76	573,000.00
Balance Forward	339,745.81	183,545.05	(156,200.76)	195,162.56	(44,185.90)
TIRZ 2					
Balance Forward	244,199.12	244,199.12		346,638.50	653,378.27
Revenue					
Interest Income	400.00	400.00		3,700.00	2,000.00
City AV	111,125.78	111,125.78		114,269.93	240,664.11
County AV	254,043.81	254,043.81		232,569.38	437,211.00
Total Revenue	609,768.71	609,768.71		697,177.81	1,333,253.38
Expense					
Creation Cost Reimbursements	-	-			
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54	
Total Expense	-	43,799.24	43,799.24	43,799.54	-
Balance Forward	609,768.71	565,969.47	(43,799.24)	653,378.27	1,333,253.38
VEHICLE REPLACEMENT FUND					
Revenue					
Balance Forward				-	31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF from DSRP	5,731.00	5,731.00		5,731.00	29,595.00
TXF from WWU	-	-		-	29,911.00
Total Revenue	31,193.00	31,193.00		31,193.00	161,025.00
Expense					
Vehicle Replacement	-	-			
Total Expense	-	-		-	-
Balance Forward	31,193.00	31,193.00		31,193.00	161,025.00

FY 2023 Expenditures

	City	\$ 11,791,542.99
General Fund	Parks	\$ 896,571.01
	Founders	\$ 146,488.01
Farmers Market		\$ 117,812.63
DSRP		\$ 1,346,486.98
HOT		\$ 1,052,662.33
Impact Fund		\$ 4,143,594.62
	Wastewater	\$ 9,738,900.66
Utilities	Water	\$ 140,000.00
	Operations	\$ 1,040,003.61
		<hr/>
		\$ 30,414,062.84

CITY OF DRIPPING SPRINGS

RESOLUTION No. 2022-___

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS,
RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023;
FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES;
FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE;
AND PROPER NOTICE

WHEREAS, the City of Dripping Springs City Council (“City Council”) seeks to enact and otherwise approve the City of Dripping Springs’ (“City”) budget for Fiscal Year 2022-2023; and

WHEREAS, the new fiscal year commences for the City on October 1, 2022; and

WHEREAS, the Budget as adopted raises more total property taxes than last year’s budget by \$490,727.59, which is a fourteen percent (23.72%) increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$325,076.51; and

WHEREAS, Local Government Code § 102.007 requires the City ratify the Budget by a separate vote; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and complies with Texas Local Government Chapter 102; and

WHEREAS, pursuant to Texas Local Government Code §51.001 the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code §101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget (*Attachment “A”*).

NOW, THEREFORE, BE IT by the City Council of the City of Dripping Springs, Texas, that:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2022-2023 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Resolution for all intents and purposes.

3. REPEALER

To the extent reasonably possible, resolutions and ordinances are to be read together in harmony. However, all resolutions and ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of these clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

5. FILING OF THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

MAYOR PRO TEM MANASSIAN MOTIONED TO APPROVE THIS RESOLUTION, WHICH WAS SECONDED BY COUNCIL MEMBER TAHUAHUA. THE MOTION TO APPROVE RESOLUTION NO. 2022-R__ CARRIED RECEIVING THE VOTE: __ (AYES), __ (NAYS), AND __ (ABSTENTIONS).

PASSED & APPROVED, this the 20th day of September 2022, by the following roll call vote of the City Council of Dripping Springs, Texas.

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment "A"

**Adopted Budget
Fiscal Year 2022-2023**



City of Dripping Springs Fiscal Year 2022-23 Budget Cover Page

This budget will raise more total property taxes than last year’s budget by \$490,727.59, which is a 23.72% percent increase, and of that amount \$325,076.51 is tax revenue to be raised from new property added to the tax roll this year.

Dripping Springs City Council Recorded Roll Call Vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

Property Tax Rate Comparison

	Fiscal Year 2021-2022	Fiscal Year 2022-2023
Property Tax Rate	\$0.1900/100	\$0.1778/100
No-new-revenue Tax Rate	\$0.1754/100	\$0.1512/100
No-new-revenue Maintenance & Operations Tax Rate	\$0.1754/100	\$0.1512/100
Voter Approval Tax Rate	\$0.1988/100	\$0.1778/100
Debt Rate	\$0.0000/100	\$0.0000/100

City Debt Obligations

Total debt obligation for City of Dripping Springs secured by property taxes: \$0.00

Newspaper Notices:

In 2021-2022 Fiscal Year the City expended \$3,526.44 on public notices through September 16, 2022. In 2022-2023 Fiscal Year the City has budgeted \$6,000.00 for public notices.

Legislative Services

In the 2021-2022 Fiscal Year the City has budgeted \$20,000.00 for legislative services. In the 2022-2023 Fiscal Year the City has budgeted \$60,000.00 for legislative services.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
CITY - GENERAL FUND					
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,942,847.00	4,408,438.85
Revenue					
AD Valorem	1,983,491.97	1,983,491.97		2,068,477.29	2,559,204.88
AV P&I	4,000.00	4,000.00		13,072.46	4,000.00
Sales Tax	3,796,125.70	3,796,125.70		4,193,077.86	3,800,000.00
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50
Fire Inspections	10,000.00	10,000.00		67,565.94	50,000.00
Bank Interest	40,000.00	40,000.00		90,000.00	50,000.00
Development Fees:					
- Subdivision	656,006.25	656,006.25		1,229,600.64	890,750.00
- Site Dev	239,108.41	239,108.41		849,479.02	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00		110,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00		1,868,414.51	1,500,000.00
Transportation	-	-			
Solid Waste	40,000.00	40,000.00		45,563.40	45,000.00
Health Permits/Inspections	60,000.00	60,000.00		113,000.00	75,000.00
Municipal Court	250.00	250.00		250.00	1,000.00
Other Income	40,000.00	40,000.00		40,000.00	40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-	
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33
TXF from WWU					4,066.66
TXF from TIRZ				127,102.00	
FEMA	-	-		5,292.38	
CARES Act	-	-			
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-
Total	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21	13,987,117.22
Expense					
Supplies	25,000.00	25,000.00		25,000.00	30,000.00
Office IT Equipment and Support	70,890.00	70,890.00		80,000.00	105,890.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	165,254.00	218,759.00
Website	6,625.00	6,625.00		6,625.00	6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00
Utilities:					
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00
- Office Electric	4,500.00	4,500.00		6,000.00	5,500.00
- Office Water	650.00	650.00		650.00	650.00
- Stephenson Electric	1,500.00	1,500.00		1,250.00	1,500.00
- Stephenson Water	500.00	500.00		500.00	500.00
Transportation:					
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00
- Street & ROW Maintenance	184,250.00	184,250.00		100,000.00	204,050.00
- Street Improvements	592,087.25	592,087.25		298,379.26	693,707.99
Office Maintenance/Repairs	11,060.00	11,060.00		11,600.00	18,510.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00
Equipment Maintenance	3,000.00	3,000.00		4,000.00	5,500.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00	50,000.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	32,500.00	44,000.00
City Hall Improvements	5,000.00	5,000.00		5,000.00	500.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
Uniforms	7,760.00	7,760.00		7,760.00	12,320.00
Special Projects:					
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00
- Records Management	1,220.00	1,220.00		720.00	1,220.00
- Government Affairs	-	-			60,000.00
- Stephenson Parking Lot Improvements	-	-			
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	210,000.00
- OFR Grant Writer	7,500.00	7,500.00		-	-
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00
- Land Acquisition	10,000.00	10,000.00			10,000.00
- Downtown Bathroom	100,000.00	100,000.00			200,000.00
- City Hall Planning					30,000.00
Public Safety:					
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	45,690.00
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00
- Emergency Management Other					30,000.00
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00
Postage	3,200.00	3,200.00		3,200.00	3,200.00
TML Insurance:					
- Liability	20,850.00	20,850.00		18,750.00	25,000.00
- Property	34,646.00	34,646.00		39,000.00	41,000.00
- Workers' Comp	25,000.00	25,000.00		22,000.00	25,000.00
Dues, Fees, Subscriptions	30,000.00	30,000.00		34,000.00	41,337.95
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00
Election	8,000.00	8,000.00		500.00	8,000.00
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,624,223.34
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	209,825.09
Benefits	238,768.10	238,768.10		217,278.97	278,376.89
Retirement	133,118.97	133,118.97		121,138.26	156,944.31
DSRP Salaries	376,654.59	376,654.59		330,000.00	485,020.13
DSRP Taxes	30,032.28	30,032.28		27,930.02	38,873.31
DSRP Benefits	54,436.25	54,436.25		43,000.00	73,071.07
DSRP Retirement	19,323.28	19,323.28		19,000.00	27,399.78
Professional Services:					
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	30,000.00	55,800.00
- Muni Court	15,500.00	15,500.00		10,000.00	15,500.00
- Bldg. Inspector	750,000.00	750,000.00		1,494,731.61	750,000.00
- Fire Inspector				54,052.75	40,000.00
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00
- Human Resource Consultant	10,000.00	10,000.00		15,000.00	15,000.00
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00
Mileage	2,000.00	2,000.00		1,500.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00
Bad Debt Expense	5,000.00	5,000.00		-	

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00	
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	500,000.00
TXF AV to TIF	200,244.23	200,244.23		207,911.50	355,961.65
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-
Sales Tax TXF to WWU	759,225.14	759,225.14		838,615.57	760,000.00
SPA & ECO D TXF	218,656.84	218,656.84		241,521.28	218,880.00
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04
TXF to Capital Improvement Fund	-	-			300,000.00
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00	
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00	
TXF to Farmers Market				3,657.83	15,249.56
Total	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55	11,791,542.99
PARKS - GENERAL FUND					
Revenue					
Sponsorships and Donations	7,800.00	10,496.00	2,696.00	8,205.97	2,000.00
City Sponsored Events	1,227.00	1,227.00		-	3,000.00
Programs and Events	5,000.00	18,800.00	13,800.00	29,630.00	8,000.00
Community Service Permit Fees	4,400.00	4,400.00		2,835.00	1,800.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00
Pool and Pavilion Rental	16,800.00	16,800.00		16,800.00	16,950.00
Park Rental Fees	5,350.00	5,350.00		5,750.00	5,950.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-
TXF from HOT Fund	2,000.00	2,000.00		-	167,000.00
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00	
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00
TXF from Contingency Funds	-	-			
TXF from DSRP	-	-			
TXF from CLFRF	-	-		-	160,570.49
Total Revenue	365,571.20	392,067.20	26,496.00	213,530.72	502,670.49
Expense					
Other	11,500.00	11,500.00		11,500.00	11,500.00
Park Consultants	-	10,000.00	10,000.00	11,400.00	10,000.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00
DS Ranch House Furniture & Equipment	-	-			-
Total Other	19,337.50	29,337.50	10,000.00	32,175.00	34,214.50
Public Improvements					
All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00
Triangle Improvement	2,000.00	2,000.00		-	17,000.00
Rathgeber Improvements	-	-			110,000.00
Founders Park	67,731.40	67,731.40		25,093.04	187,048.36
Founders Pool					1,500.00
Skate Park					75,000.00
S & R Park	-	-		100.00	150,000.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00
DS Ranch Park	-	-			
Total Improvements	71,531.40	104,473.90	32,942.50	59,935.54	548,048.36
Utilities					
Portable Toilets	5,000.00	5,000.00		7,800.00	

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
Triangle Electric	500.00	500.00		500.00	500.00
Triangle Water	500.00	500.00		500.00	1,000.00
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00
FMP Pool Propane	20,000.00	20,000.00		11,000.00	20,000.00
DS Ranch Park Electricity	500.00	500.00		-	-
DS Ranch Park Phone/Network	500.00	500.00		-	-
DS Ranch Park Septic	-	-		-	-
Total Utilities	54,700.00	56,000.00	1,300.00	50,975.00	59,150.00
Maintenance					
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00
Trail Washout repairs	-	-		-	-
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00
Founders Park	-	-		22,240.00	50,740.00
Skate Park Maintenance					500.00
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00
DSRP	-	-		-	-
Rathgeber Maintenance	-	-		-	900.00
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00
Supplies					
General Parks	3,000.00	3,000.00		3,000.00	8,550.00
Charro Ranch Supplies		1,500.00		1,500.00	1,500.00
Founders Park Supplies	43,375.00	43,375.00		43,375.00	
Founders Pool Supplies	-	-		-	24,705.00
Program and Events	1,500.00	13,740.00	12,240.00	5,690.00	20,050.00
DSRP & Ranch House Supplies	-	-		-	-
S&R Supplies	400.00	400.00		400.00	400.00
Total Supplies	48,275.00	62,015.00	12,240.00	53,965.00	55,205.00
Program Staff					
Camp Staff	-	-		-	-
Program Event Staff	2,500.00	2,500.00		-	13,400.00
Aquatics Staff	70,591.24	70,591.24		55,000.00	77,043.15
Total Staff Expense	73,091.24	73,091.24		55,000.00	90,443.15
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	347,209.54	896,571.01
FOUNDERS DAY - GENERAL FUND					
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01
Revenue					
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00
Food booths	1,100.00	1,100.00		1,312.50	1,100.00
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00
Carnival	9,500.00	9,500.00		13,585.46	10,000.00
Parade	3,750.00	3,750.00		3,975.00	3,750.00
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00
Electric	2,400.00	2,400.00		3,100.00	3,100.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Misc.	-	-			
TXF from General Fund	-	13,000.00	13,000.00	13,000.00	
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Expense					
Publicity	8,500.00	8,500.00		9,551.14	9,500.00
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00
Health, Safety & Lighting					15,500.00
Transportation					4,500.00
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00
Parade	650.00	650.00		815.12	650.00
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00
Electricity	1,800.00	1,800.00		1,843.34	1,800.00
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00
Contingencies	416.00	416.00		5,613.27	3,438.01
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-

CONSOLIDATED GENERAL FUND

Revenue					
City	11,096,132.29	11,153,074.79	56,942.50	13,579,111.21	13,987,117.22
Parks	365,571.20	392,067.20	26,496.00	213,530.72	502,670.49
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Total	11,580,567.01	11,677,005.51	96,438.50	13,947,070.94	14,636,275.72
Expense					
City	8,964,647.27	9,346,760.66	382,113.39	9,070,581.55	11,791,542.99
Parks	357,495.14	420,076.64	61,081.50	347,209.54	896,571.01
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Total Expense	9,421,692.41	9,879,387.30	456,194.89	9,538,632.09	12,834,602.01
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	4,408,438.85	1,801,673.71

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	49,380.56
Revenue					
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00
Booth Space	42,000.00	42,000.00		45,250.00	54,600.00
Applications	2,650.00	1,000.00	(1,650.00)	1,395.00	750.00
Membership Fee	-	1,650.00	1,650.00	1,282.50	2,600.00
Interest Income	500.00	500.00		85.00	200.00
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00
Transfer from General Fund				3,657.83	15,300.59
Total	69,485.14	109,923.34	40,438.20	114,888.67	129,831.15
Expense					
Advertising	2,600.00	2,600.00		2,600.00	3,000.00
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65
Market Specialist	-	-		1,672.65	
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.09
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,654.44

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Retirement	2,213.09	2,213.09		2,373.59	3,173.95
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00		275.00	200.00
Market Event	500.00	500.00		-	500.00
Training	200.00	200.00		-	200.00
Office Expense	100.00	100.00		50.00	300.00
Supplies Expense	400.00	3,845.00	3,445.00	4,500.00	4,000.00
Network & Phone				247.92	252.00
Other Expense	200.00	200.00		1,425.00	2,600.00
Capital Fund	-	-			-
Contingency Fund	500.00	500.00			500.00
Transfer to Reserve Fund					35,000.00
Total Expense	55,479.71	58,924.71	3,445.00	65,508.11	117,812.63
Balance Forward	14,005.43	50,998.63	36,993.20	49,380.56	12,018.52
PARKLAND DEDICATION FUND					
Balance Forward	113,774.72	113,774.72		113,774.72	155,253.81
Revenue					
Parkland Fees	-	-		107,210.49	-
Total Revenue	113,774.72	113,774.72		220,985.21	155,253.81
Expense					
Park Improvements	113,462.80	113,462.80		65,731.40	107,000.00
TXF to AG Facility	-	-			
Master Naturalists	-	-			
Total Expenses	113,462.80	113,462.80		65,731.40	107,000.00
Balance Forward	311.92	311.92		155,253.81	48,253.81
PARKLAND DEVELOPMENT FUND					
Balance Forward	-	-		-	-
Revenue					
Parkland Development Fees	161,000.00	161,000.00		5,832.00	
Total Revenue	161,000.00	161,000.00		5,832.00	-
Expense					
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00	
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-
Balance Forward	49,268.60	39,268.60		-	-
AG FACILITY FUND					
Balance Fwd.	-	-		-	-
Revenue					
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00
Total Revenues	37,065.00	37,065.00		875.00	47,495.00
Expense					
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00
Total Expense	37,065.00	37,065.00		875.00	47,495.00
Balance Fwd.	-	-		-	-
LANDSCAPING FUND					
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55
Revenue					
Tree Replacement Fees	-	-		371,340.00	
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-
DSRP	-	-			
FMP	2,000.00	2,000.00		2,000.00	-
Charro	1,000.00	1,000.00		1,000.00	1,000.00
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00
Professional Services	2,000.00	2,000.00		-	-
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55
SIDEWALK FUND					
Balance Fwd.	16,056.00	16,056.00		16,056.00	102,536.00
Revenue					
Fees	-	-		86,480.00	-
Total Revenues	16,056.00	16,056.00		102,536.00	102,536.00
Expense					
Expense	16,056.00	16,056.00		-	-
Total Expense	16,056.00	16,056.00		-	-
Balance Fwd.	-	-		102,536.00	102,536.00
DRIPPING SPRINGS RANCH PARK OPERATING FUND					
Balance Forward	2,101.84	2,101.84		63,118.23	151,285.98
Revenue					
Stall Rentals	39,200.00	39,200.00		45,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	19,000.00		29,650.00	19,000.00
Facility Rentals	135,500.00	135,500.00		125,000.00	113,500.00
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00
Merchandise Sales	21,300.00	21,300.00		23,500.00	21,065.20
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00
Staff & Misc. Fees	4,000.00	4,000.00		5,500.00	4,000.00
Cleaning Fees	25,000.00	25,000.00		23,500.00	25,000.00
General Program and Events:	84,275.00	-	(84,275.00)		
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,100.00
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00
- Programing					15,100.00
- Concert Series					
Other Income	4,000.00	4,000.00		825.00	500.00
Interest	600.00	600.00		1,500.00	600.00
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00	
TXF from General Fund	75,000.00	178,000.00	103,000.00	75,000.00	
TXF from Landscape Fund	-	-			
TXF from General Fund CLFRF	-	-	-	103,000.00	275,884.04
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,063,070.10	1,394,505.22
Expense					
Advertising	-	-			17,750.00
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Postage	100.00	100.00		30.00	-
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00
Supplies and Materials	21,000.00	21,000.00		-	25,500.00
Ranch House Supplies	1,000.00	1,000.00		2,500.00	1,000.00
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50
Mileage	500.00	500.00		-	500.00
Equipment	26,922.00	26,922.00		3,000.00	267,250.00
House Equipment	-	-			
Equipment Rental	2,000.00	2,000.00		1,000.00	2,000.00
Equipment Maintenance	16,000.00	16,000.00		23,000.00	25,000.00
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00
Electric	60,000.00	60,000.00		84,000.00	60,000.00
Water	7,000.00	7,000.00		10,250.00	7,000.00
Septic	750.00	750.00		-	750.00
Lift Station Maintenance	-	-		-	12,000.00
Propane/Natural Gas	2,500.00	2,500.00		7,400.00	2,500.00
On Call Phone	2,060.00	2,060.00		-	501.60
Alarm	1,112.40	1,112.40		3,500.00	6,660.00
Stall Cleaning & Repair	2,000.00	2,000.00		750.00	4,000.00
Training and Education	400.00	400.00		400.00	9,500.00
General Program and Events:	13,950.00	-	(13,950.00)		
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00
- Misc. Events	-	6,400.00	6,400.00	8,400.00	700.00
- Programing					8,000.00
- Concert Series					
Other Expense	20,000.00	20,000.00		10,000.00	20,000.00
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00
Tree Planting	-	-			
Contingencies	50,000.00	50,000.00		15,000.00	50,000.00
Fleet Acquisition	15,000.00	15,000.00		15,000.00	-
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00
HCLE	13,200.00	13,200.00		13,200.00	13,200.00
Merchandise	11,402.63	11,402.63		11,600.00	10,500.00
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	29,595.00
Total Expenses	737,220.49	970,220.49	233,000.00	911,784.12	1,346,486.98
Total Bal Fwd.	114,598.22	114,598.22	-	151,285.98	48,018.24
HOTEL OCCUPANCY TAX FUND					
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	439,566.31
Revenues					
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	914,178.23	700,000.00
Interest	1,500.00	1,500.00		120.00	240.00
Total	620,811.87	783,611.87	162,800.00	1,175,618.18	1,139,806.31
Expenses					
Advertising	3,505.00	3,505.00		3,505.00	2,100.00
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
City Sponsored Events	-	-			
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00
Signage	28,800.00	28,800.00		3,800.00	44,560.00
Arts					20,000.00
Lighting					150,000.00
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to General Fund	-	-			2,404.33
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
Grants	219,700.00	219,700.00		233,264.00	291,198.00
Total expenses	620,811.87	750,811.87	130,000.00	736,051.87	1,052,662.33
Balance Fwd.	-	32,800.00	32,800.00	439,566.31	87,143.98

UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,493,485.28
Wastewater					
Revenue					
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12
Late Fees/Rtn check fees	9,480.00	9,480.00		41,573.38	9,600.00
Portion of Sales Tax	759,225.14	759,225.14		838,615.57	760,000.00
Delayed Connection Fees	157,850.00	157,850.00		2,700.00	5,000.00
Line Extensions	-	-			
Solid Waste	-	-			
PEC	130,000.00	130,000.00		159,300.39	
ROW Fees	6,000.00	6,000.00		6,000.00	
Cable	130,000.00	130,000.00		157,016.79	
TX Gas Franchise Fees	3,000.00	3,000.00		9,952.01	
Transfer fees	9,600.00	9,600.00		5,370.00	9,000.00
Overuse fees	134,550.60	134,550.60		109,058.62	150,000.00
Reuse Fees	-	-			
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00
Interest	50,000.00	50,000.00		60,000.00	
Other Income	35,000.00	35,000.00		35,000.00	35,000.00
Water Income	-	-			
Developer Reimbursed Costs				402,565.00	2,175,000.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00	
Total Revenues	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85	8,908,965.12

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	
- Legal Fees	35,000.00	35,000.00		50,000.00	
- Auditing	10,000.00	10,000.00		-	
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00
- Software	-	34,221.00	34,221.00		
- IT Equipment & Support					
Engineering:					
- Engineering & Surveying	-	-			
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00
- Parallel West Interceptor Design& Cost	-	-			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00		11,919.00	35,000.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00			
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00
- Cannon Tract - 1842-001				21,798.00	40,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00
- TLAP Renewal application					
Dues, Fees and Subscriptions	-	-		700.00	-
TXF to Water Fund	12,000.00	12,000.00		-	-
TXF to Vehicle Replacement Fund	-	-			
System Operations and Maintenance:					
- Routine Operations	70,000.00	70,000.00		70,000.00	73,600.00
- Non-Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00
- Lift Station Cleaning	12,600.00	12,600.00		40,000.00	21,000.00
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00
- Drip Field Meter Box Replacement				-	5,000.00
- Lift Station repairs	28,000.00	28,000.00		40,000.00	21,000.00
- Autodialer Replacement				-	17,500.00
- Lift Station Preventative Maintenance				-	7,000.00
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00
- Sludge Hauling	80,000.00	80,000.00		125,000.00	130,000.00
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00
- Equipment	123,240.00	123,240.00		125,000.00	
- Equipment Maintenance	-	-		2,000.00	
- Fleet Acquisition	46,400.00	46,400.00		46,133.45	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		11,000.00	9,000.00
- Backwash Flow Meter & Check valve				-	22,000.00
- Arrowhead Plant Operations					148,225.00
- Big Sky Plant Operations					69,948.00
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	52,000.00
Uniforms	2,800.00	2,800.00		3,100.00	
Training	8,000.00	8,000.00		8,000.00	
Dispatch	3,000.00	3,000.00		3,000.00	

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item 4.
Salaries	246,000.00	246,000.00		200,000.00		
Taxes	20,622.60	20,622.60		16,704.31		
Benefits	30,738.21	30,738.21		24,897.95		
Retirement	15,384.00	15,384.00		12,461.04		
On Call	10,400.00	10,400.00		10,400.00		
Capital Projects:						
- Road Reconstruction	10,000.00	10,000.00		5,000.00		
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00	
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-	
- Arrowhead Drain Field					1,800,000.00	
Other:						
- Reimbursement to Caliterra Oversize of West Intercepto	500,000.00	500,000.00		500,000.00	-	
TWDB Engineering:						
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00	
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00	
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00	
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00	
- WWTP Design Assistance	37,500.00	37,500.00				
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00	
Miscellaneous:						
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00	
TWDB Capital Projects:						
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00	
- East Interceptor	25,000.00	25,000.00		-	25,000.00	
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00	
- WWTP	25,000.00	25,000.00		-	25,000.00	
Transfer to General Fund					4,066.66	
Transfer to Vehicle Replacement Fund					29,911.00	
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75	9,738,900.66	

WATER**Revenue**

Fees:

- Tap Fees
- Impact Fees
- Temporary Meter Set Fees
- Disconnect Fees

Rates:

- Base Rate
- Usage
- Penalties

TXF from Wastewater Fund

	12,000.00	12,000.00		-	-	
Total Revenue	12,000.00	12,000.00	-	64,550.00	157,800.00	

Expense

Administrative and General Expense:

- Regulatory Expense
- Planning and Permitting

System Operations and Maintenance:

- Routine Operations
- Non Routine Operations
- System Maintenance & Repair
- Laboratory Testing
- Supplies

Operating and Maintenance

	12,000.00	12,000.00		-	-	
Total Expense	12,000.00	12,000.00	-	-	140,710.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
OPERATIONS					
Revenues					
PEC					130,000.00
ROW Fees					6,000.00
Cable					130,000.00
TX Gas Franchise Fees					3,000.00
Interest					
TXF from General Fund					50,000.00
Total Revenue	-	-	-	-	319,000.00
Expense					
Administrative and General Expense:					
- Administrative/Billing Expense					66,000.00
- Legal Fees					250,000.00
- Auditing					10,000.00
- Software					37,267.00
- IT Equipment & Support					5,640.00
Systems Operations and Maintenance:					
- Phone/Network					
- Equipment					50,000.00
- Equipment Maintenance					10,000.00
- Fleet Acquisition					45,000.00
- Fleet Maintenance					10,000.00
- Fuel					15,000.00
Other Expense					
Uniforms					5,000.00
Training					9,254.00
Dispatch					3,000.00
Salaries					398,740.00
Taxes					33,063.21
Benefits					56,988.71
Retirement					24,650.69
On Call					10,400.00
Total Expense	-	-	-	-	1,040,003.61
CONSOLIDATED UTILITY FUND					
Revenue					
Balance Foreward	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,493,485.28
Wastewater	8,949,800.78	9,105,521.78	155,721.00	3,475,995.85	8,908,965.12
Water	12,000.00	12,000.00	-	64,550.00	157,800.00
Operations	-	-	-	-	319,000.00
Total	16,587,968.91	16,768,689.91	180,721.00	9,836,340.03	15,879,250.40
Expense					
Wastewater	10,250,988.81	10,471,209.81	220,221.00	3,342,854.75	9,738,900.66
Water	12,000.00	12,000.00	-	-	140,000.00
Operations	-	-	-	-	1,040,003.61
Total Expense	10,262,988.81	10,483,209.81	220,221.00	3,342,854.75	10,918,904.27
Balance Fwd.	6,324,980.10	6,285,480.10	(39,500.00)	6,493,485.28	4,960,346.13
TWDB FUND					
Balance Forward	493.27	493.27	-	502.34	208.34
Revenues	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Interest	6.00	6.00		6.00	
Total revenue	6,490,499.27	6,490,499.27		289,508.34	4,420,208.34

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
Expenses					
Escrow Fees	300.00	300.00		300.00	
Expenses	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Total Expenses	6,490,300.00	6,490,300.00		289,300.00	4,420,000.00
Balance Forward	199.27	199.27		208.34	208.34
IMPACT FUND					
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,390,183.94
Revenue					
Impact Fees	2,079,320.00	2,079,320.00		3,547,440.00	1,670,000.00
Impact Fee Deposits	-	-			
Interest Income	25,000.00	25,000.00		51,000.00	30,000.00
Total	4,741,754.76	4,741,754.76		6,084,948.70	6,090,183.94
Expense					
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00
TXF to Debt Service 2022					2,431,563.06
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,390,183.94	1,946,589.32
DEBT SERVICE FUND 2015					
Bal Fwd.	861,673.04	861,673.04		862,629.54	850,073.10
Revenue					
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56
Interest	8,000.00	8,000.00		9,500.00	8,000.00
Total Revenue	1,580,904.80	1,580,904.80		1,583,361.30	1,556,571.66
Expenses					
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76
Balance Fwd.	847,616.60	847,616.60		850,073.10	845,339.90
DEBT SERVICE FUND 2013					
Bal Fwd.	100,180.42	100,180.42		100,190.00	99,085.00
Revenue					
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00
Interest	1,200.00	1,200.00		1,800.00	1,200.00
Total	190,885.42	190,885.42		191,495.00	191,885.00
Expense					
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00
Balance Fwd.	98,475.42	98,475.42		99,085.00	102,380.00
DEBT SERVICE FUND 2019					
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96
Revenue					
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00
Interest	12,000.00	12,000.00		12,000.00	12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96
DEBT SERVICE FUND 2022					
Bal Fwd.	-	-		-	-
Revenue					
TXF from Impact Fees	-	-		-	2,431,563.06
Interest	-	-		-	-
Total	-	-		-	2,431,563.06
Expense					
Tax Series 2022	-	-		-	1,215,163.06
Total Expenses	-	-		-	1,215,163.06
Balance Fwd.	-	-		-	1,216,400.00
PEG FUND					
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,408.18
Revenues					
TWC	27,000.00	27,000.00		30,000.00	27,000.00
Interest Income	1,400.00	1,400.00		1,950.00	1,700.00
Total Revenues	170,624.71	170,624.71		174,408.18	203,108.18
Expense	-	-		-	-
Balance Fwd.	170,624.71	170,624.71		174,408.18	203,108.18
RESERVE FUND					
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,845,374.05
Revenue					
TXF from General Fund	200,000.00	200,000.00		300,000.00	300,000.00
Interest	16,000.00	16,000.00		18,000.00	18,000.00
Total	1,742,195.16	1,742,195.16		1,845,374.05	2,163,374.05
Expense	-	-		-	-
Total Expense	-	-		-	-
Balance Fwd.	1,742,195.16	1,742,195.16		1,845,374.05	2,163,374.05
TIRZ 1					
Balance Forward	463,027.86	463,027.86		384,645.69	195,162.56
Revenues					
City AV	89,118.46	89,118.46		93,641.57	115,297.54
County AV	218,599.49	218,599.49		191,901.06	215,354.00
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-
Interest Income	3,000.00	3,000.00		8,675.00	3,000.00
EPS Reimbursements	-	-		-	-
Total Revenue	1,023,745.81	1,023,745.81		928,863.32	528,814.10
Expense					
TIRZ Expense					
Project Management/Misc. Costs	48,000.00	48,000.00		20,000.00	32,000.00
Project Administration P3 Works	35,000.00	35,000.00		15,000.00	16,000.00

Attachment "A"

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 4. Proposed
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00
EPS	-	-			
MAS	62,500.00	62,500.00		25,000.00	30,000.00
HDR	227,500.00	227,500.00		240,000.00	478,000.00
TJKM - Grant Writing	7,500.00	7,500.00		7,500.00	-
Buie - PR	8,500.00	8,500.00		-	-
Misc. Consulting	25,000.00	25,000.00		-	5,000.00
Creation Cost Reimbursements	-	-			
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76	
Total Expense	684,000.00	840,200.76	156,200.76	733,700.76	573,000.00
Balance Forward	339,745.81	183,545.05	(156,200.76)	195,162.56	(44,185.90)
TIRZ 2					
Balance Forward	244,199.12	244,199.12		346,638.50	653,378.27
Revenue					
Interest Income	400.00	400.00		3,700.00	2,000.00
City AV	111,125.78	111,125.78		114,269.93	240,664.11
County AV	254,043.81	254,043.81		232,569.38	437,211.00
Total Revenue	609,768.71	609,768.71		697,177.81	1,333,253.38
Expense					
Creation Cost Reimbursements	-	-			
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54	
Total Expense	-	43,799.24	43,799.24	43,799.54	-
Balance Forward	609,768.71	565,969.47	(43,799.24)	653,378.27	1,333,253.38
VEHICLE REPLACEMENT FUND					
Revenue					
Balance Forward				-	31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF from DSRP	5,731.00	5,731.00		5,731.00	29,595.00
TXF from WWU	-	-		-	29,911.00
Total Revenue	31,193.00	31,193.00		31,193.00	161,025.00
Expense					
Vehicle Replacement	-	-			
Total Expense	-	-		-	-
Balance Forward	31,193.00	31,193.00		31,193.00	161,025.00

FY 2023 Expenditures

	City	\$ 11,791,542.99
General Fund	Parks	\$ 896,571.01
	Founders	\$ 146,488.01
Farmers Market		\$ 117,812.63
DSRP		\$ 1,346,486.98
HOT		\$ 1,052,662.33
Impact Fund		\$ 4,143,594.62
	Wastewater	\$ 9,738,900.66
Utilities	Water	\$ 140,000.00
	Operations	\$ 1,040,003.61
		<hr/>
		\$ 30,414,062.84

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2022-___

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING THE AD VALOREM TAX RATE AND LEVY OF ONE THOUSAND SEVEN HUNDRED SEVENTY-EIGHT TEN-THOUSANDTHS CENTS (\$0.1778) PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE CITY LIMITS OF THE CITY; PROVIDING FOR PENALTIES AND INTEREST; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; SEVERABILITY; SAVINGS CLAUSE; PUBLICATION AND EFFECTIVE DATE

WHEREAS, a budget appropriating revenues generated for the use and support of the municipal government of the City of Dripping Springs (“City”) has been approved and adopted by the City Council of the City of Dripping Springs (“City Council”) as required by Chapter 102 of the Texas Local Government Code; and

WHEREAS, a notice of the hearing on a proposed tax revenue increase was published in the City’s official newspaper on August 25, 2022; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary of proper for carrying out a power granted by to the City; and

WHEREAS, the tax rate exceeds the no-new-revenue tax rate and was passed by a greater than a sixty percent (60%) of the members of the governing body; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing an ad valorem tax rate.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. APPROVAL OF TAX RATE & LEVY

That there be and is hereby levied and shall be assessed and collected for the year , on all taxable property, real, personal and mixed, situated within the city limits of the City, and not exempt the Constitution of the State and valid state laws, an ad valorem tax rate of One Thousand Seven Hundred Seventy-Eight Ten-Thousandths cents (\$0.1778) on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenses and budge of the municipal government of the City (maintenance and operations (M&O)), a tax rate of One Thousand Seven Hundred Seventy-Eight Ten-Thousandths cents (\$0.1778) on each One Hundred Dollars (\$100.00) assessed value of taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 17.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

- (b) The City Secretary shall cause the following notice to be posted on the homepage of the City's internet website:

THE CITY OF DRIPPING SPRINGS, TEXAS ADOPTED A TAX RATE THAT WILL EFFECTIVELY BE RAISED BY SEVENTEEN POINT SIX PERCENT (17.6%) AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,00.00 HOME BY APPROXIMATELY \$ 0.00.

2. PENALTY & INTEREST

All taxes shall become a lien upon the property against which assessed and the City Tax Assessor/Collector for the City of Dripping Springs, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, or the payment of said taxes, penalty and interest for the general fund of the City of Dripping Springs, Texas.

3. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

4. SEVERABILITY CLAUSE

That is any section, subsection, paragraph, clause, phrase, or provision of this Ordinance shall be judged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or provision thereof, other than the part so decided to be invalid or unconstitutional.

5. SAVINGS CLAUSE

That all previous budget ordinances shall remain in full force and effect, save and except as amended by this Ordinance.

6. PUBLICATION CLAUSE

The City Secretary of the City of Dripping Springs, Texas, is hereby directed to public in the Official Newspaper of the City of Dripping Springs, the caption, and effective date clause of this Ordinance as required by Texas Local Government Code §52.011.

7. EFFECTIVE DATE

The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect immediately from and after its passage as the law in such provides.

8. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, 20th day of September 2022, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



DRIPPING SPRINGS
Texas

CITY COUNCIL REGULAR MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, September 06, 2022 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:00 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Council Members absent were:

Mayor Pro Tem Taline Manassian

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
City Secretary Andrea Cunningham
IT Director Jason Weinstock
People & Communications Director Lisa Sullivan
Parks & Community Services Director Andrew Binz
Community Events Coordinator Caylie Houchin
Building Official Sarah Cole
Planning Director Howard Koontz
Senior Planner Tory Carpenter
Emergency Management Coordinator Roman Baligad
Public Works Director Aaron Reed
Planning & Zoning Commission Chair Mim James

PLEDGE OF ALLEGIANCE

Jim Martin led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained

within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

PROCLAMATIONS & PRESENTATIONS

- 1. Approval of a Proclamation proclaiming the month of September 2022 as “National Preparedness Month” in the City of Dripping Springs, Texas. Sponsor: Councilmember Tahuahua**

Council Member Tahuahua read and presented the Proclamation to Emergency Management Coordinator Roman Baligad.

A motion was made by Council Member Tahuahua to approve a Proclamation proclaiming the month of September 2022 as “National Preparedness Month” in the City of Dripping Springs, Texas. Council Member King seconded the motion which carried unanimously 4 to 0.

- 2. Presentation of Community Service Awards to Board, Commission, and Committee Members.**

Mayor Foulds, Jr. presented awards to the following individuals:

- Matthew Zarbaugh, Parks & Recreation Commission
- Barrett Criswell, Transportation Committee (absent)
- Andrea Nicholas, Economic Development Committee
- Tim Brown, Historic Preservation Commission (absent)
- Bruce Lewis, Historic Preservation Commission (absent)
- John McIntosh, TIRZ No. 1 & No. 2 Board
- Wade King, Parks & Recreation Commission
- Eric Henline, Parks & Recreation Commission
- Eric Russell, Parks & Recreation Commission
- Jim Martin, Planning & Zoning Commission and Transportation Committee

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to

voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

3. **Approval of the August 16, 2022, City Council Workshop & Regular Meeting Minutes.**
4. **Approval of the August 23, 2022, City Council Workshop & Regular City Council Meeting Minutes.**
5. **Approval of a Resolution Accepting Improvements and Approving a Maintenance Bond for Caliterra Phase 4 Section 12 Wastewater Improvements and Releasing a Construction Bond.** *Applicant: Development Solutions CAT, LLC; Hays County Development District No. 1*

Filed as Resolution No. 2022-R33

6. **Approval of a Resolution Approving a Revegetation Bond for Caliterra Phase 4 Section 12.** *Applicant: Development Solutions CAT, LLC; Hays County Development District No. 1*

Filed as Resolution No. 2022-R34

7. **Approval of a request to amend the 2022 Local Hotel Occupancy Tax Grant Funding Agreement between the City of Dripping Springs and the Friends of the Pound House Foundation.** *Applicant: Janet Hermann, Treasurer, Friends of the Pound House*

A motion was made by Council Member Tahuahua to approve Consent Agenda items 3 – 7. Council Member Crow seconded the motion which carried unanimously 4 to 0.

BUDGET

8. **Public Hearing on the 2022 Ad Valorem Tax and Levy of 0.1778 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits.**

Mayor Foulds, Jr. presented the item and opened the Public Hearing.

No one spoke during the Public Hearing.

BUSINESS AGENDA

Business Agenda items 9 and 10 were presented and action was taken concurrently.

9. **Public hearing and consideration of approval of an Ordinance regarding AN2022-0002: an application to consider annexation for approximately 3.209 acres out of the Philip A Smith Survey, located at 501 Sportsplex Drive.** *Applicant: Bob Richardson, Dripping Springs Community Library*

a. Applicant Presentation – Applicant Bob Richardson presented the item.

b. Staff Report – Tory Carpenter presented the staff report which is on file. Staff recommends approval of the ordinance.

c. Public Hearing – No one spoke during the Public Hearing.

d. Annexation

Filed as Ordinance No. 2022-29

- 10. Public hearing and consideration of approval of an Ordinance regarding ZA2022-0003: an application to consider a proposed zoning map amendment from Agriculture (AG) to Commercial Services (CS) for approximately 3.209 acres out of the Philip A Smith Survey, located at 501 Sportsplex Drive. Applicant: Bob Richardson, Dripping Springs Community Library**

- a. Applicant Presentation** – Applicant Bob Richardson presented the item.
- b. Staff Report** – Tory Carpenter presented the staff report which is on file. Staff recommends approval of the ordinance.
- c. Planning & Zoning Commission Report** – Chair James presented the report. The Commission recommended approval unanimously 6 to 0.
- d. Public Hearing** – No one spoke during the Public Hearing.
- e. Zoning Amendment**

Filed as Ordinance No. 2022-30

A motion was made by Council Member Crow to approve an Ordinance regarding AN2022-0002: an application to consider annexation for approximately 3.209 acres out of the Philip A Smith Survey, located at 501 Sportsplex Drive; and, an Ordinance regarding ZA2022-0003: an application to consider a proposed zoning map amendment from Agriculture (AG) to Commercial Services (CS) for approximately 3.209 acres out of the Philip A Smith Survey, located at 501 Sportsplex Drive. Council Member King seconded the motion which carried unanimously 4 to 0.

- 11. Public hearing and consideration of approval of an Ordinance regarding ZA2022-0004: an application for a zoning map amendment from Two-Family Residential - Duplex (SF-4) to Multiple-family Residential (MF) and Conditional Overlay for 0.75 acres being lot 1, block 1 of the Van Merkel Addition located at 102 Rose Drive. Applicant: Jon Thompson.**

- a. Applicant Presentation** – Applicant was not present.
- b. Staff Report** – Tory Carpenter presented the staff report which is on file. Staff recommends approval of the ordinance.
- c. Planning & Zoning Commission Report** – Chair James presented the report. The Commission recommended approval unanimously 6 to 0.
- d. Public Hearing** – No one spoke during the Public Hearing.
- e. Zoning Amendment** – A motion was made by Council Member King to approve an Ordinance regarding ZA2022-0004: an application for a zoning map amendment from Two-Family Residential - Duplex (SF-4) to Multiple-family Residential (MF) and

Conditional Overlay for 0.75 acres being lot 1, block 1 of the Van Merkel Addition located at 102 Rose Drive. Council Member Parks seconded the motion which carried unanimously 4 to 0.

Filed as Ordinance No. 2022-31

- 12. Public hearing and consideration of approval of a Sign Variance Request to grant an exemption from Section 26.01.004(b)(3) “sign which cannot be expressly authorized: electronic signs” of the City of Dripping Springs Sign Ordinance for Dripping Springs Elementary School, located at 29400 Ranch Road 12, Dripping Springs, Texas. Applicant: Lance Pelton, Core Displays/PR Custom Signs, LLC.**
- a. Applicant Presentation** – Applicant not present.
 - b. Staff Report** – Sarah Cole presented the staff report which is on file. Staff recommends approval of the request.
 - c. Public Hearing** – No one spoke during the Public Hearing.
 - d. Sign Variance Request** – A motion was made by Council Member King to approve a Sign Variance Request to grant an exemption from Section 26.01.004(b)(3) “sign which cannot be expressly authorized: electronic signs” of the City of Dripping Springs Sign Ordinance for Dripping Springs Elementary School, located at 29400 Ranch Road 12, Dripping Springs, Texas, with the condition that the sign must be turned off at the close of business or 8:00 p.m., whichever is later. Council Member Parks seconded the motion which carried 3 to 2, with Mayor Foulds, Jr. casting the tie breaking vote, and Council Members Tahuahua and Crow opposed.
- 13. Public hearing and consideration of approval of a Sign Variance Request for an exemption from Section 4.2.4(ii) of the Belterra Master Sign Plan Ordinance: “No tenant shall be allowed more than one projecting sign” for Mighty Fine Burgers, located at 116 Hargraves Dr., Building T, Austin, Texas 78737. Applicant: Ann Lewis, Lewis Sign.**
- a. Applicant Presentation** – Ann Lewis presented the item.
 - b. Staff Report** – Sarah Cole presented the staff report. Staff recommends approval of the request, and that no other sign requests be approved for this business.
 - c. Public Hearing** – Ann Lewis spoke in favor of the request.
 - d. Sign Variance Request** – Council Member Parks made a motion to approve a Sign Variance Request for an exemption from Section 4.2.4(ii) of the Belterra Master Sign Plan Ordinance: “No tenant shall be allowed more than one projecting sign” for Mighty Fine Burgers, located at 116 Hargraves Dr., Building T, Austin, Texas 78737, with staff recommendation that no other variance requests be granted by this business. Council Member Tahuahua seconded the motion which carried 3 to 1, with Council Member Crow opposed.

- 14. Discuss and consider approval of a Temporary Street Closure Permit application from the Dripping Springs Visitors Bureau to close a portion of Mercer Street from Bluff Street to San Marcos Street, and a portion of Old Fitzhugh Road on October 14 through 16, 2022, for the Dripping Springs Songwriters Festival. Sponsor: Councilmember King**

Caylie Houchin presented the staff report which is on file. Staff recommends approval of the permit.

A motion was made by Council Member King to approve a Temporary Street Closure Permit application from the Dripping Springs Visitors Bureau to close a portion of Mercer Street from Bluff Street to San Marcos Street, and a portion of Old Fitzhugh Road on October 14 through 16, 2022, for the Dripping Springs Songwriters Festival. Council Member Crow seconded the motion which carried unanimously 4 to 0.

- 15. Discuss and consider approval of a Songwriters Festival 2022 Participation Agreement between the City of Dripping Springs, Dripping Springs Veterans of Foreign Wars Post 2933, and Vince F. Taylor American Legion Post 290 for parking services. Sponsor: Council Member King**

Caylie Houchin presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Council Member King to approve a Songwriters Festival 2022 Participation Agreement between the City of Dripping Springs, Dripping Springs Veterans of Foreign Wars Post 2933, and Vince F. Taylor American Legion Post 290 for parking services. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 16. Discuss and consider approval of a request to amend the 2022 Local Hotel Occupancy Tax Grant Funding Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau. Applicant: Pam Owens, Dripping Springs Visitors Bureau**

Shawn Cox presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Council Member Crow to approve a request to amend the 2022 Local Hotel Occupancy Tax Grant Funding Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 17. Discuss and consider approval of the Appointment of a Chair and Vice Chair to the Emergency Management Commission for terms ending January 1, 2023.**

Andrea Cunningham presented the staff report is on file.

A motion was made by Council Member Tahuahua to appoint Bonnie Humphrey as Chari and Bill Little as Vice Chair of the Emergency Management Commission for terms ending January 1, 2023. Council Member Crow seconded the motion which carried unanimously 4 to 0.

18. Discuss and consider approval of the Appointment of Becky Atkins to the Economic Development Committee for an unexpired term ending June 1, 2023.

Mayor Foulds, Jr. presented the item. Andrea Cunningham's staff report is on file. Staff recommends the appointment of Becky Atkins.

A motion was made by Council Member Parks to approve the Appointment of Becky Atkins to the Economic Development Committee for an unexpired term ending June 1, 2023. Council Member Tahuahua seconded the motion which carried unanimously 4 to 0.

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies. All reports are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

19. Dripping Springs 2045 Comprehensive Plan Progress Update

Howard Koontz, Planning Director

Howard Koontz presented the report which is on file.

A motion was made by Council Member Tahuahua to adjourn into Executive Session under Texas Local Government Code Section 551.071, Consultation with City Attorney and 551.074, Personnel Matters and regarding Executive Session Agenda Items 20 - 22. Council Member Crow seconded the motion which carried unanimously 4 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 20. Consultation with City Attorney regarding legal issues related to pending or contemplated litigation related to the wastewater permits and the Hays Trinity Groundwater Conservation District.** *Consultation with City Attorney, 551.071*
- 21. Deliberation of Personnel Matters on the appointment, employment, evaluation, reassignment, pay, or duties of the Maintenance Director, Code Enforcement/Construction Inspector, and Building Official/Utility Coordinator.** *Personnel Matters, 551.074*
- 22. Consultation with City Attorney related to the South Regional Water Reclamation Project and the litigation on the Wastewater Permits and related items.** *Consultation with City Attorney, 551.071*

The City Council met in Executive Session from 7:01 p.m. – 7:40 p.m.

No action or vote was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

September 13, 2022, at 5:30 p.m.
 September 20, 2022, at 6:00 p.m.
 September 27, 2022, at 5:30 p.m.
 October 3, 2022, at 6:00 p.m. (CC & BOA)

Board, Commission & Committee Meetings

September 7, 2022, DSRP Board at 11:00 p.m.
 September 12, 2022, TIRZ No. 1 & No. 2 Board at 4:00 p.m.
 September 12, 2022, Founders Day Commission at 6:30 p.m.
 September 14, 2022, Utility Commission at 4:00 p.m.
 September 15, 2022, Farmers Market Committee at 10:00 a.m.
 September 15, 2022, Emergency Management Commission at 12:00 p.m.
 September 19, 2022, Parks & Recreation Commission at 6:00 p.m.

ADJOURN

Via unanimous consent, the City Council adjourned the meeting.

This regular meeting adjourned at 7:41 p.m.

APPROVED ON: September 20, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



DRIPPING SPRINGS
Texas

CITY COUNCIL REGULAR MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, September 13, 2022 at 5:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 5:06 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian (arrived at 5:14 p.m.)
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
People & Communications Director Lisa Sullivan
Planning Director Howard Koontz
City Secretary Andrea Cunningham
IT Director Jason Weinstock
Public Works Director Aaron Reed
Special Counsel David Tuckfield

PLEDGE OF ALLEGIANCE

Mayor Foulds Jr. led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may

request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

BUSINESS AGENDA

- 1. Public hearing and possible action regarding an Ordinance of the City of Dripping Springs, Texas ("City") extending the Temporary Moratorium on the Acceptance, Authorization, and Approvals necessary for the Subdivision, Site Planning, Development, or Construction in the City Limits and Extraterritorial Jurisdiction, providing for Findings of Fact, Definitions, Applicability, Purpose, Enactment, Duration, Extension, Exceptions, and Exemptions, Determination and Appeals, Repealer, Severability, Enforcement, Effective Date, and Proper Notice and Meeting. Sponsor: Mayor Foulds, Jr.**

a. Staff Report – Laura Mueller presented the staff report which is on file. Staff recommends not extending the moratorium.

b. Public Hearing – Paul Zarate spoke in opposition to extending the moratorium and Terry Tull spoke in favor of the extension. Mr. Tull's comments are on file.

c. Moratorium Ordinance – A motion was made by Council Member Crow to deny approval of an Ordinance of the City of Dripping Springs, Texas ("City") extending the Temporary Moratorium on the Acceptance, Authorization, and Approvals necessary for the Subdivision, Site Planning, Development, or Construction in the City Limits and Extraterritorial Jurisdiction, providing for Findings of Fact, Definitions, Applicability, Purpose, Enactment, Duration, Extension, Exceptions, and Exemptions, Determination and Appeals, Repealer, Severability, Enforcement, Effective Date, and Proper Notice and Meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

Mayor Foulds, Jr. announced that the moratorium will not be extended and is lifted on September 18, 2022.

A motion was made by Council Member Tahuahua to adjourn into Executive Session under Texas Local Government Code Section 551.071, Consultation with City Attorney and regarding Executive Session Agenda items 2 and 3. Mayor Pro Tem Manassian seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 2. **Consultation with City Attorney regarding legal issues related to pending or contemplated litigation related to the wastewater permits and the Hays Trinity Groundwater Conservation District.** *Consultation with City Attorney, 551.071*
- 3. **Consultation with City Attorney related to the South Regional Water Reclamation Project and the litigation on the Wastewater Permits and related items.** *Consultation with City Attorney, 551.071*

The City Council met in Executive Session from 5:32 p.m. – 6:02 p.m.

There was no action or vote taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 6:02 p.m.

OPEN SESSION

A motion was made by Council Member Crow to bring Executive Session Agenda item 2 into Open Session for possible action. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

- 2. **Consultation with City Attorney regarding legal issues related to pending or contemplated litigation related to the wastewater permits and the Hays Trinity Groundwater Conservation District.** *Consultation with City Attorney, 551.071*

A motion was made by Council Member Crow to authorize the City Attorney, Special Counsel David Tuckfield and the Deputy City Administrator to use all needed staff and resources to bring appropriate causes of action against any officer or employee or the Hays Trinity Groundwater Conservation District as it relates to opposition of the City’s permits. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

ADJOURN

A motion was made by Council Member Tahuahua to adjourn the meeting. Council Member Parks seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 6:03 p.m.

APPROVED ON: September 20, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



DRIPPING SPRINGS
Texas

AQUATICS & ATHLETICS MANAGER

FULL-TIME EXEMPT

A. GENERAL PURPOSE

The Dripping Springs Parks and Community Services Aquatics and Athletics Manager is responsible for overseeing the operations of Founders Memorial Park Pool, serves as the department liaison with the Dripping Springs Youth Sports Association, and oversees the Dripping Springs Skatepark. This position is also charged with developing and coordinating the creation of youth and adult enrichment, wellness, and athletic programs utilizing City parks and facilities to their fullest potential.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Directs and manages the development, operations, and growth of the aquatic and athletic programs to meet the needs of the community.
2. Recruits, hires, trains, mentors, evaluates, and supervises aquatic and athletic staff and volunteers (lifeguards, swim instructors, cashiers, umpires, etc.).
3. Conducts lifeguarding and swim instructor certification trainings and in-service training for staff.
4. Provides city-wide staff CPR/AED trainings as needed.
5. Creates staff and pool schedule to ensure proper staffing ratios and most effective use of pool to best meet the needs of the community.
6. Oversees and coordinates pool maintenance to include pool chemical levels with assigned maintenance personnel to ensure optimal water quality and equipment operations.
7. Ensures that safety procedures are followed and that all programs and facilities are in compliance with Federal and State safety laws and regulations.
8. Develops and manages the aquatic and athletic budgets while closely monitoring revenues and expenses throughout the year including the purchasing and acquiring of supplies and equipment.
9. Performs administrative duties including creating daily financial reports and pool chemical reports.
10. Oversees general park improvement projects at the pool, skatepark, and athletic fields.
11. Serves as year-round liaison for TAAF summer recreational swim team and contract

management.

12. Develops and manages adult softball leagues and other community-desired recreational pursuits.
13. Responds to citizen requests for information and complaints with respect to athletic programs, pool operations, and skatepark operations, and provides appropriate follow-up.
14. Develops and manages skatepark programs and patron usage.
15. Other duties as assigned.

C. SUPERVISION

Works under the supervision of the Parks and Community Services Director.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Bachelor's Degree in Recreation Administration, Public Administration, Kinesiology, Therapeutic Recreation, or other related bachelor's degree or a minimum of four years of experience in municipal Parks and Recreation department.
2. Certifications: American Red Cross Water Safety Instructor (WSI), American Red Cross Lifeguard & Instructor, CPR for Professional Rescuer Instructor, Adult & Pediatric CPR/AED, First Aid, Pool Operator or Aquatic Facility Operator (or able to obtain within 6 months). Certified Park and Recreation Professional (CPRP) preferred.
3. Two years of aquatic program management including experience with teaching swim lessons at a progressive level, swim team coaching, and training lifeguards.
4. Experience with or working knowledge of athletic league creation and management.
5. Strong organization, communication, public relations, and leadership skills required.
6. Ability to establish and maintain effective working relationships with City employees, City officials, vendors, and public.
7. Experience in public speaking, training, and presenting to public officials.
8. Ability to handle and maintain confidential and sensitive information while maintaining confidentiality.
9. Ability to communicate effectively orally and in writing.
10. Ability to work independently and exercise good judgment.
11. Experience in Aquatics including best practices (specifically pool management and aquatics programming such as swim lessons, water aerobics, seasonal youth swim teams).
12. Proficient in marketing via social media platform channels, in various software systems (Microsoft Office) to promote all park programs and aquatics happenings.

E. TOOLS AND EQUIPMENT USED

Personal computer, including work processing, program and rental registration software, familiarity and skill with social media posting and marketing, and spreadsheet software; email, calculator, phone; printer; copy machine; and general maintenance equipment.

F. SPECIAL REQUIREMENTS

1. A valid state driver's license.
2. While performing the duties of this job, the employee is frequently required to sit, communicate, use hands; and reach with hands and arms.
3. The employee is required to be a proficient swimmer and have the ability to rescue and remove an individual from the water.
4. The employee must occasionally carry, lift, hold, push and/or pull up to 50 pounds of office supplies, files, equipment, and furniture.
5. Must have reliable transportation.

G. WORK HOURS

This is a 40 hour per week position. Work hours will vary based on the pool season, events, programs, or projects assigned throughout the year. Hours may include holidays, weekends, and evenings and on call when off-duty if needed at the direction of the Parks and Community Services Director or City Administrator. This position is a full-time exempt position and eligible for compensatory time off as described in the DRIPPING SPRINGS PERSONNEL MANUAL. Any compensatory time performed must be preapproved by the direct supervisor.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. The employee regularly works in indoor and outdoor environments; exposure to extremes in weather condition; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes; possible exposure to toxic chemicals.
2. The employee will regularly work with minimal supervision-

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the "CITY OF DRIPPING SPRINGS PERSONNEL MANUAL", as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment

against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact Michelle Fischer at (512) 858-4725.

***Please note:** This Position Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.*

DRAFT



BUILDING OFFICIAL FULL-TIME EXEMPT

A. GENERAL PURPOSE

Under general direction of the Deputy City Administrator, the Building Official plans, directs, supervises, and oversees all activities of the City's building department. They are responsible for technical, administrative, and supervisory work for the building department. The Building Official enforces and ensures compliance with building codes and ordinances pertaining to commercial and residential building, swimming pool and spa, electrical, plumbing, mechanical, fuel gas, energy conservation, fire, lighting, and signage codes for the City. Responsible for overseeing the City's code enforcement program and supervises the City Inspector (or Code Enforcement Inspector) and Environmental Health/OSSF Inspector.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages the building permit and development procedures relating to the issuance of permits.
2. Manages code enforcement of all applicable City codes, ordinances, and regulations.
3. Assists developers, contractors, architects, engineers, property owners, and others to ensure compliance with the City's Ordinances and Building Code.
4. Performs administrative and technical work while directing permit operations.
5. Coordinates work and projects with City staff and other outside agencies where applicable. (i.e. Permit Technician, Code Enforcement Inspector, Public Works Director, Contractors, utility agencies – DSWSC, etc.)
6. Maintains current knowledge of issues, trends and development in regulatory standards and building code requirements governing the construction industry.
7. Implementing departmental procedures, coordination of training and adopting amendments of construction codes.
8. Attends pre-construction meetings when necessary.
9. Assists in compiling department statistics and other data related to building, development, and code enforcement
10. Assists in department budget preparation and administration.
11. Conducts field inspections as needed.
12. Coordinates fire plan, lighting, and exterior design and architectural standards review, permitting, and inspections by third party contractors for the City.

13. Issues certificates of occupancy; and issues releases in order to connect utilities.
14. Educates the general public on ordinances and related building codes, provides assistance to the general public regarding the process for obtaining building permits, contractor licensing, or meeting requirements for construction.
15. Reviews and makes recommendations concerning ordinances related to building codes and the enforcement of ordinances.
16. Investigates complaints regarding building code or other city ordinance violations. Works with individuals filing complaints and the owners of property or contractors that are the subject of the complaint.
17. Provides direction to plans examiners, permit technicians, and inspectors.
18. Supervises building department records maintenance and compliance with statutory and city requirements regarding open records and public information.
19. Resolves disputes between building inspection staff and development, contractors, architects, engineers, and the general public.
20. Ensures all permits comply with zoning, exterior design and architectural standards, lighting, and other applicable ordinances.
21. Provides oversight and assistance to the building permit technicians, inspectors, and plans reviewers.
22. Approaches public relations as a means to foster awareness and understanding of code enforcement goals and missions, to obtain public support and build valuable relationships in order to obtain the desired compliance with established codes, policies, and regulations.
23. Attends staff and board/commission/committee/City Council meetings as needed.
24. Maintains high standards of accuracy in exercising duties and responsibilities. Maintains effective communication and interaction with City Council, City Administration, City Staff, other agencies, and the public.
25. Performs other duties as assigned.

C. EDUCATION AND EXPERIENCE

Must possess strong background building construction. Must possess High School Diploma or GED. Must possess a valid Class C Texas Driver's License, clean driving record. Must exhibit a professional demeanor and positive communication skills in the construction field. Standard First Aid and C.P.R. certifications desirable but not required. Must be Certified Building Official or obtain certification within three years of hire.

D. TOOLS AND EQUIPMENT USED

Motor vehicle, phone, tablet or laptop, and general maintenance equipment.

E. KNOWLEDGE, SKILLS & SPECIAL REQUIREMENTS

1. Knowledge of construction methods, materials and building techniques.
2. Ability to write clear and accurate reports.
3. Excellent customer service skills, including the ability to communicate clearly in writing and in person.
4. Ability to establish and maintain effective working relationships with employees, officials,

- and general public.
5. Ability to use Microsoft office applications.
 6. Knowledge of MyPermitNow and how to implement the online permitting software.
 7. Knowledge of how to integrate other applications with MyPermitNow.

F. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outdoors. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.
2. The noise level in the work environment is usually moderate to loud.

G. WORK HOURS

This is a full-time position. Core work hours will be set by the Deputy City Administrator and will generally be between 8:00 am and 5:00 pm, including one hour for lunch, Monday through Friday. Additional hours on nights, weekends, holidays, and during emergencies may be needed in this position subject to the direction of the Deputy City Administrator. This is a full-time exempt position and not eligible for overtime as described in the Personnel Manual. Any overtime hours performed (subject to comp time) must be preapproved by the direct Supervisor.

H. SALARY

Salary is commensurate with the position. Pay days are every other Friday or as otherwise determined by the "CITY OF DRIPPING SPRINGS PERSONNEL MANUAL."

I. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as maybe modified by the specific employee's offer letter and subsequent revisions of the Manual.

J. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training,

promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact City Administrator at (512) 858-4725.

Please note: *This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position*

with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



DRIPPING SPRINGS
Texas

CITY INSPECTOR FULL-TIME EXEMPT

A. GENERAL PURPOSE

Under the general supervision of the Assistant Public Works Director, the City Inspector performs administrative and technical activities relating to the regulations and inspection of public works projects, public and private construction of infrastructure, and oversight of compliance of City codes and standards within jobsites.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Conducts construction inspections of site developments and subdivisions under private construction, as well as city public works projects, and determines compliance with code.
2. Conducts project management of complex city projects with contractors including becoming familiar with contractor's schedule while reviewing daily construction progress, identifying problems, and recommending solutions.
3. Review and approve pay requests.
4. Must be generally available to respond to emergency "call outs" on construction projects.
5. Maintains project documentation for city and private development projects and right-of way permitted work.
6. Provides daily oversight of jobsites to ensure full compliance with approved engineering plans and specifications.
7. Coordinates and oversees activity in city right-of-way, easements, and flood plains.
8. Ensures that all materials and work by contractors are in accordance with standard specifications and agreements.
9. Inspects and performs oversight on other agencies, utility companies, and contractors working within City easements and City rights-of-way to ensure public safety, protection of City facilities, and compliance with city code.
10. Assists the Assistant Public Works Director in reviews and approval of traffic control plans and coordinates road closures with emergency services, City departments, and other agencies to maintain traffic flow.
11. Conducts construction site inspections for compliance with site SWPPP and Water Quality Protection Ordinance.
12. Performs final inspections of drainage, water, wastewater, street facilities, and other site improvements.
13. Responds to and resolves public inquiries and complaints related to public works construction, development, and utility projects with excellent customer service.

14. Attends, conducts, and coordinates preconstruction meetings with department staff, engineers, contractors, developers, City departments, and other organizations.
15. Interfaces and coordinates activities with other City departments, governmental agencies, and the private sector by working with City staff to insure compliance with applicable specifications and standards.
16. Supervises technical and administrative activities including investigation, inspection, and enforcement of applicable City infrastructure and development codes.
17. Maintains high standards of accuracy in exercising duties and responsibilities.
18. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility.
19. Maintains effective communication and interaction with City Council, City Administration, City Staff, other agencies, and the public.
20. Performs other related duties as assigned.

C. SUPERVISION

Works under the general direction of the Assistant Public Works Director.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Requires a High School Diploma or GED Equivalent, and at least 2 years of experience in construction, public works, or an equivalent combination of education and experience. Possesses NPDES Certified Stormwater Inspector or has the ability to obtain within one year of employment.
2. Bachelor in the field of engineering, construction management, or a related field is preferred.
3. Ability to establish and maintain effective working relationships with employees, City officials, and general public.
4. Ability to communicate effectively orally and in writing.
5. Ability to handle confidential and sensitive information while maintaining confidentiality.
6. Valid Texas Driver's License required.

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office; email; phone; printer; copy machine; fax machine; CAD, ArcGIS and database software; motor vehicle; and mobile or portable radio.

F. SPECIAL REQUIREMENTS

1. Work is performed mostly in an outdoor setting visiting various land use developments, construction sites, or public works facilities. Hand-eye coordination is necessary to operate certain computers and various other pieces of City equipment. Color recognition is required for review of markings and wiring on sites.
2. While performing the duties of this job, the employee is regularly required to move around various sites throughout the City; communicate effectively; handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is

occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

G. WORK HOURS

This is a full-time position. Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday, except holidays. This is a full-time position and eligible for overtime as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any overtime hours performed must be preapproved by the direct supervisor. Non-traditional work hours may be required and shall be coordinated with the Assistant Public Works Director, Public Works Director, Deputy City Administrator, or City Administrator.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outside on project sites and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.
2. The noise level in the office work environment is usually mild. Noise level in the field may be moderate.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact the City Administrator at (512) 858-4725.

Please note: This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



DRIPPING SPRINGS
Texas

**CODE ENFORCEMENT
INSPECTOR
FULL-TIME NON-EXEMPT**

A. GENERAL PURPOSE

Under the supervision of the Building Official, the Code Enforcement Inspector is responsible for on-site inspections of commercial and residential properties in the city's jurisdiction including the investigation of potential violations, and the enforcement of municipal codes, ordinances, and regulations, including providing notification of violations, providing compliance information to citizens, issuing stop work orders, violation notices, and citations, and maintaining required records and reports. Assists the City's Sign Administrator in the review and issuance of sign permits.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages technical and administrative activities including investigation, inspection, and enforcement of applicable city codes, ordinances, and regulations.
2. Investigates complaints of alleged code violations and ensures compliance by inspecting homes, buildings, vacant lots, and other properties to determine if violations exist.
3. Investigates complaints of violation of city code, ordinances, and related laws; issues courtesy notices, notices of violation, citations, correction notices, and stop work orders to ensure compliance; conducts follow-up investigations to ensure compliance with applicable codes and ordinances; documents violations; and testifies in court.
4. Seeks compliance with city ordinances from citizens, property owners, and businesses, acts as liaison between the complainants, alleged violators, and the city.
5. Schedules and conducts inspections for compliance with city codes and ordinances; documents discrepancies; writes reports; communicates results of inspections and conducts follow-up inspections.
6. Maintains accurate documentation and case files on all investigations, inspections, enforcement actions, and other job-related activities including accurate and detailed information regarding code compliance activities to substantiate violations.
7. Prepares evidence in support of legal action taken by the city. Appears in court as necessary. Testifies at hearings and in court proceedings as required.
8. Interfaces and coordinates activities with other city departments, governmental agencies, and the private sector by working with city staff to determine compliance with various ordinances and codes.
9. Manages the sign permit procedures relating to the acceptance, review, and issuance of

- sign permits and variances.
10. Assists with debris removal as needed.
 11. Must be generally available to respond to emergency “call outs” on code violations and construction projects.
 12. Conducts construction inspections of site developments and subdivisions under private construction, as well as city public works projects, and determines compliance with code.
 13. Conducts construction site inspections for compliance with site SWPPP and the city’s Water Quality Protection Ordinance.
 14. Responds to and resolves public inquiries and complaints related to public works construction, development, and utility projects with excellent customer service.
 15. Patrols assigned area in a city vehicle to identify and evaluate problem areas and/or ordinance violations. Determines proper method to resolve violations.
 16. Assists in researching, drafting, and rewriting municipal codes. Participates in the development of forms and processes utilized to address various issues.
 17. Provides public relations in a manner that fosters awareness and understanding of code enforcement goals and missions, builds public support, and ensures valuable relationships in order to obtain the desired compliance with established codes, policies, and regulations.
 18. Maintains high standards of accuracy in exercising duties and responsibilities.
 19. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility.
 20. Maintains effective communication and interaction with City Council, City Administration, City Staff, Sheriff’s Department, Constables Office, other agencies, and the public.
 21. Completes administrative duties by responding to phone calls, emails, public information requests; copies information; posts inspection information to the city’s records and permitting systems; compiles reports; maintains files; and prepares a variety of written reports, memoranda, and correspondence.
 22. Prepares and gives presentations to businesses or homeowner associations, as well as providing back-up assistance as inspector for the Public Works department.
 23. Attends staff and board/commission/committee/City Council meetings as needed.
 24. Assists coworkers with tasks in mailing, delivering of packets, and stop work orders.
 25. Conducts daily compliance patrols.
 26. Performs other related duties as assigned.

C. SUPERVISION

Works under the general direction of the Building Official.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Requires a High School Diploma or GED Equivalent, and at least (1) year of experience in construction, public works, code enforcement, or an equivalent combination of education and experience.
2. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public.

3. Ability to communicate effectively orally and in writing.
4. Ability to handle confidential and sensitive information while maintaining confidentiality.
5. Valid Texas Driver's License and good driving record (required).
6. Possession of or ability to obtain certification from the Code Enforcement Association of Texas as a Code Enforcement Officer II within one (1) year of hire.

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office; email; phone; tablet; printer; copy machine; motor vehicle; and mobile or portable radio.

F. SPECIAL REQUIREMENTS

1. Work is performed mostly in an outdoor setting visiting various land use developments, construction sites, or public works facilities. Hand-eye coordination is necessary to operate certain computers and various other pieces of City equipment.
2. While performing the duties of this job, the employee is regularly required to move around various sites throughout the City; communicate effectively; handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

G. WORK HOURS

Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday, except holidays. This is a full-time position and eligible for overtime as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any overtime hours performed must be preapproved by the direct supervisor. Non-traditional work hours may be required and shall be coordinated with the Building Official or Deputy City Administrator.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outside on project sites and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.
2. The noise level in the office work environment is usually mild.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact the City Administrator at (512) 858-4725.

Please note: This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



DRIPPING SPRINGS
Texas

CONTENT MARKETING SPECIALIST FULL-TIME, EXEMPT

A. GENERAL PURPOSE

Under general direction of the Communications & Marketing Director and under minimal supervision, the Content Marketing Specialist is responsible for creating and publishing content on all social media platforms, including Facebook, Twitter, Instagram, LinkedIn, TikTok, and Youtube, to grow an audience, build brand awareness, and boost attendance at all city external functions and events. The Content Marketing Specialist also works with the Director to facilitate internal and external marketing, communications, and public relations for the City. The Content Marketing Specialist understands that marketing is a combination of good story-telling utilizing words and graphics along with data analysis of what works and what needs to be improved.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Oversees all social media communications and content marketing for the City, working with Communications & Marketing Director and Division/Department heads on their social media marketing/communications needs, goals, and visions.
2. Develops social media strategies and campaigns for the City's 12+ social media accounts, growing our audience through story telling that's authentic, engaging, and tailored to the City's audience.
3. Creates positive content that educates, informs, entertains, and inspires. Uses content marketing strategies to attract, engage, and retain an audience by creating and sharing relevant information, articles, videos, podcasts, blogs, infographics, and other media to establish expertise, promote brand awareness, and keep residents and businesses of the City of Dripping Springs informed on all city business and events.
4. Manages budget to be spent on promoting social media posts and pay-per-click (PPC) advertising. Keeps track of data and analyzes the performance of social media campaigns of the City.
5. Provides oversight and regular evaluation of the quality and effectiveness of City's social media channels and vehicles, as well as develop and implement plans for improvement.
6. Interacts with residents and deals with inquiries on social media.
7. Works with the City Attorney to understand all social legal concerns such as right to privacy, defamation, intellectual property laws, and more.

8. Helps with content on the City's website and 4 subsites: cityofdrippingsprings.com; drippingspringsranchpark.com; foundersdayfestival.com; christmasonmercerc.com; and drippingspringsfairandrodeo.com.
9. Helps in other content marketing needs: email marketing, direct marketing list maintenance.
10. Coordinates printing of Parks & Community Services programs and guides.
11. Helps with Public Relations for City and Parks and Community Services special projects and major initiatives such as Skatepark, Rathgeber Natural Resources Park.
12. Works with coordination of needs for HootSuite, TextMyGov, CivicPlus, and more.
13. Backup to Director on external & internal communications, press relations, branding, graphic design, promotions, and advertising.
14. Exercises discretion and independent judgment with respect to matters related to communications and media responses.
15. Works non-traditional work hours for presence at various special events and City meetings.
16. Assists with the organization, coordination, and administrative duties related to special events sponsored by the City, such as the Founders Day Festival and Christmas on Mercer Street.
17. Maintains continuous contact with vendors such as photographers, graphic designers, printers, and others used by the City in the development and distribution of printed materials and other communication tools.
18. Travels to various destinations in and out of the City.
19. Performs other tasks as assigned by Communications & Marketing Director.

C. NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

1. Understanding and experience in content creation for social media.
2. Requires a bachelor's degree in journalism, Public Relations, Communications, Public Administration, or a closely related field. Experience commensurate with the position can be substituted for degree.
3. Must have ability to communicate effectively orally and in writing, being grammatically correct.
4. Working knowledge of Adobe creative suite programs: Illustrator, Photoshop, InDesign. Ability to work with Canva while keeping within branding guidelines and protocol. Ability to create and edit social media videos.
5. Ability to establish and maintain effective working relationships with employees, City Officials, media, and general public.
6. Typing, filing, and sorting, postings of documents.
7. Skill, tact, and diplomacy.

D. TOOLS AND EQUIPMENT USED

Personal computer, including design software, word processing, and spreadsheet software; phone; copy machine.

E. SPECIAL REQUIREMENTS

1. A valid state driver's license.
2. While performing the duties of this job, the employee is required to sit for extended periods of time and communicate orally with others. The employee is occasionally required to walk.

F. WORK HOURS

Work hours are 40 hours per week, are non-traditional, and shall be coordinated with the Communications & Marketing Director. Generally, hours are between 8:00 am and 5:00 pm, including one hour for lunch, Monday through Friday, except holidays as determined by the City Holiday Calendar. However, shifts will be adjusted to attend events in the City for posting and promotion. This is a full-time exempt position and eligible for compensatory time off as described in the DRIPPING SPRINGS PERSONNEL MANUAL.

G. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

H. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

I. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact Ginger Faught at (512) 858-4725.

***Please note:** This Position Description is not a contract, and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.*



DEPUTY CITY SECRETARY FULL-TIME, EXEMPT

A. GENERAL PURPOSE

Provides assistance to the City Secretary including assistance with the following: legal and proper notice of official meetings of the City, notices, ordinances, and elections; maintenance and custodianship of the minutes of City meetings; conduction of City elections; records administration; public information requests; and other duties as assigned. Provides a variety of routine and complex administrative, customer service, and technical work in the administration of municipal government.

B. SUPERVISION RECEIVED

Works under the general direction of the City Secretary.

C. SUPERVISION EXERCISED

Exercises supervision over staff as assigned, including with all areas of document retention and release.

D. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Assists City Secretary with legal and proper notice of agendas of all official meetings of the City Council and Commissions, notices, ordinances, and elections.
2. Exercises discretion in documenting, publishing, and archiving official City records, such as City Council and Commission minutes, ordinances, resolutions, contracts, agreements, correspondence, deeds, and easements, as required by state law regarding records retention and open records.
3. Assists City Secretary with maintenance of internet publication of the City's Code of Ordinances.
4. Assists City Secretary with the reproduction, distribution, and archiving of City Council, Board, Committee, and Commission agendas, agenda packet materials, documents, and minutes.

5. Attends City Council, Commission, Board, and Committee meetings as needed, including those held in the evenings and outside normal business hours.
6. Prepares and preserves accurate minutes for meetings.
7. Distributes ordinances, resolutions, and other documents to various City departments, outside governmental agencies, residents, applicants, and other requestors.
8. Publishes, posts, and mails notices of certain public hearings and ordinances in accordance with state law.
9. Assists City Secretary with the administration of municipal elections.
10. Assists City Secretary with contract management.
11. Serves as support staff for the Office of the Mayor and City Council and performs related tasks including but not limited to secretarial support for general office duties, liaison between the public and the City Council, and ceremonial functions.
12. Processes public information requests in compliance with Texas Public Information Act.
13. Provides access to and maintains public documents on the City's website.
14. Process TABC applications and manages City Alcohol Beverage Permits.
15. Represents the City at various conferences and meetings.
16. Attends professional development workshops/conferences. Travels to various destinations in and out of the City.
17. Other duties as assigned.

E. EDUCATION AND EXPERIENCE

Must possess High School Diploma or GED PLUS.

Texas Municipal Clerk Certification preferred or able to acquire certification within three years of hire date.

Graduation from an accredited junior college, college, or university with a degree preferred.

F. NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

1. Skill in operating the listed tools and equipment.

2. Ability to establish and maintain effective working relationships with employees, City officials, and the general public.
3. Ability to communicate effectively orally and in writing.
4. Ability to type, file, sort documents, and post notices.
5. Ability to handle confidential and sensitive information while maintaining confidentiality.
6. Skill, tact, and diplomacy as liaison between Mayor, City Council, City staff, state, city, and county officials, media, consultants, and the general public.

G. TOOLS AND EQUIPMENT USED

Personal computer, including word processing and spreadsheet software; 10-key calculator; phone; copy machine; and tape recorder.

H. SPECIAL REQUIREMENTS

A valid state driver's license.

Notary Public License or ability to obtain license within three (3) months.

While performing the duties of this job, the employee is frequently required to sit, communicate orally, move equipment and documents throughout building. The employee is occasionally required to move around the building and travel to other locations.

The employee must occasionally carry, lift, hold, push and/or pull up to 50 pounds of office supplies, files, equipment, and furniture. Ability to read electronic and paper documents.

I. WORK HOURS

This is a forty hour per week position. Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday except holidays. This is a full-time non-exempt position and eligible for overtime pay under the "CITY OF DRIPPING SPRINGS PERSONNEL MANUAL" and pursuant to the needs of the City and at the direction of the City Secretary. Any overtime hours performed must be preapproved by the City Secretary or City Administrator.

J. SALARY

Salary is commensurate with the position. Pay days are every other Friday or as otherwise determined by the "City of Dripping Springs Personnel Manual."

K. BENEFITS

Benefits shall be in accordance with those outlined in the “CITY OF DRIPPING SPRINGS PERSONNEL MANUAL”, as may be modified by the employee’s offer letter and subsequent revisions to the Manual.

L. EQUAL OPPORTUNITY EMPLOYER

The City’s employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact Ginger Faught at (512) 858-4725.

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DRIPPING SPRINGS
Texas

Item 8.

DEPUTY PUBLIC WORKS DIRECTOR FULL-TIME EXEMPT

A. GENERAL PURPOSE

Under general direction of the Public Works Director and with minimal supervision, provides overall maintenance planning, budgeting, and oversight for City properties, facilities, vehicles, equipment, construction projects, roads, and grounds, and other duties as assigned. Performs a wide variety of semi-skilled tasks involving preventive and corrective maintenance of facilities, vehicles and equipment, city streets and recreational equipment.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintains City Hall building, park amenities and grounds, outbuildings, and other City facilities.
2. Maintains and inventories city owned vehicles, tools, equipment, and supplies.
3. Coordinates routine and emergency maintenance.
4. Building Security: ensures operational integrity of locks, doors, etc. in City facilities.
5. Assess incidents/complaints for purpose of resolution.
6. Supervises inspection of construction and repair work performed by others for City.
7. Performs minor electrical, plumbing, carpentry, concrete work, painting, and landscaping.
8. Assists in performing tree-care maintenance in parks, open spaces, along trails, rights-of-way, and in other City properties as needed.
9. Picks up and disposes of litter and debris.
10. Removes and impounds signs illegally erected on City property or in public right-of-way.
11. Respond to emergency calls during and after regular work hours.
12. Develops annual maintenance schedule.
13. Develops annual maintenance budget.
14. Prepares monthly maintenance reports to Public Works Director.
15. Attends City Council and City Commission/Committee meetings as needed.
16. Assists in Founders Day Festival, Christmas on Mercer Street, Farmers Market, and other community event preparation and activities as needed.
17. Works in conjunction with Dripping Springs Youth Sports Association, and others regarding maintenance of leased/joint use facilities.
18. Fulfills daily maintenance call requests/requirements received at City Hall and those assigned by the Public Works Director.
19. Supervises Maintenance Workers and City Inspector, in day-to-day activities. Performs employee performance reviews. Provides other reviews/disciplinary measures as needed.

C. EDUCATION AND EXPERIENCE

Must possess strong background in maintenance, carpentry, grounds maintenance, and general contracting. Must work productively and independently. Must possess High School Diploma or GED **PLUS** five (5) years of general maintenance experience is preferred but applicable work experience may be substituted. Must possess a valid Class C Texas Driver's License, clean driving record and working vehicle. Must exhibit a professional demeanor and positive communication skills. Standard First Aid and C.P.R. certifications desirable but not required.

D. TOOLS AND EQUIPMENT USED

Front-end loader with box blade/arena drag, skid steer, trailer, mowing equipment, string trimmer, motor vehicle, phone, mobile or portable radio, and general maintenance equipment.

E. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. Work is performed mostly in field settings. Considerable outdoor work is required in the maintenance of various City facilities and parks. Must be able to work outside in all weather conditions and be able to lift a minimum of 40 pounds.
2. While performing the duties of this job, the employee is regularly required to move around various city sites; communicate effectively; and operate objects, tools, or controls. The employee is often required to climb or balance; stoop, kneel, crouch, or crawl.
3. Must be able to distinguish colors when working with equipment, electrical panels, etc.; must be able to operate assigned vehicle or equipment.

F. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outdoors. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.
2. The noise level in the work environment is usually moderate to loud.

G. WORK HOURS

This is a full-time position. Core work hours will be set by the Public Works Director and will generally be between 8:00 am and 5:00 pm, including one hour for lunch, Monday through Friday. Additional hours on nights, weekends, holidays, and during emergencies will be needed in this position subject to the direction of the Public Works Director. This is a full-time exempt position and eligible for compensatory time off as described in the Personnel Manual. Any overtime hours performed must be preapproved by the direct Supervisor.

H. SALARY

Salary is commensurate with the position. Pay days are every other Friday or as otherwise determined by the "CITY OF DRIPPING SPRINGS PERSONNEL MANUAL."

I. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as maybe modified by the specific employee's offer letter and subsequent revisions of the Manual.

J. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact City Administrator at (512) 858-4725.

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DRIPPING SPRINGS
Texas

DSRP PROGRAM COORDINATOR FULL-TIME EXEMPT

A. GENERAL PURPOSE

The DSRP Program Coordinator is responsible for the creation, coordination, and implementation of all programming held at Ranch Park including year-round programming for youth and adults. The coordinator also performs clerical duties including the following: greeting and assisting visitors; answering the phone; receiving and distributing marketing materials; filing; copying; scanning; and meticulous record keeping. Provides various support to other DSRP Event Center operational needs as directed by the DSRP Manager and/or Parks and Community Services Director.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Greets the public and provides customer service to Event Center guests and members in a positive and proactive manner.
2. Works side by side with administrative staff to answer telephones and assist customers, guests, and members.
3. Assists in maintaining the programs page on the DSRP website and enters classes on the DSRP calendar.
4. Coordinates and leads all aspects of the Coyote Kids summer camp program.
5. Develops new Ranch Park programs that support the city's mission and align with the Master Plan.
6. Determines current and future needs for equipment and programs.
7. Recruits contracted service providers who are responsible for a variety of specialty programs.
8. Coordinates appropriate paperwork for all professional instructor contracts.
9. Recruits and supervises programs staff, provides evaluations and training, and implements disciplinary action, as required.
10. Manages the day-to-day operations for all programming to include emailing registrants (i.e., supply lists, registration, cancellations, rescheduling), prepping spaces for programs, purchasing any needed supplies, and being available onsite for the first session of each program.
11. Communicates with all DSRP staff and other operation areas regarding programs.
12. Evaluates programs, including attendance, schedules, expenditures, utilization of supplies, equipment, and surveys, and makes recommendations to ensure the delivery of quality services.
13. Utilizes appropriate resources to purchase equipment and supplies to successfully execute programs; maintains program materials and supplies through repairs and replacement as needed. Monitors program budget expenditures.

- 14. Drafts copy for promotional materials, correspondence, program catalogs, newsletters, and flyers for Ranch Park programming, and provides it to Communications & Marketing Director who creates and finalizes it
- 15. Maintains all programs utilizing registration software, including use of CivicRec.
- 16. Receives payments and follows correct payment processing, cash handling, and accounting procedures. Reconciles daily business transactions at the end of every day.
- 17. Receives and distributes general complaints. Uses independent judgment in handling general complaints with a high standard of customer service as primary motivator.
- 18. Provides general facility daily maintenance assistance for the Event Center including cleaning restrooms, common areas, and picking up and disposing of litter when necessary or required. Ensures the Event Center lobby/entrance is kept pleasant, clean, and orderly.
- 19. Understands and appreciates the value of internal and external stakeholders. Knows how to enrich, maintain, and develop community partnerships.
- 20. Other duties as assigned.

C. SUPERVISION

Works under the general direction of the Dripping Springs Ranch Park Manager. Supervises and ensures that all programming details are executed professionally and with attention to detail.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

- 1. Graduation with a bachelor’s degree from an accredited college or university with major course work in a field related to the job, plus three (3) years of experience in a field related to the job. Experience may substitute for education up to a maximum of four (4) years.
- 2. A valid state driver’s license.
- 3. Standard First Aid and CPR certifications required or the ability to obtain certifications within six months of employment.
- 4. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public.
- 5. Ability to communicate effectively orally and in writing.
- 6. Ability to handle confidential and sensitive information while maintaining confidentiality.

E. TOOLS AND EQUIPMENT USED

Personal computer, including word processing, program and rental registration software, familiarity and skill with social media posting and marketing, and spreadsheet software; email, calculator, phone; printer; copy machine; and general maintenance equipment.

F. SPECIAL REQUIREMENTS

- 1. While performing the duties of this job, the employee is required to sit for extended periods of time.

2. The employee must be able to lift up to 50 pounds of office supplies, files, and equipment.
3. The employee is expected, on occasion to help with the physical labor of event set up and breakdown both in indoor and outdoor environments.
4. Must have reliable transportation.

G. WORK HOURS

This is a 40 hour per week position. Typical work hours are between 9:00 am and 6:00 pm including one unpaid hour for lunch, Monday through Friday, except holidays as determined by the City Holiday Calendar. Schedule will be dependent on programs. Some nights and weekends will be required as needed for successful facilitation of DSRP Programs, large DSRP hosted events, and City co-sponsored events. This is a full-time exempt position and eligible for compensatory time in lieu of overtime, as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any compensatory hours performed must be preapproved by the direct supervisor.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outdoors. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.
2. The noise level in the work environment is usually moderate to loud.
3. Employee works in an environment adjacent to an indoor horseback riding arena. Must be comfortable with dust, noise, and other indoor arena elements.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City’s employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact the City Administrator at (512) 858- 4725.

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DRAFT



PUBLIC WORKS DIRECTOR FULL-TIME EXEMPT

A. GENERAL PURPOSE

Reporting to the Deputy City Administrator, the Public Works Director provides leadership and direction, and is responsible for the overall operation of the Public Works Department. A key organizational operation, the Public Works Department is responsible for the administration, operation, and maintenance activities related to the city's streets, drainage, utilities, wastewater, water, transportation, code enforcement, environmental health, and facilities. Performs construction management duties, construction inspection, and quality assurance on public works and development projects.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Assists the Deputy City Administrator in the oversight of the City's utility services. Responsible for working with staff to perform operations and maintenance of utility systems/infrastructure.
2. Manages technical and administrative activities including inspection and enforcement of applicable City codes, ordinances, and regulations.
3. Communicates and coordinates activities with other City departments, governmental agencies, and the private sector by working with City staff to determine compliance with various ordinances and codes.
4. Exercises independent judgment in preparing warnings, citations, and performing follow-up inspections to ensure compliance.
5. Appears in court as required.
6. Leads and attends meetings with architects, engineers, building owners, developers, and contractors to ensure quality control of building projects and to answer questions related to the City's utilities.
7. Conducts construction inspections of site developments and subdivisions under private construction, as well as city public works projects, and determines compliance with code.

8. Inspects and performs oversight on other agencies, utility companies, and contractors working within City easements and City rights-of-way to ensure public safety and ensure protection of City facilities; reviews and approves traffic control plans and coordinates road closures with emergency services, City departments and other agencies to maintain traffic flow.
9. Supervises others in the field as assigned and monitors and coordinates field work.
10. Conducts construction site inspections for compliance with site SWPPP and Water Quality Protection Ordinance.
11. Oversees the operation and maintenance of city facilities, drainage and water quality infrastructure, fleet vehicles and equipment, streets, landscaping, and pedestrian amenities.
12. Answers technical questions and provides information to public and other agencies.
13. Responds to and resolves public inquiries and complaints related to public works construction, development, and utility projects with excellent customer service.
14. Attends, conducts, and coordinates preconstruction meetings with department staff, engineers, contractors, developers, City departments, and other organizations.
15. Assists Public Works and Maintenance with infrastructure inventories and maintenance of records.
16. Assists with Budget Preparation and administration for Public Works Department, Maintenance, and Utilities Division.
17. Creates and implements policies related to public works projects and construction projects.
18. Maintains effective communication and interaction with City Council, City Administration, City Staff, other agencies, and the public.
19. Assists with debris removal as needed.
20. Must be generally available to respond to emergency “call outs” on construction projects, City facilities, and City infrastructure.
21. Maintains high standards of accuracy in exercising duties and responsibilities.
Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility. Maintains effective communication and interaction with City Council, City Administration, City Staff, other agencies, and the public.
22. Supervises the work of the Deputy Public Works Director and Utilities Superintendent. Performs employee performance reviews. Provides other reviews/disciplinary measures as needed.
23. Performs other related duties as assigned.

C. SUPERVISION

Works under the general supervision of the Deputy City Administrator.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Graduation from high school and five (5) years experience in public works, utility operations, and construction. Bachelor's degree in the field of engineering, construction management, public administration, or a related field is preferred. Minimum TCEQ Class C Water & D Wastewater Operator License or ability to obtain within one year of employment. NPDES Certified Stormwater Inspector.
2. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public.
3. Ability to communicate effectively orally and in writing.
4. Ability to handle confidential and sensitive information while maintaining confidentiality.
5. Must possess a valid Class C Texas Driver's License, clean driving record, and reliable transportation.
6. Standard First Aid and C.P.R. certifications desirable but not required.

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office, CAD, SCADA, ArcGIS and database software; email; phone; printer.

F. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. Work is performed mostly in an office setting. Some outdoor work is required in visiting various land use developments, construction sites, or public works or utility facilities within in the City and ETJ.
2. Hand-eye coordination is necessary to operate certain computers and various other pieces of City equipment.
3. While performing the duties of this job, the employee is regularly required to move around various sites throughout the City; communicate effectively; handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

G. WORK HOURS

Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday

through Friday, except holidays. This is a full-time exempt position and eligible for compensatory time off as described in the DRIPPING SPRINGS PERSONNEL MANUAL. Non-traditional work hours may be required and shall be coordinated with the City Administrator and Deputy City Administrator.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

- 1. While performing the duties of this job, the employee regularly works inside an office. The employee occasionally works outside on project sites and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.
- 2. The noise level in the office work environment is usually mild. Noise level in the field moderate to high.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee’s offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

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**UTILITY BILLING
CLERK/ADMINISTRATIVE ASSISTANT
FULL-TIME NON-EXEMPT**

A. GENERAL PURPOSE

The Utility Billing Clerk/Administrative Assistant coordinates and monitors certain operations of the City's utilities to ensure efficient operation in the areas of account set-up and management, customer relations, and records management. Handles customer inquiries and complaints, provides utility related information to customers, maintains confidentiality, and organizes and maintains related records and reports.

B. SUPERVISION RECEIVED

Works under the general direction of the Finance Director/City Treasurer.

C. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Accepts applications for water and wastewater service, transfer of ownership, payment agreements, and deposits. Maintains customer account records.
2. Maintains records of all water and wastewater development and communicates monthly updates to the wastewater billing representatives.
3. Acts as liaison with the Dripping Springs Water Supply Corporation for water usage reports, billing information, and water termination.
4. Oversees records of water and wastewater easements.
5. Oversees records of Water and Wastewater Utility Agreements, and acts as liaison with developers to collect utility development fees. (i.e. Impact, Line Extension, & Deposit fees)
6. Maintains lists of all water and wastewater customers, requests for service, and reserved capacity.
7. Maintains lists of all Utility Agreements and tracks all related deadlines.
8. Coordinates and assesses annual wastewater billing calculations in conjunction with the Dripping Springs Water Supply Corporation and the City Treasurer's Office.
9. Assists in coordination of construction, repairs, and maintenance of water and wastewater systems.
10. Provides assistance, information, forms, and permits to the public; receives, reviews, and processes applications for permits and licenses; collects and processes appropriate

- information, and applies applicable policies and procedures in determining completeness of applications, records, and reports; assess fees.
11. Assists in updating data and text information related to building permits, inspections, and building and construction activity into various customized data bases.
 12. Receives and enters data into the City utility billing software in preparation for weekly billing, delinquency, and disconnection runs.
 13. Responds to and resolves difficult and sensitive citizen inquiries and complaints; answers customer complaints pertaining to utility billing.
 14. Reconciles billing (e-billing) and delinquent files; monitors utility accounts; issues adjustments as required.
 15. Performs general administrative duties for the Finance Director and City Administrator; files, schedules appointments, composes, types, and proofreads a variety of documents.
 16. Operates a variety of office equipment to include, but not limited to, printers, copiers, calculators, multi-line phone systems, scanners, or other specialized equipment, and personal computers in a Windows based computing environment using standard or customized software application programs appropriate to assigned activities.
 17. Prepares professional correspondence, memos, and reports related to utility services.
 18. Travels to various destinations in and out of the City for work related purposes.
 19. Performs other duties as assigned.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

GED Certificate or High School Diploma with two (2) years of progressively responsible experience in administrative office support experience, billing or closely related experience is required or an equivalent combination of education and experience that would provide the necessary knowledge, skills and abilities to successfully perform the essential functions of the job. Knowledge of principles and procedures of accounting, bookkeeping, record keeping, Public Information Act, and statistical reporting.

F. TOOLS AND EQUIPMENT USED

Personal computer, including word processing and spreadsheet software including Microsoft Office and InCode; 10-key calculator; phone; copy machine.

G. SPECIAL REQUIREMENTS

1. A valid Class C driver's license.
2. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.
3. Work is performed mostly in an office setting. Some outdoor work is required in visiting various land use developments, construction sites, or public works facilities. Hand-eye coordination is necessary to operate certain computers and various other pieces of City

equipment.

4. While performing the duties of this job, the employee is regularly required to move around the City offices and different locations throughout the City and communicate effectively verbally and in writing. The employee is required to operate a computer, telephone, and other electronic equipment.
5. The employee must occasionally carry, lift, hold, push and/or pull up to 50 pounds office supplies, files, equipment and furniture.

I. WORK HOURS

Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday except holidays. This is a full-time non-exempt position and eligible for overtime pursuant to the needs of the City and at the direction of the City Treasure/Finance Director. Any overtime hours performed must be preapproved by the direct Supervisor or City Administrator.

J. COMPENSATION

Salary is commensurate with the position. Pay days are determined by the “CITY OF DRIPPING SPRINGS PERSONNEL MANUAL”.

K. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as maybe modified by the specific employee’s offer letter or amendments to the PERSONNEL MANUAL.

L. EQUAL OPPORTUNITY EMPLOYER

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STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Ginger Faught, Deputy City Administrator

Council Meeting Date: September 20, 2022

Agenda Item Wording: Approval of Change Order No. 12 related to the Professional Services Agreement between the City of Dripping Springs and SAM regarding Surveying Mapping & Services for the South Regional Water Reclamation Facility Project *Sponsor: Mayor Bill Foulds, Jr.*

Agenda Item Requestor: Ginger Faught, Deputy City Administrator

Summary/Background:

Change Order No. 12:

Howard Ranch Parcels 32, 33 & 34 have been revised from the original scope on 12 April 2022. Additional work was requested and authorized by email on 24 June 2022 to revise Parcels 32-34 and also to include Parcels 35-37 per the line work provided by Burgess Niple, Inc. on 24 June 2022. The updates were made to Parcels 32-37 and delivered as Preliminary on 30 June 2022 for review. The original budget for this work was \$2,786.00. The amount of extra work to date is \$2,370.00 for a revise total of \$5,166.00. The changes are needed in response to negotiations with the project developer (Erik Howard) who is negotiating directly with the homeowners.

Commission Recommendations: N/A

Recommended Council Actions: Change Order No. 12—Recommend approval.

Attachments: Change Orders 12.

Next Steps/Schedule: Notify contractor of Council action.



18 August 2022

City of Dripping Springs
Ginger Faught
Deputy City Administrator
511 Mercer Street
Dripping Springs, TX 78620

Re: **Change Order No. 12 Amendment 1**: Waste Water Capital Improvement Project
City of Dripping Springs
Hays County, Texas
SAM Proposal 1018047232

Dear Ginger,

Surveying And Mapping, LLC (SAM) is requesting a Change Order be approved for Surveying Services that are outside of original Scope dated May 13, 2019 made part of Professional Services Agreement dated May 28, 2019. This Change Order is being requested to cover services to be rendered as listed hereon.

After you have reviewed the description of work and pricing, please sign and return to our office. If you have any questions, or comments please do not hesitate to contact me. Thank you for the opportunity to be of service.

Sincerely,

A handwritten signature in blue ink that reads 'NEIL HINES'.

Neil Hines, R.P.L.S.
Project Manager
Cc: Don Zdancewicz, R.P.L.S., Senior Project Manager

SAM COMPANIES

4801 Southwest Parkway / Bldg. 2 Suite 100 / Austin, Texas 78735
512.447.0575 Office / 512.326.3029 Fax / TBPELS #10064300

sam.biz



SCOPE OF SERVICES

Amendment 1

Parcels 32, 33 & 34 have been revised from the original scope on 12 April 2022. Additional work was requested and authorized by email on 24 June 2022 to revise Parcels 32-34 and also to include Parcels 35-37 per the line work provided by Burgess Niple, Inc. on 24 June 2022. The updates were made to Parcels 32-37 and delivered as Preliminary on 30 June 2022 for review. The original budget for this work was \$2,786.00 as highlighted below in light gray below. The amount of extra work to date is \$2,370.00 for a revise total of \$5,166.00.

SURVEY ASSUMPTIONS

The following assumptions were made for the preparation of this Scope of Services. If these assumptions do not prove correct, a modification to the scope and budget for this project may be required.

- This will be a one (1) review of the revised plat for Parcel 32, 33, 34, 35, 36, 37 and additional revisions, will be billed at time and material.

The services described herein will be invoiced on a **Time and Materials basis, Not to Exceed the Grand Total shown below provided all assumption are met**, according to the original scope. The following are estimated fees for each task:

CHANGE ORDER FEES

Revised Force Main Parcels 32, 33 & 34 Easement \$2,786.00 Original Fee

- RPLS Project Mgr. 6 hrs. @\$171
- Survey Technician 20 hrs. @\$88

Extra Work Requested on 24 June 2022 effort to date \$2,380.00

- RPLS Project Manager 8 hrs. @ \$171.
- Survey Technician 11.5 hrs. @ \$88.

TOTAL FOR CHANGE ORDER NO.12 Amendment 1 Fee to date \$5,166.00

ORIGINAL GRAND TOTAL	\$260,447.00
CHANGE ORDER NO. 1 TOTAL	\$22,876.00
CHANGE ORDER NO. 2 TOTAL	\$13,854.50
CHANGE ORDER NO. 3 TOTAL**	\$6,642.40
CHANGE ORDER NO. 4 TOTAL	\$3,419.40
CHANGE ORDER NO. 5 was not authorized.	
CHANGE ORDER NO. 6 TOTAL	\$3,603.90



CHANGE ORDER NO. 7 TOTAL NOT AUTHORIZED YET	\$41,754.00
CHANGE ORDER NO. 8 TOTAL	\$1,046.00
CHANGE ORDER NO. 9 TOTAL	\$1,046.00
CHANGE ORDER NO. 10 TOTAL NOT AUTHORIZED YET	\$2,297.20
CHANGE ORDER NO. 11 TOTAL	\$1,046.00
REVISED GRAND TOTAL	\$363,198.40

****CHANGE ORDER NO. 3 is not a part of the Waste Water Capital Improvement Project.**

Re: **Change Order No.12:** Waste Water Capital Improvement Project
City of Dripping Springs
Hays County, Texas
SAM Proposal 1018047232

AGREEMENT AND ACCEPTANCE:

- 1) Each Party represents that the person executing this Change Order has the necessary legal authority to do so on behalf of the respective Party.
- 2) All other terms and conditions remain unchanged

The City of Dripping Springs

SUBCONSULTANT: Surveying and Mapping, LLC

Signature

Signature

Printed Name

Printed Name

Printed Title

Printed Title

Address
511 Mercer Street

Address
4801 Southwest Pkwy, Bldg. 2, Ste. 200



Dripping Springs, Texas 78620

Austin, Texas 78735

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the "Agreement") is made this 28th day of May, 2019, (the "Effective Date"), by and between the City of Dripping Springs a municipal corporation, hereinafter called "City", with offices located at 511 Mercer Street, Dripping Springs, Texas 78620, and Surveying And Mapping, LLC and its wholly owned subsidiary SAM-Construction Services, LLC, a Texas limited liability company, hereinafter called "SAM", with offices located at 4801 Southwest Parkway, Parkway Two, Suite 100, Austin, Texas 78735; City of Dripping Springs and SAM being referred to herein collectively as the "Parties", and individually as a "Party".

1. **Purpose and Scope** - This Agreement is a master contract between City of Dripping Springs and SAM whereby in consideration of the covenants and provisions hereinafter provided, it shall include:
 - a. Aerial LiDAR and Wastewater Easement mapping services in connection with the Wastewater Capital Improvement Project, located in Dripping Springs, Hays County Texas as defined graphically on Exhibit A.
 - b. SAM will also produce 3 inch ground sample distance (GSD) orthometric imagery 2000 feet wide centered on the proposed centerline for the entire corridor.
 - c. Phases will include:
 - i. Aerial Acquisition Phase: The entire 7.5 mile corridor
 - ii. Phase 1A: The area shown as "PROPOSED WEST INTERCEPTOR"
 - iii. Phase 1B: The area shown as "PROPOSED FORCE MAIN EXTENSION"
 - iv. Phase 2: The area shown as "PROPOSED EAST INTERCEPTOR" and "PROPOSED SOUTH COLLECTOR"
 - d. Projects as outlined in the attached Scope of Services in Attachment "A".

2. **Responsibilities of SAM** - In the performance of any operations and Work hereunder, SAM shall furnish at its own expense any and all reasonably necessary labor and supervision, goods, machinery, equipment, tools, transportation, and whatever else is reasonably necessary for the performance and timely completion of the Work herein provided for at the job site (other than such items thereof as City of Dripping Springs specifically agrees in the Work Order to furnish), all in good condition and suitable for the Work to be performed hereunder, and shall perform the Work specified in the Work Order and/or described in the specifications and/or drawings that may be attached thereto. SAM hereby agrees that all Work will be performed by personnel who are trained in safety and in the Work to be performed. SAM agrees that any action undertaken in connection with performance of this Agreement shall be in reasonable compliance with all applicable laws, rules and regulations. The obligations of SAM and City of Dripping Springs under this Paragraph are subject to Paragraph 9 hereof.

3. **Property Protection** – SAM shall use reasonable efforts to perform the Work in a manner which causes the minimum of inconvenience, disturbance, and damage to the property of City of Dripping Springs and affected landowners. "Damage" shall be defined as any injury to property caused by SAM that exceeds normal and ordinary injury associated with surveying

operations. SAM shall reasonably restore all Damage to as good a condition as before any such Damage occurred and to the reasonable satisfaction of City of Dripping Springs. City of Dripping Springs reserves the right to specify additional conditions of restoration on a Work Order basis and agrees that SAM may be compensated for costs associated with such additional conditions of restoration.

- 4. **Independent Contractor** – SAM shall be deemed an independent contractor with respect to this Agreement and all Work done and services performed hereunder, and neither SAM nor anyone used or employed by or subcontracted by SAM shall be deemed for any purpose to be the agent, servant or representative of City of Dripping Springs in the performance of such Work or services or any part hereof, or in any matter dealt with herein, and City of Dripping Springs shall have no direction or control of SAM or its employees and agents, except in the results to be obtained. Neither SAM nor anyone used or employed by SAM will have any right to any pension or welfare plans, including, without limitation, savings, retirement, medical, dental, insurance, or vacation plans or any benefits sponsored by City of Dripping Springs. Furthermore, neither SAM nor anyone used or employed by SAM will have any authority to bind City of Dripping Springs to any Third Parties without specific written authority from City of Dripping Springs. It is understood that by this provision, neither Party is assuming any liability for the actions or omissions of the other Party. Neither shall City of Dripping Springs nor any of its employees be deemed a borrowed servant for any purpose hereunder or with respect to the Work or activities, whether incidental or otherwise, of SAM.

- 5. **Insurance** - As to all operations provided for herein by SAM and at SAM’s sole expense, SAM shall carry and maintain at all times during the performance of services hereunder, for the benefit of City of Dripping Springs, the following minimum insurance coverage with policy territory sufficient to cover the Work hereunder. Upon request by City of Dripping Springs, SAM shall provide to City of Dripping Springs certificates of insurance and other evidence of such policies of insurance maintained by SAM and all subcontractors, in the event that any policies of insurance are modified in any respect, cancelled, or terminated for any reason, SAM agrees to immediately notify City of Dripping Springs of such. Also, in the event that SAM should use or engage any subcontractors, said subcontractors are also required to maintain the following minimum coverage:
 - a. **Workers Compensation** in accordance with the statutory requirements of the governmental entities with jurisdiction over personnel engaged by each Party who are performing Work, Services and **Employer's Liability** insurance with a limit of not less than \$1,000,000 each occurrence;
 - b. **Comprehensive Automobile Liability** insurance covering owned, non-owned and hired vehicles with limits of liability of not less than \$1,000,000 combined single limits for Bodily Injury and Property Damage claims;
 - c. **Comprehensive General Liability** insurance with limits of liability in a combined single limit of not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage claims;
 - d. **Professional Liability** insurance with an aggregate limit of not less than \$1,000,000 covering City of Dripping Springs against any and all sums which SAM may be legally obligated to pay on account of any professional liability arising out of the performance of this Agreement;

- e. **Umbrella Excess Liability** insurance as to items a through d with a limit of not less than \$4,000,000 each occurrence and an aggregate limit of not less than \$4,000,000.
- f. **Each Party** shall, upon request, furnish certificates showing that the above insurance is and will be in effect during the performance of Work hereunder, and shall specify that each Party must be given, in writing, thirty (30) days notice of cancellation, termination, or alteration of the policies evidenced by certificates.
7. **Indemnity** – SAM with respect to professional liability, shall indemnify, hold and save harmless City of Dripping Springs, their officers, agents and employees, from liability of any nature or kind, including costs and expenses, for or on account of any or all damages of any character whatsoever arising from negligent acts or omissions or misconduct of SAM, its employees and agents, and SAM's subcontractors, and suppliers, their employees and agents. SAM, with respect to all liability other than for professional acts, shall indemnify, defend, hold and save harmless City of Dripping Springs their officers and employees, from liability of any nature or kind, including costs and expenses, for or on account of any or all damages of any character whatsoever arising from acts, omissions or conduct of SAM, its employees and agents, and SAM's subcontractors, and suppliers, their employees and agents.
- SAM will carry insurance sufficient to support the indemnity agreements contained herein.
8. **Controlling Documents** - This Agreement does not obligate City of Dripping Springs to order work from SAM, nor does it obligate SAM to accept orders for work, but this Agreement shall control and govern all work accepted by SAM and shall define the rights and obligations of City of Dripping Springs and SAM during the term hereof, except as modified by any Work Order. The scope of the Work and required services may be changed upon written notice by City of Dripping Springs to SAM.
9. **Force Majeure** - Neither City of Dripping Springs nor SAM shall be liable for any delay due, occasioned or caused as a result of any applicable laws, orders, rules or regulations of governmental authorities or by causes beyond the control of a Party to overcome by the exercise of due diligence (herein called "**Force Majeure**").
10. **Commencement and Completion of Work** – SAM agrees to commence and complete said Work with due diligence and in a timely manner. SAM agrees to commence said Work at the time mutually agreed upon by both Parties unless SAM is prevented from commencing or continuing said Work by Force Majeure.
11. **Hiring of Employees** – City of Dripping Springs may not directly or indirectly, without the prior express written consent of SAM, offer or solicit for employment, employ, or otherwise engage the services of SAM's personnel during the term of this Agreement and for twenty-four (24) months after termination or expiration of this Agreement. For purposes of this clause, "**personnel**" includes (a) all individuals that SAM and its subsidiaries employ or (b) all independent contractors engaged by SAM to perform Work pursuant to this Agreement. City of Dripping Springs acknowledges that SAM's personnel have executed a fully enforceable restrictive covenant which forbids the former SAM's personnel from acceptance

of employment with a client or competitor and that City of Dripping Springs agrees that it is precluded as a matter of law from interfering with such. City of Dripping Springs agrees that SAM has no adequate remedy at law to enforce this restrictive covenant and that SAM may pursue but is not obligated to pursue all equitable remedies including without limitation injunctive relief so as to enforce the terms of this restrictive covenant. Notwithstanding anything contained herein or elsewhere stated, City of Dripping Springs agrees that in the event of a breach of this Paragraph 11 (i) the calculation of damages would be difficult or unascertainable to any reasonable degree of certainty; (ii) the amount of the liquidated damages stated in this Paragraph 11 is a reasonable estimate of the actual damages that SAM would suffer if there were a breach by City of Dripping Springs; and (iii) the harm to SAM would be imminent as a result of City of Dripping Springs's breach of this Paragraph 11. Based on what the Parties presently know given the SAM personnel who will be providing the Work under this Agreement or any Work Order, the Parties hereto agree as follows: (i) an estimate of the damages that would accrue if a breach of this Paragraph 11 occurred in the future is that sum equal to 1.5 times the SAM employee's then-annual salary; (ii) this amount of liquidated damages is a fair and reasonable estimate of the damages that would accrue to SAM if such a breach occurred; and (iii) such liquidated damages would not act as a penalty to City of Dripping Springs. City of Dripping Springs agrees that SAM reserves to the fullest extent and may pursue all other remedies, whether legal or otherwise, which may be asserted by SAM. If this paragraph or any portion hereof is held to be unenforceable or requires reformation, then City of Dripping Springs agrees that the unenforceable provision shall be modified only to the extent necessary to cause such provision to be reasonable and to impose a restriction(s) that is not greater than necessary to protect the goodwill and business interests of SAM as reformed.

SAM may not directly or indirectly, without the prior express written consent of City of Dripping Springs, offer or solicit for employment, employ, or otherwise engage the services of City personnel during the term of this Agreement and for twenty-four (24) months after termination or expiration of this Agreement. For purposes of this clause, "personnel" includes (a) all individuals that City of Dripping Springs and its subsidiaries employ or (b) all independent contractors engaged by City of Dripping Springs to perform Work pursuant to this Agreement. SAM acknowledges that City personnel have executed a fully enforceable restrictive covenant which forbids the former City personnel from acceptance of employment with a client or competitor and that SAM agrees that it is precluded as a matter of law from interfering with such. SAM agrees that City of Dripping Springs has no adequate remedy at law to enforce this restrictive covenant and that City of Dripping Springs may pursue but is not obligated to pursue all equitable remedies including without limitation injunctive relief so as to enforce the terms of this restrictive covenant. Notwithstanding anything contained herein or elsewhere stated, SAM agrees that in the event of a breach of this Paragraph 11 (i) the calculation of damages would be difficult or unascertainable to any reasonable degree of certainty; (ii) the amount of the liquidated damages stated in this Paragraph 11 is a reasonable estimate of the actual damages that City of Dripping Springs would suffer if there were a breach by SAM; and (iii) the harm to City of Dripping Springs would be imminent as a result of SAM's breach of this Paragraph 11. Based on what the Parties presently know given the City of Dripping Springs personnel who will be providing services under this Agreement or any Work Order, the Parties hereto agree as follows: (i) an estimate of the damages that would accrue if a breach of this Paragraph 11 occurred in the future is that sum equal to 1.5 times the

City employee's then-annual salary; (ii) this amount of liquidated damages is a fair and reasonable estimate of the damages that would accrue to City of Dripping Springs if such a breach occurred; and (iii) such liquidated damages would not act as a penalty to SAM. SAM agrees that City of Dripping Springs reserves to the fullest extent and may pursue all other remedies, whether legal or otherwise, which may be asserted by City of Dripping Springs. If this paragraph or any portion hereof is held to be unenforceable or requires reformation, then SAM agrees that the unenforceable provision shall be modified only to the extent necessary to cause such provision to be reasonable and to impose a restriction(s) that is not greater than necessary to protect the goodwill and business interests of City of Dripping Springs as reformed.

12. **Term and Termination** - This Agreement shall be effective as of the Effective Date and shall continue in force until terminated in accordance with the provisions hereof. This Agreement may be terminated prospectively by either Party at any time, without cause and without liability, upon thirty (30) days' prior written notice to the other Party; provided, however, the terms and provisions of this Agreement shall continue to apply to all Work Orders then in existence, and neither Party shall by reason of such prospective termination of this Agreement be relieved of its respective obligations and liabilities theretofore or thereafter arising from or incident to the Work performed or services rendered under any existing Work Order.
13. **Property and Data** - Documents Provided by City of Dripping Springs - City of Dripping Springs agrees to provide SAM with any and all documents necessary to identify the ownership, location and condition of the property to be surveyed, including, but not limited to, deeds, maps, title information, and permits; and to obtain for SAM the authorization of the property owner and/or tenant to enter upon the property for the purpose of conducting Work thereon.

Ownership of Work Product – SAM acknowledges that all original papers, documents, maps, surveys, and other work product and copies thereof, produced by City of Dripping Springs pursuant to this Agreement shall remain the property of City of Dripping Springs except documents which are required to be filed with public agencies. SAM further acknowledges that City of Dripping Springs's right to utilize the services and work product performed pursuant to this Agreement will continue only so long as City of Dripping Springs is not in default pursuant to the terms and conditions of this Agreement and SAM has performed all obligations under this Agreement.

Use of Work Product – SAM acknowledges that City of Dripping Springs is requesting services to be performed under the applicable Work Order(s) for the purpose of providing such information to other parties including, but not limited to, clients, customers, and other interested persons. City of Dripping Springs agrees that the Work product prepared by SAM may not be altered in any way except for the addition of page numbers or exhibit captions necessary to incorporate the work product into other documents. SAM agrees to provide copies of the Work product mutually agreed upon by both Parties described in the Work Orders hereof.

14. **Permits and Licenses** – SAM shall not be responsible for any expenses or costs or liabilities whatsoever related to or for providing any permits, licenses, or similar legal instruments or

authorizations required to implement or accomplish projects, permit or license sites, related to its Work and services listed in Work Orders. SAM shall not be required to perform any Work under any Work Order which requires a local, state, or federal license to practice which it does not possess or which in SAM's sole judgment SAM is unqualified to perform, such as but not limited to: legal opinions, real estate brokerage or agency, certified public accounting, and certain professional engineering work in various states and localities.

15. **Safety** – SAM agrees to maintain and abide by an Alcohol, Drug, and Safety Program and any other programs or certifications from any regulatory or oversight agencies, organizations or bodies that are required for the Work SAM will perform hereunder. SAM represents that it and its employees and subcontractors are familiar with safety policies and procedures with respect to the Work to be performed by SAM. SAM further represents that it and its employees and subcontractors will comply with safety policies and procedures while engaged in all work during the term hereof.
16. **Compensation** - Compensation to SAM for the services and work covered by the Scope of Services attached as Attachment "A" and the Fee Schedule attached as part of Attachment "A". The total services covered by this agreement shall not exceed two hundred sixty thousand four hundred forty-seven dollars (\$260,440).
- SAM shall submit to City of Dripping Springs an invoice and City of Dripping Springs shall pay SAM all amounts due under such invoice within fifteen (15) days from date of receipt and approval by the City of each invoice.
18. **Assignment** - This Agreement shall not be assigned by either Party without the prior written consent of the other Party, except that a Party hereto may assign this Agreement to any parent or subsidiary without the prior written consent of the other Party.
19. **Notices** - All notices, Work Orders, and other communications required, permitted or desired to be given hereunder must be in writing and shall be sent to either Party at the addresses listed below or by hand delivery or by facsimile transmission or by email. Effective date is date notice is received by the addressee. Each Party may change its address by notifying the other Party in writing.

- a. City of Dripping Springs
Attn: City Administrator
511 Mercer Street
Dripping Springs, Texas 78620
Phone: (512) 858-4725
Email: mfischer@cityofdrippingsprings.com

With copy to:

Laura Mueller
Assistant City Attorney
laura@texasmunicipallawyers.com

b. Surveying And Mapping, LLC
Attn: Patrick A. Smith, Senior Vice President
4801 Southwest Parkway
Parkway Two, Suite 100
Austin, Texas 78735
Phone: (512) 447-0575
Fax: (512) 326-3029
Email: psmith@sam.biz

With copy to:
Cookie F. Munson
General Counsel
cmunson@sam.biz

- 20. Business Records** – SAM shall maintain books and records supporting all costs for the Consulting Services performed under this Agreement. During SAM normal business hours for the duration of this Agreement, and for a period of two (2) years thereafter, City of Dripping Springs shall have reasonable access to such books or records, which are non-proprietary and specifically and directly related to Work performed under this Agreement, reasonably required to either verify reimbursable costs or to otherwise ensure compliance with the terms of this Agreement.
- 21. Conflict in Terms/Order of Precedence** - In the event of any conflict between this Agreement and the express terms of a Work Order, the terms of the Work Order shall conclusively control as to all matters contained within the Work Order.
- 22. Jurisdiction and Compliance with Law** - This Agreement shall be governed by, and construed and interpreted pursuant to, the laws of the state of Texas, without regard to any choice of law rules or principles which may direct the application of the laws of another jurisdiction. Venue for any dispute related to the subject matter of this Agreement, its construction or interpretation, or enforceability, or any Work Order shall be in Hays County, Texas.
- 23. Enforceability of the Agreement** - If any part or provision of this Agreement is judicially declared invalid or unenforceable, such declaration shall not have the effect of invalidating or voiding the remainder of this Agreement, and the Parties agree that the part or parts of this Agreement so held to be invalid, void or unenforceable shall be modified to the extent to make it enforceable. Excluding paragraph 11 and only if such be necessary as to the remainder of the Agreement, the Agreement shall be deemed to be amended so as to delete or modify the unenforceable part or provision, and the remainder shall have the same force and effect as if such part or provision had never been included herein. City of Dripping Springs agrees that SAM is not liable to City of Dripping Springs and SAM is fully and completely released and discharged from any claim for attorneys' fees, costs, and damages which may be asserted by City of Dripping Springs related to any action for interpretation, enforcement, and reformation

of Paragraph 11.

- 24. Mandatory Disclosures:** Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor has submitted to the City a copy of the Conflict of Interest Questionnaire form (CIQ Form) approved by the Texas Ethics Commission (Texas Local Government Code Chapter 176). The Contractor must also fill out Form 1295, as required by the Texas Ethics Commission, and submit it to the City. The form may be found here: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm
- 25. Waiver of Contractual Right:** The failure of any party to enforce any provision of this Agreement shall not be construed as a waiver of that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement. **26. Entire Agreement and Amendments** - This Agreement, together with any Work Order entered into pursuant to this Agreement, contains the entire agreement between the Parties hereto with respect to the subject matter hereof. No amendment to this Agreement or to any Work Orders shall be binding upon either Party hereto, unless it is in writing and executed on behalf of each Party hereto by a duly authorized representative and expressly specified as such. This Agreement supersedes all previous agreements, whether written or oral, entered into between the Parties.
- 27. Binding Authority** - Each of the persons executing this Agreement represents and warrants that he or she has full right and authority to execute this instrument on behalf of SAM or City of Dripping Springs, as the case may be, and to bind such Party to the fulfillment of all of the provisions hereof.
- 28. Counterparts.** This Agreement may be signed in counterparts, each of which may be deemed an original and all of which together constitute one and the same agreement.
- 29. Digital Copy.** This Agreement may be digitally copied and stored (the "Imaged Agreement"). The Imaged Agreement (once digitally regenerated to paper form), and any facsimile, and all computer records of the foregoing, if introduced as evidence in any judicial, arbitration, mediation or administrative proceedings, will be admissible as between the Parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and neither Party shall object on the basis that such business records were not originated or maintained in documentary form under any rule of evidence.

[Signature Page Follows]

IN WITNESS WHEREOF, this Agreement is executed effective as of the day and year first above written.

Surveying And Mapping, LLC

By: Patrick A. Smith

Title: Senior Vice President

Signature: 

Date: 05/28/2019

City of Dripping Springs

By: 

Title: Mayor

Signature: Todd Purcell

Date: 6/14/19

11/11/12
11/11/12
11/11/12

Attachment A

Scope of Services



Surveying And Mapping, LLC
4801 Southwest Parkway, Building Two, Suite 100, Austin, TX 78735
Ofc 512.447.0575 Fax 512.326.3029
info@sam.biz www.sam.biz TX Firm # 10064300



EXHIBIT "A"

May 13, 2019

City of Dripping Springs
Ginger Faught
Deputy City Administrator
511 Mercer Street
Dripping Springs, TX 78620

Re: Waste Water Capital Improvement Project – Aerial LiDAR and Easement ROW Mapping
City of Dripping Springs
Hays County, Texas
SAM Proposal 1018047232

Dear Ginger,

Surveying And Mapping, LLC (SAM) is pleased to provide City of Dripping Springs (the City) this proposed scope of services and fee estimate for professional surveying and mapping services in connection with the City Dripping Springs Wastewater Capital Improvements project. This proposal is based on information provided to us on April 9, 2018.

After you have reviewed the attached proposed Scope of Services and Fee Estimate, please do not hesitate to call if you have any questions or comments. Thank you for the opportunity to be of service. We are looking forward to working with you on this project. This project will be completed under a master services agreement between City of Dripping Springs and SAM.

Sincerely,

Gordon N. Anderson, R.P.L.S.
Senior Project Manager

**CITY OF DRIPPING SPRINGS
WASTE WATER CAPITAL IMPROVEMENT PROJECT
AERIAL AND EASEMENT MAPPING
SCOPE OF SERVICES**

UNDERSTANDING

It is Surveying And Mapping, LLC's (SAM) understanding that the City of Dripping Springs is requesting aerial LiDAR and Wastewater Easement mapping services in connection with the above referenced project, located in Dripping Springs, Hays County Texas as defined graphically on *Exhibit A*. The project area includes acquisition of an approximate overall 7.5 mile long corridor from which 2D planimetric and 3D DTM data will be extracted to produce a 1' contour map, 200 feet wide, centered on proposed alignment(s). Additionally, SAM will produce 3-inch ground sample distance (GSD) orthometric imagery 2000 feet wide centered on the proposed centerline for the entire corridor. It is our understanding that the project will be broken into two phases. This scope will divide the areas into phases as follows:

Aerial Acquisition Phase: The entire 7.5 mile corridor

Phase 1A: The area shown as "PROPOSED WEST INTERCEPTOR"

Phase 1B: The area shown as "PROPOSED FORCE MAIN EXTENSION"

Phase 2: The area shown as "PROPOSED EAST INTERCEPTOR" and "PROPOSED SOUTH COLLECTOR"

AERIAL ACQUISITION PHASE

LIDAR Acquisition and Truthing Survey

Targeted and/or photo identifiable control points (6) will be used to calibrate the LiDAR point cloud and aerial imagery. Ground truthing check points on hard surfaces and vegetated surfaces will be used to then verify final surface accuracy.

Digital data accuracy will be acquired and processed to American Society for Photogrammetry and Remote Sensing (ASPRS) Standards for Digital Geospatial Data as follows:

Horizontal: Absolute accuracy 0.3' RMSE in x or y (0.4' RMSEr) for well-defined features

Vertical: Absolute accuracy 0.33' RMSEz on open ground and non-vegetated surface

Using the ground truthing data on vegetated surfaces, we will produce an RMSE report that will show the expected error within these areas.

Acquisition

SAM will collect aerial LiDAR and Imagery of the project site in one mobilization. The calibrated point cloud will be used to support the orthos and planimetric linework. The bare earth classified point cloud will be provided with the other deliverables to assist engineers with design work.

Direct Image Geo-referencing

SAM will begin the image processing immediately after receiving and accepting the imagery. All ABGPS/IMU data will be imported into the project, and control points will be measured on every photo on which they occur. We will then perform an analysis which will compare the given coordinates of the ground control points with their locations projected and adjusted on the individual photos and directly geo-reference the images to the point cloud.

Orthophoto Processing

The digital orthophotos will be processed to have a 3-inch ground sample distance (GSD) resolution. The LiDAR bare earth filtered dataset will be used to rectify the aerial imagery. The digital orthophotos will be mosaicked and checked to insure color, tone and contrast is optimized across the project area. Mosaic lines will be manually placed and hidden along linear features to avoid cutting through buildings and other above ground structures. Individual tiles will be cut to limit the file size to less than 10 MB. Imagery will be provided in TIF/TFW or ECW/EWW formats.

LIDAR Mapping Assumptions

In formulating this proposal, the following assumptions have been planned:

- LiDAR and Imagery acquisition for approximately 7.5 corridor miles, said corridor being no more than 2,000-feet wide throughout.
- Color digital imagery will be collected at 3-inch GSD.
- LiDAR will be collected at an approximate nominal density of 20 points per square meter.
- SAM will collect ground truthing shots spread among hard and vegetated surfaces for accuracy validation. All control and ground truthing will be performed simultaneously.
- Unless otherwise specified by the City, we will utilize the TxDOT CAD Standards.
- Supplemental survey of features that are obscured from aerial visibility is not included in this scope of work

PHASE 1A-SCOPE OF SERVICES

Phase 1A is an approximate 1.97 mile corridor shown as "PROPOSED WEST INTERCEPTOR" beginning at Caliterra Parkway and continuing northwesterly along Onion Creek ending approximately 2000' northwesterly of Onion Road. For this area SAM will perform the following services:

Project Control

SAM will establish up to EIGHT (8) primary project control points. The survey control points (5/8" iron rods with SAM Control" plastic caps) will be set in locations that will likely be undisturbed by construction or County maintenance. The project control will be placed on horizontal and vertical datum, [NAD83 (2011)/NAVD88 values (Texas Coordinate System, South Central Zone)], or as provided by the City. All coordinates will be adjusted to surface by multiplying by a surface adjustment factor of 1.00011, or as provided by the City. Elevations will be derived from GPS observations using Geoid 2012A model.

- SAM will prepare a Survey Control Report listing adjusted coordinates of all horizontal and vertical control points.

Right of Entry

SAM will coordinate with HDR Engineering for right-of-entry (ROE) for the private properties, up to eleven (11) parcels, within Phase 1A limits for the purpose of establishing aerial LiDAR targets and to conduct topographic and Easement mapping surveys. SAM anticipates that HDR will handle problems regarding any and all refusal to grant ROE or communication with private property owners who are hostile with respect to the completion of this scope of services. SAM shall document any interactions with property owners while performing the work.

Topographic Survey

- SAM will utilize established project control and will supplement control as needed.
- Perform "on ground" design topographic survey within the limits of Phase 1A utilizing conventional survey

methods or Global Positioning Systems to collect natural ground shots at 100 foot intervals and at significant ground features for a corridor 200 feet wide centered on the proposed alignment received from the City.

- Manholes, if any, shall be located with flowline elevation information and rim elevations.
- Water valves, if any, shall be located and have elevations taken on the top of the nut within the valve box.
- Prepare a Digital Terrain Model and depict contours at 1' intervals. Include spot elevations to the nearest 0.01 foot on paved or hard surfaces, and to the nearest 0.10 foot on non-paved surfaces (i.e. grass, base of existing trees).
- Survey drawing will be submitted in electronic format, Civil 3D 2015 (.dwg).
- Imagery will be provided in 3-inch GSD orthophoto TIF and ECW formats.

EASEMENT PLATTING SURVEY (up to 8 Parcels with plat descriptions)

Records Research and Deed Study

SAM will perform a survey along the proposed alignment of the Proposed West Interceptor. SAM will conduct research in the Hays County Appraisal District offices to confirm property ownership for the 8 affected properties (subject properties). Concurrently, copies of the current deeds and any plats for all subject properties will be obtained from the County Clerks' records. **SAM anticipates that Title Commitments, Title Reports, and any other form of records research beyond obtaining current deeds and plats will be provided by others.** Obtaining any additional records (including easements, chain of title, or any encumbrances) is outside of this scope of services.

Field Surveys

SAM will recover monuments marking the existing property lines of the properties from which an Easement is to be obtained and will tie to the project control. SAM will recover the corner or angle point monuments nearest to the proposed Easement lines on the side line of each of the subject properties and these corners will be tied to the project control.

SAM will utilize the topographic survey planimetric file to show any visible improvements within the proposed Easement acquisition areas for each parcel. Building corners and visible improvements within 25 feet of the proposed Easement sidelines will be located in the field and dimensioned on Easement plats.

Boundary Analysis

Utilizing the deed study and the data from the field survey, SAM will analyze the results of the survey and perform computations related to the analysis. Location of the existing property lines adjacent to or within proximity of the proposed Easement on each of the subject properties will be determined by SAM.

Preparation of Documents

1. SAM will develop a base file showing ownership of the subject properties. Properties adjacent to the existing/proposed Easement within the project limits will be labeled with the owner's name and deed recordation information.
2. Utilizing the boundary surveys performed by SAM and the proposed Easement line or centerline location provided by the City, SAM will compute the boundaries of the Easement parcels for each of the subject properties.
3. SAM will draft plats for the 11 parcels for Easement acquisition. The plats will be prepared on 8 1/2" x 11" pages at a scale dependent upon parcel size. A closure computation will be prepared for each of the plats.
4. SAM will prepare a field note (metes and bounds) description for each of the 8 parcels. A closure computation will be prepared for each of the descriptions.

5. To assure the accuracy of the documents, SAM will read the descriptions while all details are compared to base maps bearings, distances, stations and offsets, deed references, etc. Final mark-ups will be made and corrections completed.
6. All of the above described survey documents (base maps, property descriptions parcel plats and closure computations) will be submitted to the City for a one time review. Upon the completion of review of all Easement survey documents, SAM will make necessary corrections. The final Easement documents will then be delivered to the City.

Monumentation

5/8-inch iron rod with "SAM" plastic caps will be set where the Easement sideline intersects property lines, PCs, PTs, and angle points at no greater than 1,000 foot intervals along tangents on the proposed Easement sidelines (up to 40 total).

PROJECT DELIVERABLES

SAM will provide all files via secure ftp site and/or on a portable hard drive.

- Control calibration and ground truthing accuracy reports
- 1-Foot Contour Map in Civil 3D 2015 (.dwg) format
- 1":30' Scale 2D Planimetric Mapping in Civil 3D 2015 (.dwg) Format
- Digital Terrain Model
- Geopak TIN files
- Orthophotography – 3 inch GSD (TIFF & ECW)
- PDF file of scanned field book copies.
- Three original signed and sealed legal descriptions for each parcel.
- Three original signed and sealed individual survey plats on 8 1/2"x11" for each parcel.
- One set of area computation sheets for legal descriptions and plats and Easement base map with all parcels.
- Digital files on CD for the right-of-way base file and reference files in Civil 3D 2015 (.dwg) format.

ADDITIONAL SERVICES

Services additional to those scoped herein may be provided at the written request of the City. After receipt of the request for additional services, SAM will generate and submit for the City's approval a scope and fee for the services to be provided. These may include, but are not limited to, the following:

- Extraction of additional planimetric and/or topographic features outside of those scoped herein.
- Acquisition of additional areas not scoped herein.
- Subsurface Utility Engineering (SUE) services
- ROW/Easement surveying and mapping services beyond that scoped herein.
- Obtaining right of entry from the adjoining landowners to survey on private property beyond that scoped herein.
- Staking of the proposed Engineers centerline/baseline or proposed Easement line.
- Title abstracting or courthouse records research beyond that scoped herein.
- Surveying and document preparation for Drainage easements, Temporary Construction Easements and Denial of Access Lines.
- Additional work due to changes in alignment project.
- Obtaining title reports and supporting documents
- Any other services not specifically outlined

PHASE 1B SCOPE OF SERVICES

Phase 1B is an approximate 1.78 mile corridor shown as “PROPOSED FORCE MAIN EXTENSION” beginning approximately one mile southeasterly of the intersection of FM 150 and County Route 12, running northerly parallel with FM 150. For this area SAM will perform the following services:

Phase 1B Control

SAM will utilize existing primary control points within or near the limits of Phase 1B and will supplement as needed to complete the survey tasks per the scope.

Right of Entry

SAM will coordinate with HDR Engineering to obtain right-of-entry (ROE) for the private properties, up to fourteen (14) parcels, within Phase 1B limits for the purpose of establishing aerial LIDAR targets and to conduct topographic and ROW mapping surveys. SAM anticipates that the City will handle problems regarding any and all refusal to grant ROE or communication with private property owners who are hostile with respect to the completion of this scope of services. SAM shall document any interactions with property owners while performing the work.

AERIAL TOPOGRAPHIC SURVEY

- A 2000 foot wide corridor of LIDAR and ortho imagery approximately 1.78 miles long will be collected and calibrated to provided control coordinates, 1000 feet left and right of the proposed centerline.
- A 200 foot wide corridor of LIDAR will be mapped accordingly to provide 1' contour mapping, 100 feet left and right of the centerline for the southerly first 1.0 mile. **The remaining 0.78 miles is not a part of the final mapping at the time, to be held for processing at a later date.**
- A report demonstrating accuracy of LiDAR data against observed control elevations will be provided.
- SAM will place and position 6 aerial mapping control locations along the length of the project corridor, and provide 10 additional ground truthing shots to verify the accuracy of the LIDAR data.
- Prepare a Digital Terrain Model and depict contours at 1' intervals. Include spot elevations to the nearest 0.01 foot on paved or hard surfaces, and to the nearest 0.10 foot on non-paved surfaces (i.e. grass, base of existing trees) for the southerly first 1.0 mile only.
- Survey drawing will be submitted in Civil 3D 2015 (.dwg) format
- Imagery will be provided in 3-inch GSD orthophoto TIF and ECW formats.

Digital Terrian Model (DTM) – (1.0 Corridor Miles)

On the first 1.0 corridor miles acquired, SAM will produce a DTM derived from the LiDAR data acquired. For this purpose we will extract any major grade breaks within the project limits and generate a clean ground surface by removing apparent vegetation from the model. Using the resulting clean ground surface we will derive a 10-foot x 10-foot maximum grid of points (model keypoints) that, together with the extracted breaklines and major grade breaks, will serve as the basis of the DTM and TIN.

2D Planimetric Features

2D Planimetric features within the 2,000-foot wide corridor will be extracted from both the LiDAR and imagery. These will be delivered in a separate 2D DGN.

Direct Image Georeferencing

SAM will begin the image processing immediately after receiving and accepting the imagery. All ABGPS/IMU data will be imported into the project, and control points will be measured on every photo on which they occur. We will then perform an analysis which will compare the given coordinates of the ground control points with their locations projected and adjusted on the individual photos and directly geo-reference the images to the point cloud.

Orthophoto Processing

The digital orthophotos will be processed for the 1.78 mile corridor to have a 3-inch ground sample distance (GSD) resolution. The LiDAR bare earth filtered dataset will be used to rectify the aerial imagery. The digital orthophotos will be mosaicked and checked to insure color, tone and contrast is optimized across the project area. Mosaic lines will be manually placed and hidden along linear features to avoid cutting through buildings and other above ground structures. Individual tiles will be cut to limit the file size to less than 10 MB. Imagery will be provided in TIF/TFW or ECW/EWW formats.

EASEMENT PLATTING SURVEY (up to 14 Parcels with plat descriptions)

Records Research and Deed Study

SAM will perform a survey along the proposed alignment of the proposed west interceptor first mile. SAM will conduct research in the Hays County Appraisal District offices to confirm property ownership for the 14 affected properties (subject properties). Concurrently, copies of the current deeds and any plats for all subject properties will be obtained from the County Clerks' records. **SAM anticipates that Title Commitments, Title Reports, and any other form of records research beyond obtaining current deeds and plats will be provided by others.** Obtaining any additional records (including easements, chain of title, or any encumbrances) is outside of this scope of services.

Field Surveys

SAM will recover monuments marking the existing property lines of the properties from which an Easement is to be obtained and will tie to the project control. SAM will recover the corner or angle point monuments nearest to the proposed Easement lines on the side line of each of the subject properties and these corners will be tied to the project control.

SAM will utilize the topographic survey planimetric file to show any visible improvements within the proposed Easement acquisition areas for each parcel. Building corners and visible improvements within 25 feet of the proposed Easement sidelines will be located in the field and dimensioned on Easement plats.

Boundary Analysis

Utilizing the deed study and the data from the field survey, SAM will analyze the results of the survey and perform computations related to the analysis. Location of the existing property lines adjacent to or within proximity of the proposed Easement on each of the subject properties will be determined by SAM.

Preparation of Documents

1. SAM will develop a base file showing ownership of the subject properties. Properties adjacent to the existing/proposed Easement within the project limits will be labeled with the owner's name and deed recordation information.
2. Utilizing the boundary surveys performed by SAM and the proposed Easement line or centerline location provided by the City, SAM will compute the boundaries of the Easement parcels for each of the subject properties.
3. SAM will draft plats for the 15 parcels for Easement acquisition. The plats will be prepared on 8 1/2" x 11" pages at a scale dependent upon parcel size. A closure computation will be prepared for each of the plats.
4. SAM will prepare a field note (metes and bounds) description for each of the 14 parcels. A closure computation will be prepared for each of the descriptions.

5. To assure the accuracy of the documents, SAM will read the descriptions while all details are compared to base maps bearings, distances, stations and offsets, deed references, etc. Final mark-ups will be made and corrections completed.
6. All of the above described survey documents (base maps, property descriptions parcel plats and closure computations) will be submitted to the City for a one time review. Upon the completion of review of all Easement survey documents, SAM will make necessary corrections. The final Easement documents will then be delivered to the City.

Monumentation

5/8-inch iron rod with "SAM" plastic caps will be set where the Easement sideline intersects property lines, PCs, PTs, and angle points at no greater than 1,000 foot intervals along tangents on the proposed Easement sidelines (up to 40 total).

PROJECT DELIVERABLES

SAM will provide all files via secure ftp site and/or on a portable hard drive.

- Control calibration and ground truthing accuracy reports
- 1-Foot Contour Map in Civil 3D (.dwg) format
- 1":30' Scale 2D Planimetric Mapping in Civil 3D 2015 (.dwg) Format
- Digital Terrain Model
- Geopak TIN files
- Orthophotography – 3 inch GSD (TIFF & ECW)
- PDF file of scanned field book copies.
- Three original signed and sealed legal descriptions for each parcel.
- Three signed and sealed individual survey plats on 8 1/2"x11" for each parcel.
- One set of area computation sheets for legal descriptions and plats and Easement base map with all parcels.
- Digital files on CD for the right-of-way base file and reference files in Civil 3D 2015 (.dwg) format.

ADDITIONAL SERVICES

Services additional to those scoped herein may be provided at the written request of the City. After receipt of the request for additional services, SAM will generate and submit for the City's approval a scope and fee for the services to be provided. These may include, but are not limited to, the following:

- Extraction of additional planimetric and/or topographic features outside of those scoped herein.
- Acquisition of additional areas not scoped herein.
- Subsurface Utility Engineering (SUE) services
- ROW/Easement surveying and mapping services beyond that scoped herein.
- Obtaining right of entry from the adjoining landowners to survey on private property beyond that scoped herein.
- Staking of the proposed Engineers centerline / baseline or proposed Easement line.
- Title abstracting or courthouse records research beyond that scoped herein.
- Surveying and document preparation for Drainage easements, Temporary Construction Easements and Denial of Access Lines.
- Additional work due to changes in alignment project.
- Any other services not specifically outlined herein.
- Obtaining title reports and supporting documents

PHASE 2 SCOPE OF SERVICES

Phase 2 is an approximate 3.7 mile corridor containing the areas shown as "PROPOSED SOUTH COLLECTOR" and "PROPOSED EAST INTERCEPTOR" beginning at existing WWTP site approximately 0.52 miles southerly of the of FM 150 and running north for 0.3 miles, east for 0.8 mile then north 2.3 miles to Highway 290. For Phase 2 SAM will perform the following services:

Project Control

SAM will establish up to four (4) primary project control points within Phase 2 limits. The survey control points (5/8" iron rods with SAM Control" plastic caps) will be set in locations that will likely be undisturbed by construction or County maintenance. The project control will be placed on horizontal and vertical datums [NAD83 (2011)/NAVD88 values (Texas Coordinate System, South Central Zone)]. All coordinates will be adjusted to surface by multiplying by a surface adjustment factor of 1.00011, or as provided by the County. Elevations will be derived from GPS observations using Geoid 2012A model.

- SAM will prepare a Survey Control Report listing adjusted coordinates of all horizontal and vertical control points.

SAM will establish up to 3 aerial panels for the aerial LIDAR acquisition and tie them to the primary project control. Elevations will be derived from GPS observations using Geoid 2012A model.

Right of Entry

SAM will coordinate with HDR Engineering to obtain right-of-entry (ROE) for the private properties, up to thirteen (13) parcels, within Phase 2 limits for the purpose of establishing aerial LiDAR targets and to conduct topographic and easement mapping surveys. SAM anticipates that HDR will handle problems regarding any and all refusal to grant ROE or communication with private property owners who are hostile with respect to the completion of this scope of services. SAM shall document any interactions with property owners while performing the work.

AERIAL TOPOGRAPHIC SURVEY

- A 2000 foot wide corridor of LiDAR and ortho imagery approximately 3.7 miles long will be collected and calibrated to provided control coordinates, 1000 feet left and right of the proposed centerline.
- A 200 foot wide corridor of LiDAR will be mapped accordingly to provide 1' contour mapping, 100 feet left and right of the centerline.
- A report demonstrating accuracy of LiDAR data against observed control elevations will be provided.
- SAM will place and position 3 aerial mapping control locations along the length of the project corridor, and provide 10 additional ground truthing shots to verify the accuracy of the LiDAR data.
- Prepare a Digital Terrain Model and depict contours at 1' intervals. Include spot elevations to the nearest 0.01 foot on paved or hard surfaces, and to the nearest 0.10 foot on non-paved surfaces (i.e. grass, base of existing trees).
- Survey drawing will be submitted in electronic format Civil 3D 2015 (.dwg) format.
- Imagery will be provided in 3-inch GSD orthophoto TIF and ECW formats.

Digital Terrian Model (DTM) – (3.7 Corridor Miles)

On the entire 3.7 corridor miles acquired, SAM will produce a DTM derived from the LiDAR data acquired. For this purpose we will extract any major grade breaks within the project limits and generate a clean ground surface by removing apparent vegetation from the model. Using the resulting clean ground surface we will derive a 10-foot x 10-foot maximum grid of points (model keypoints) that, together with the extracted breaklines and major grade breaks, will serve as the basis of the DTM and TIN.

EASEMENT PLATTING SURVEY (up to 13 Parcels with plat descriptions)

Records Research and Deed Study

SAM will perform a survey along the proposed alignment of the proposed East Interceptor. SAM will conduct research in the Hays County Appraisal District offices to confirm property ownership for the 13 affected properties (subject properties). Concurrently, copies of the current deeds and any plats for all subject properties will be obtained from the County Clerks' records. SAM anticipates that Title Commitments, Title Reports, and any other form of records research beyond obtaining current deeds and plats will be provided by others. Obtaining any additional records (including easements, chain of title, or any encumbrances) is outside of this scope of services.

Field Surveys

SAM will recover monuments marking the existing property lines of the properties from which an Easement is to be obtained and will tie to the project control. SAM will recover the corner or angle point monuments nearest to the proposed Easement lines on the side line of each of the subject properties and these corners will be tied to the project control.

SAM will utilize the topographic survey planimetric file to show any visible improvements within the proposed Easement acquisition areas for each parcel. Building corners and visible improvements within 25 feet of the proposed Easement sidelines will be located in the field and dimensioned on Easement plats.

Boundary Analysis

Utilizing the deed study and the data from the field survey, SAM will analyze the results of the survey and perform computations related to the analysis. Location of the existing property lines adjacent to or within proximity of the proposed Easement on each of the subject properties will be determined by SAM.

Preparation of Documents

1. SAM will develop a base file showing ownership of the subject properties. Properties adjacent to the existing/proposed Easement within the project limits will be labeled with the owner's name and deed recordation information.
2. Utilizing the boundary surveys performed by SAM and the proposed Easement line or centerline location provided by the City, SAM will compute the boundaries of the Easement parcels for each of the subject properties.
3. SAM will draft plats for the 13 parcels for Easement acquisition. The plats will be prepared on 8 1/2" x 11" pages at a scale dependent upon parcel size. A closure computation will be prepared for each of the plats.
4. SAM will prepare a field note (metes and bounds) description for each of the 13 parcels. A closure computation will be prepared for each of the descriptions.
5. To assure the accuracy of the documents, SAM will read the descriptions while all details are compared to base maps bearings, distances, stations and offsets, deed references, etc. Final mark-ups will be made and corrections completed.
6. All of the above described survey documents (base maps, property descriptions parcel plats and closure computations) will be submitted to the City for a one time review. Upon the completion of review of all Easement survey documents, SAM will make necessary corrections. The final Easement documents will then be delivered to the City.

Monumentation

5/8-inch iron rod with "SAM" plastic caps will be set where the Easement sideline intersects property lines, PCs, PTs, and angle points at no greater than 1,000 foot intervals along tangents on the proposed Easement sidelines (up to 40 total).

PROJECT DELIVERABLES

SAM will provide all files via secure ftp site and/or on a portable hard drive.

- Control calibration and ground truthing accuracy reports
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- Geopak TIN files
- Orthophotography – 3 inch GSD (TIFF & ECW)
- PDF file of scanned field book copies.
- Three signed and sealed legal descriptions for each parcel.
- Three signed and sealed individual survey plats on 8 1/2"x11" for each parcel.
- One set of area computation sheets for legal descriptions and plats and Easement base maps with all parcels.
- Digital files on CD for the right-of-way base file and reference files in Civil 3D 2015 (.dwg) format.

ADDITIONAL SERVICES

Services additional to those scoped herein may be provided at the written request of the City. After receipt of the request for additional services, SAM will generate and submit for the City's approval a scope and fee for the services to be provided. These may include, but are not limited to, the following:

- Extraction of additional planimetric and/or topographic features outside of those scoped herein.
- Acquisition of additional areas not scoped herein.
- Subsurface Utility Engineering (SUE) services
- ROW/Easement surveying and mapping services beyond that scoped herein.
- Obtaining right of entry from the adjoining landowners to survey on private property beyond that scoped herein.
- Staking of the proposed Engineers centerline/baseline or proposed Easement lines.
- Title abstracting or courthouse records research beyond that scoped herein.
- Surveying and document preparation for Drainage easements, Temporary Construction Easements and Denial of Access Lines.
- Additional work due to changes in alignment project.
- Any other services not specifically outlined herein.
- Obtaining Title reports and supporting documents

FEE SCHEDULE - ALL PHASES

The services described herein will be invoiced on a **Time and Materials, not to exceed**, according to the following for each phase:

ACQUISITION PHASE

Aerial acquisition (planning and flight)	\$10,505.00	
Calibration	\$3,182.00	
Aerial Survey Control (20 points)	\$7,308.00	
Ground truthing, verification	\$3,312.00	
Sub Total		\$24,307.00

PHASE 1A

Easement Survey:		
Base mapping, Horizontal and Vertical Control		
Survey exhibits for easements (8 documents)	\$38,800.00	
Aerial Imagery (orthos, QA/QC)	\$4,860.00	
Ground Topographic Survey	\$22,428.00	
Reimbursable costs	\$5,138.00	
Sub Total		\$71,226.00

PHASE 1B

Easement Survey:		
Base Mapping, Horizontal and Vertical Control		
Survey exhibits for easements (14 documents)	\$57,574.00	
Aerial Mapping	\$7,900.00	
Supplemental Topographic Survey	\$10,373.00	
Reimbursable costs	\$4,193.00	
Sub Total		\$80,040.00

PHASE 2

Easement Survey:		
Base Mapping, Horizontal and Vertical Control		
Survey exhibits for easements (15 documents)	\$57,964.00	
Aerial Mapping	\$9,570.00	
Supplemental Topographic Survey	\$12,593.00	
Reimbursable costs	\$4,747.00	
Sub Total		\$84,874.00

GRAND TOTAL**\$260,447.00**

Invoices for services will be sent on a monthly basis, Net 30 terms.

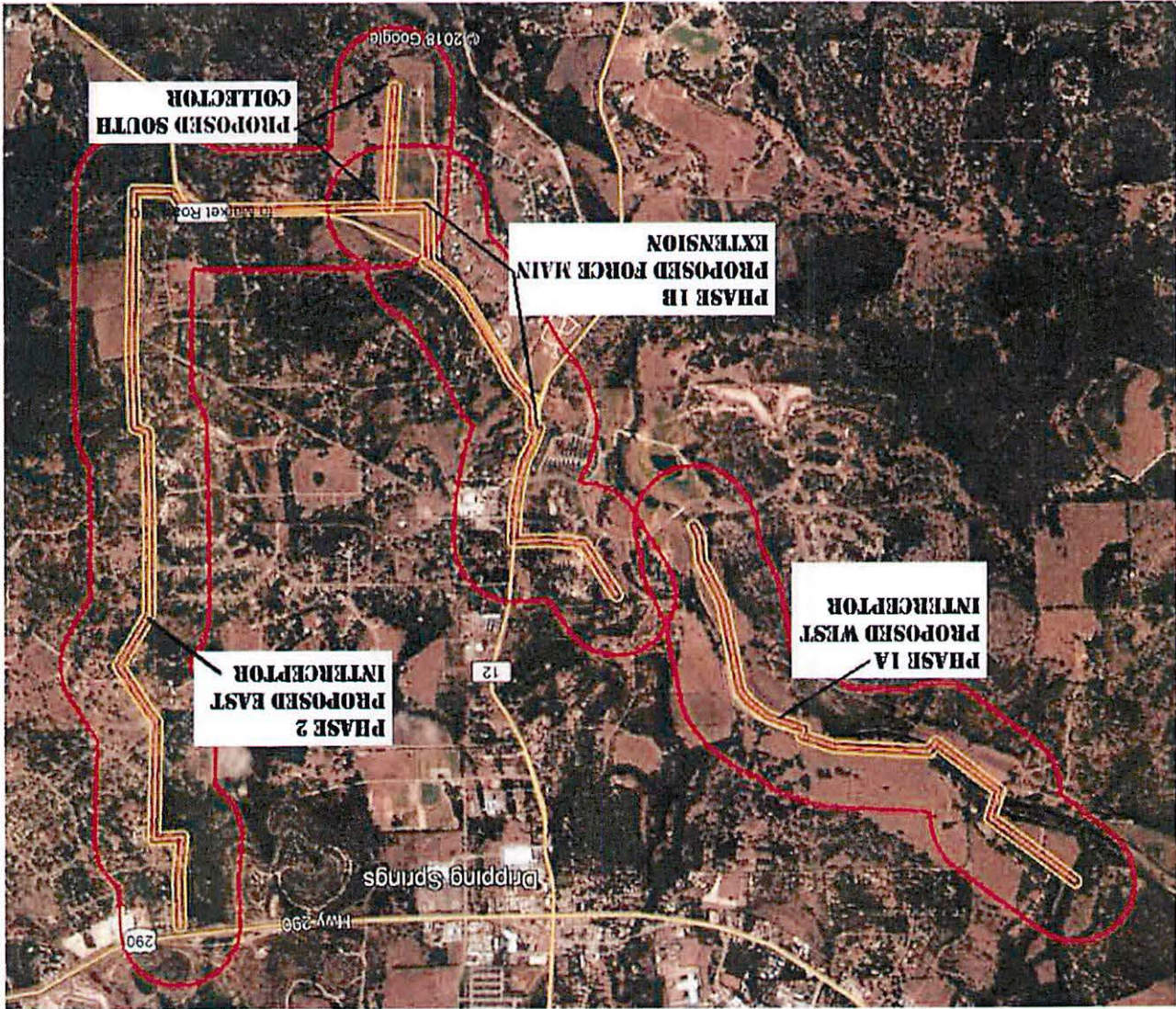


EXHIBIT "A"



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **11/1/2019** **5/22/2019** Item 9.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: The Phoenix Insurance Company</td> <td style="text-align: center;">25623</td> </tr> <tr> <td>INSURER B: Travelers Indemnity Company of America</td> <td style="text-align: center;">25666</td> </tr> <tr> <td>INSURER C: The Travelers Indemnity Company of Connecticut</td> <td style="text-align: center;">25682</td> </tr> <tr> <td>INSURER D: Travelers Property Casualty Co of America</td> <td style="text-align: center;">25674</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: The Phoenix Insurance Company	25623	INSURER B: Travelers Indemnity Company of America	25666	INSURER C: The Travelers Indemnity Company of Connecticut	25682	INSURER D: Travelers Property Casualty Co of America	25674	INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															
INSURED 1402612 Surveying And Mapping, LLC SAM-Construction Services, LLC So-Deep SAM NC, Inc. SAM Surveying And Mapping, LLC 4801 Southwest Parkway Austin TX 78735															

COVERAGES *USE* **CERTIFICATE NUMBER: 16102965** **REVISION NUMBER: XXXXXXXX**

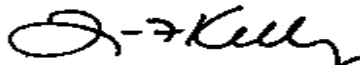
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> S&A Pollution GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	P-660-4G642484-PHX-18	11/1/2018	11/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	P-810-4G642484-IND18	11/1/2018	11/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____	Y	Y	CUP 9H900185 18	11/1/2018	11/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB0L51761418	11/1/2018	11/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Excess Liability	Y	Y	ZUP21N2483018	11/1/2018	11/1/2019	\$5,000,000 each occurrence \$5,000,000 each aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Project: Aerial LiDAR and Wastewater Easement mapping services in connection with the Wastewater Capital Improvement Project, located in Dripping Springs, Hays County Texas

CERTIFICATE HOLDER

CANCELLATION See Attachment

16102965 City of Dripping Springs 511 Mercer Street Dripping Springs TX 78620	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <div style="text-align: center; font-size: 2em; font-family: cursive;">  </div>
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Commercial Vessel Policy

Carrier: Travelers Property Casualty Co. of America
Policy Number: ZOW41M3950518ND
Policy Term: 11/1/18 - 11/1/19
Hull & Machinery Limit: Agreed Value
Protection & Indemnity Limit: \$1,000,000 CSL

Stop Gap Coverage

Policy #:UB0L51761418
Insurer: Travelers Indemnity Co. of America
Policy Term: 11/1/18 - 11/1/19

\$1,000,000 Each Accident
\$1,000,000 Bodily Injury by Disease Total Limit.
\$1,000,000 Bodily Injury by Disease Each Employee.

Non-owned Aircraft Liability

Policy #: NAQ6020338
Insurer: Endurance American Insurance Co.
Policy Term: 11/1/18 - 11/1/19

\$25,000,000 Occurrence

Unmanned Aerial Vehicle (UAV)

Policy #:A3GA000739418AM
Insurer: Allianz Global Risks US Insurance Company
Policy Term: 11/1/18 - 11/1/19

\$20,000,000 Occurrence

Professional Liability

Policy #0310-4004
Insurer: Allied World Surplus Lines Ins Co
Policy Term: 10/31/2018 - 10/31/2019

\$5,000,000 each claim limit
\$5,000,000 Aggregate

Professional Excess Coverage

Policy #DXS7100125
Insurer: Indian Harbor Insurance Co.
Policy Term: 10/31/2018 - 10/31/2019

\$10,000,000 Per claim
\$10,000,000 Aggregate

All policies (except Professional Liability, and Workers' Compensation/EL) include a blanket automatic additional insured endorsement [provision] that confers additional insured status to the certificate holder only if there is a written contract between the named insured and the certificate holder that requires the named insured to name the certificate holder as an additional insured. In the absence of such a contractual obligation on the part of the named insured, the certificate holder is not an additional insured under the policy.

All policies include a blanket automatic waiver of subrogation endorsement [provision] that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it. In the absence of such a contractual obligation on the part of the named insured, the waiver of subrogation feature does not apply.

All policies (except Non-owned Aircraft Liability, Professional Liability, Unmanned Aerial Vehicle (UAV) and Workers' Compensation/EL) contain a special endorsement with "primary and noncontributory" wording.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: 09/20/2022

Agenda Item Wording: **Approval of a Resolution Releasing a Construction Bond for Caliterra Phase 4, Section 11.**

Agenda Item Requestor:

Summary/Background: Caliterra Phase 4 Section 11 was completed and accepted by City Council. The Construction bond released by Resolution was the original bond which had been replaced by the developer. This Resolution will release the new construction bond.

**Commission
Recommendations:**

**Recommended
Council Actions:** City staff recommends approval.

Attachments:

Next Steps/Schedule:

CITY OF DRIPPING SPRINGS

RESOLUTION NO. 2022-R

**RELEASING CONSTRUCTION BOND FOR CALITERRA SUBDIVISION
PHASE 4 SECTION 11**

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS (“CITY”), RELEASING A CONSTRUCTION BOND FOR CALITERRA SUBDIVISION PHASE 4 SECTION 11, PROVIDING FOR EFFECTIVE DATE; AND PROPER NOTICE & MEETING

WHEREAS, The City of Dripping Springs has recently accepted Caliterra Subdivision Phase 4 Section 11 Wastewater improvements (“Improvements”); and

WHEREAS, the City of Dripping Springs City Council (“City Council”) accepted a Maintenance Bond conditioned to guarantee for the period of Two (2) Years from and after the date of substantial completion of the Improvements, guaranteeing the materials and workmanship related to Contractor’s Improvements; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dripping Springs City, Texas, that:

1. The foregoing recitals are adopted as facts and are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.
2. The City Council hereby releases the Contractor’s Construction Bond No. 800132236.
3. Conditioned upon the fiscal guarantee for maintenance from the Contractor and the Insurer, the City shall assume responsibility for the repair, maintenance, and regulation of the Improvements for the benefit of the public.
4. The City Council hereby authorizes the Mayor or the Mayor’s designee to execute any documentation on the City’s behalf necessary to effectuate the intent and purpose of this Resolution.

City of Dripping Springs
Bond

Caliterra Ph4 S11 Construction

- 5. This Resolution shall take effect immediately upon passage.
- 6. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED & APPROVED this, the day of , 2022, by a vote of ___ (*ayes*) to ___ (*nays*) to ___ (*abstentions*) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____
 Mayor Bill Foulds, Jr.

ATTEST:

 Andrea Cunningham, City Secretary

Attachment "A"



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Emily Nelson, Dripping Springs Ranch Park Manager

City Council Meeting Date: September 20, 2022

Agenda Item Wording: Approval of a Co-sponsorship Agreement between the City of Dripping Springs and Dripping Springs Helping Hands for Texas Market Guide

Agenda Item Requestor: Nancy Shelton

Summary/Background: Texas Market Guide would like to request a Co-Sponsorship Agreement between the City and Helping Hands for a banner that will be hung at the Triangle before their show to be held at Dripping Springs Ranch Park.

Board Recommendation: DSRP Board recommends approval of the co-sponsored agreement to allow a banner to be hung at the Triangle.

Attachments: 2022 Texas Market Guide Co-Sponsorship Agreement

Next Steps/Schedule:



City of Dripping Springs Co-Sponsorship Agreement

CLEAR

Co-Sponsor First Name: Crystal Last Name: Emmons

Organization: Helping Hands

Address: 28708 RR 12

City: Dripping Springs State: TX Zip: 78620

Phone Number: 512-569-5165 Email: JCEmmons3@gmail.com

Event Description/Purpose:

10th Annual Hill Country Harvest Market
Fall Shopping Market. They collect canned goods at the door to be donated to Helping Hands.

Event Date: 08-Oct-2022 Event Location: Dripping Springs Ranch Park

THIS CO-SPONSORSHIP AGREEMENT IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

- **Parties.** The City of Dripping Springs, Texas ("City") and Co-Sponsor, as indicated above.
- **Agreement.** The agreement documents shall consist of the Co-Sponsorship Agreement, Policy and Application form ("Attachment "A").
- **Scope.** This Agreement applies to Co-Sponsor's utilization of the City's property for the Event and reasons stated above.
- **Obligations of the City.** The extent of the City's obligations under this Agreement is that the City agrees to display a banner for the Event at city facilities and parks, post the Event on the City's website calendar and City social media sites, and adhere to all obligations described in Attachment "A".
- **Obligations of Co-Sponsor.** Co-Sponsor agrees to oversee the organization and execution of the Event and agrees to keep the City informed of plans for the Event as described in Attachment "A". Co-Sponsor agrees to provide all volunteer labor needed to operate and oversee all aspects of the Event. Co-Sponsor will put City logo on event banners.
- **Independent Contractor.** The Parties agree that Co-Sponsor is an independent contractor and is neither an agent nor an employee of the City. Co-Sponsor is solely responsible for directing and controlling Co-Sponsor's resources and staff in order to achieve the goals of this Agreement.
- **Safety.** Co-Sponsor agrees to abide by all state, federal, and local rules and regulations. Co-Sponsor agrees to take all reasonable steps to ensure public safety and protection from fire damage. Participants in the Event shall obtain itinerant vendor licenses, temporary food establishment permits, and mobile food unit permits, as applicable.
- **Site Maintenance.** Co-Sponsor agrees not to waste or damage City property and right-of-way. In addition, Co-Sponsor shall exercise reasonable care and due diligence to avoid harming City property and rights-of-way. Co-Sponsor shall ensure that all trash is placed in the City-provided trash cans.
- **Duration.** This Agreement shall be enforceable when signed by both parties and shall be deemed terminated when all duties and obligations created herein are fully satisfied.

- **Termination.** This Agreement may be terminated by mutual consent of the parties. It may be terminated by either party without prejudice upon written notice to the other party via certified mail, return receipt requested, thirty (30) days prior to the Event. Termination shall release each party from all obligations of this Agreement, except termination of this agreement shall not prohibit or impair a claim by either party based upon any breach of this Agreement.
- **Force Majeure.** In situations in which Co-Sponsor’s participation in the Event is delayed, cancelled or suspended due to the Acts of God, severe weather, natural disaster, state of public emergency, or strike, the terms of this Agreement are waived.
- **INDEMNIFICATION.** CO-SPONSOR AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY AND ITS AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING ATTORNEY’S FEES, ARISING OUT OF OR RESULTING FROM THE CITY’S ASSOCIATION WITH CO-SPONSOR UNDER THIS AGREEMENT, PROVIDED THAT ANY SUCH CLAIMS, DAMAGE, LOSS, OR EXPENSE IS/ARE ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING THE LOSS OF USE RESULTING THEREFROM, AND IS/ARE CAUSED BY ANY NEGLIGENT OR WILLFUL ACT OR OMISSION OF CO-SPONSOR, AND ANYONE ACTING UNDER THE DIRECT EMPLOYMENT OF THE CO-SPONSOR.
- **Notice.** Any notice provided for by this Agreement and any other notice, demand or communication which either party may wish to send to the other, shall be in writing and given by registered or certified United States mail, return receipt requested. Notices shall be addressed to the party for whom such notice, demand or communication is intended. Mail notice to the City as: Attention: City Administrator, Post Office Box 384, Dripping Springs, Texas 78620.
- **Assignment.** Neither party shall assign any of its rights or obligations under this Agreement without prior written consent of the other party. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than the City and Co-Sponsor.
- **Severability.** In the event that any provision of this Agreement, or portion thereof, shall be found to be invalid or unenforceable, then, such provision or portion thereof shall be reformed in accordance with applicable laws. The invalidity or unenforceability of any provision or portion of this Agreement shall not affect the validity or enforceability of any other provision or portion thereof within this Agreement.
- **Modifications.** All amendments or modifications to the Agreement must be in writing. No amendment or modification shall be effective until it is in writing and approved by both parties.
- **Merger.** This instrument, and any Attachments affixed hereto, constitutes the entire Agreement between the City and Co-Sponsor. To the extent there are any conflicts between this Agreement and the attachments, this Agreement shall govern. This Agreement supersedes all other agreements, oral or written.
- **Venue for Disputes.** In the event that a lawsuit is brought concerning events arising out of this Agreement, the venue for such action is *Hays County, Texas*. This Agreement shall be construed in accordance with the laws of the State of Texas.

ACKNOWLEDGMENT:

Owner:
City of Dripping Springs, Texas

Co-Sponsor:

Michelle Fischer, City Administrator

Crystal Emmons, Helping Hands Vice President

Date

Date



DRIPPING SPRINGS
Texas

SUBMIT

Co- Sponsorship Application

SPONSORING ORGANIZATION NAME: Helping Hands

APPLICANT

First Name: Crystal

Last Name: Emmons

Contact Number: (512) 569-5165

Email: JCEmmons3@gmail.com

Address: 28708 RR12; Dripping Springs, TX 78620

EVENT

NAME: 10th Annual Hill Country Harvest Market

START DATE/TIME: 10/8/2022 ~~8:00 pm~~ 10AM - 5PM

END DATE/TIME: 10/9/2022 ~~8:00 pm~~ 11 AM - 4 PM

ADDRESS: Dripping Springs Ranch Park

ESTIMATED ATTENDANCE: 1,500

EVENT DESCRIPTION

Fall Shopping Market. Please note the time on Saturday is 10am - 5pm and Sunday 11 am - 4pm

WILL THIS EVENT BE OPEN TO ALL MEMBERS OF THE PUBLIC?

Yes No

HAVE YOU PREVIOUSLY CO-SPONSORED WITH THE CITY OF DRIPPING SPRINGS?

Yes No

WILL YOU NEED MARKETING ASSISTANCE FOR THIS EVENT?

Yes No

WILL THE CITY LOGO BE USED FOR THIS EVENT?

Yes No

WILL ADMISSION BE CHARGED?

Yes No

WILL ANYTHING BE SOLD?

(Vendor permit may be required)

Yes No

WILL YOU BE SERVING FOOD?

(Food permit may be required)

Yes No

IS THE ORGANIZATION A REGISTERED NONPROFIT CORPORATION OR 501(c)3?

(Attach proof to Application)

Yes No

DOES THE ORGANIZATION HAVE LIABILITY INSURANCE FOR THIS EVENT?

(Attach proof to Application)

Yes No

IS A BUDGET SHEET THAT INCLUDES THE EXPENSES THE SPONSORSHIP IS REQUESTING INCLUDED WITH YOUR APPLICATION?

Yes No

HOW WILL THE CITY BE RECOGNIZED AS A CO-SPONSOR?

No city co-sponsoring required. This is just for the banner to be placed at the Triangle.

WHAT IS YOUR MEDIA AND/ OR PUBLICITY PLAN?

TV, Newspaper, Social Media, Posters, Email Campaign. TV, Social Media and Email Campaign cover the State of Texas. Posters and Newspapers cover a 75 mile radius.

WHAT IS THE PRIOR HISTORY OF THIS EVENT OR SIMILAR EVENTS THAT INCLUDED COMMUNITY INVOLVEMENT?

This is the 10th year for the Hill Country Harvest Market. We also promote the Wildflower Spring Market that is also in it's 10th year. Texas Market Guide is the first company to rent the Ranch Park for a shopping event. Our first reservation was made when the building was still in planning stages. Our show director, Lewanna Campbell, served on the board for awhile as a representative from our industry.

PLEASE, CHOOSE ONE OR MORE OF THE FOLLOWING OPTIONS AND BRIEFLY EXPLAIN YOUR SELECTION(S) BELOW:

This Event

- Promotes the City as a desirable place to live, visit and do business.
- Promotes the City as a visitor destination and/or bring tourism- associated revenue to the City.
- Enhances the quality of life and wellbeing of some or all residents of the community.
- Advances the City's commitment to and pride in being a multicultural community. Promotes the historic districts.
- Promotes cultural and artistic awareness among the citizenry.

None of these fit our category to the T, but I would say we bring people from out of town to experience all that Dripping Springs has to offer frompping our market to shopping the Dripping Springs shops and reaturants. Many who come to our event have never been to DS and we encouragetthem to visit local places of interest. We hold a food drive for Helping Hands every time we hold a market in DS. The food we collect stays in the DS community to help those in need. We haave been collecting food for Helping Hands twice a year for the last ten years.

*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE:

CITY ADMINISTRATOR:

DATE: APPROVE DENY

DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS RECOMMENDATION:

DATE: APPROVE DENY

CITY COUNCIL:

DATE: APPROVE DENY

Sign Request Form

THE CITY MUST BE A CO-SPONSOR OF AN EVENT OR SERVICE FOR A SIGN ADVERTISING IT TO BE DISPLAYED ON CITY PROPERTY. ATTACH THIS REQUEST TO THE CO-SPONSORSHIP APPLICATION.

Banners shall not be more than 32 square feet in area and 6 feet in height.

Noncommercial signs and temporary signs shall not be more than 36 square feet in area and 6 feet in height.

Requirements for Banners to be displayed at The Triangle:

Banner Width & Height: **4 feet tall by 8 feet wide**

Banner Material and Grommets: **vinyl with hemmed grommets every 2 feet**

WIND SLITS ARE REQUIRED TO BE CUT IN BANNER TO ALLOW AIR FLOW. A BANNER WITHOUT WIND SLITS SHALL NOT BE DISPLAYED.

Sign locations will be determined by the City, based on availability.

The City will install the sign.

The City is not responsible for damage caused to a sign.

NAME OF ENTITY: ~~Helping Hands~~ *Texas Market Guide*

NAME OF REPRESENTATIVE: *Crystal NANCY* *Emmons Shelton*

MAILING ADDRESS: *28708 RR12, Dripping Springs, TX 78620* *PO Box 1977; Kyle, TX 78640*

TELEPHONE NUMBER *(512) 569-5165* *800-1079*

EMAIL ADDRESS: *jEmmons3@gmail.com* *SUPPORT@TexasMarketGuide.com*

DESCRIPTION OF EVENT OR SERVICE:
Fall Shopping Market. Please note the time on Saturday is 10am - 5pm and Sunday 11 am - 4pm

DESCRIPTION OF INFORMATION TO BE DISPLAYED ON SIGN (ATTACH GRAPHIC TO APPLICATION):

Date, Time and Location of event (Ranch Park)
Helping Hands Logo

SIGN DIMENSIONS AND HEIGHT: 4' X 8'

SIGN MATERIALS:

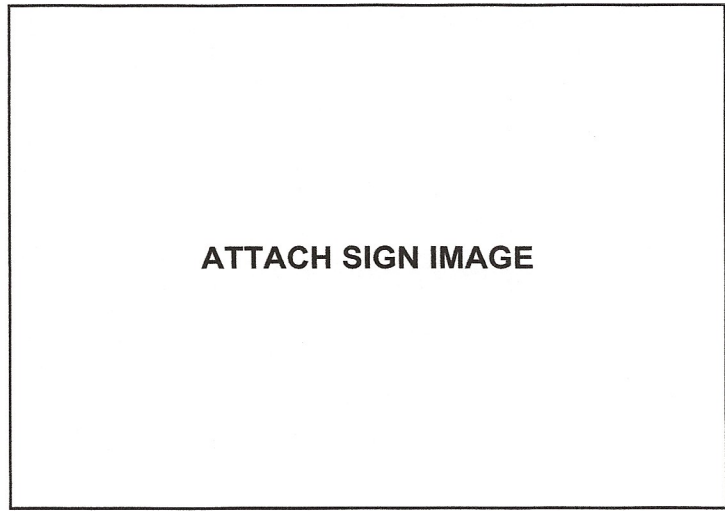
Plastic Banner with grommets and air slits.

REQUESTED DATE FOR SIGN TO BE DISPLAYED: 9-9-22 through 10-9-22
(No more than 30 days prior to event/service)

TYPE OF SIGN: BANNER NONCOMMERCIAL TEMPORARY

LOCATION WHERE SIGN WILL BE DISPLAYED:

Triangle-Exactly on Corner, please.



*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE: [Redacted]

CITY ADMINISTRATOR:

DATE: [Redacted] APPROVE DENY



Internal Revenue Service**Department of the Treasury****P. O. Box 2508
Cincinnati, OH 45201****Date:** June 7, 2002**Person to Contact:**
Sheila Schrom 31-02836
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
74-2599819Dripping Springs Helping Hands, Inc.
P.O. Box 804
Dripping Springs, TX 78620-0804

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1991 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.



CERTIFICATE OF LIABILITY INSURANCE

DATE: 06/06/2023

06 Item 11.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: _____		FAX (A/C, No): _____
	PHONE (A/C, No, Ext): (855) 222-5919		
		E-MAIL ADDRESS: support@nextinsurance.com	
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A: State National Insurance Company, Inc.			12831
INSURED Texas Market Guide PO Box 1977 Kyle, TX 78640			
INSURER B: _____			
INSURER C: _____			
INSURER D: _____			
INSURER E: _____			
INSURER F: _____			

COVERAGES **CERTIFICATE NUMBER:** 1324208 **REVISION NUMBER:** _____

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NXTGZWT84-03-GL	06/10/2022	06/10/2023	EACH OCCURRENCE	\$1,000,000.00
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00 MED EXP (Any one person) \$15,000.00 PERSONAL & ADV INJURY \$1,000,000.00 GENERAL AGGREGATE \$2,000,000.00 PRODUCTS - COMP/OP AGG \$2,000,000.00	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: _____ RETENTION \$ _____						EACH OCCURRENCE \$ AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Professional Liability			NXTGZWTC84-03-GL	06/10/2022	06/10/2023	Each Occurrence: \$1,000,000.00 Aggregate: \$2,000,000.00	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER City of Dripping Springs PO Box 384 Dripping Springs, TX 78620	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

APPLICANT INFORMATION

Lessee/Company Name: Texas Market Guide
 Designated Event Spokesperson: Lew Campbell, Jerry & Nancy Shelton
 Address: PO Box 1977 City/State/Zip Kyle, TX 78640
 Phone #: (512) 636-4223 Alternate Phone #: (888) 225-3427
 Email: lcampbell@texasmarketguide.com

EVENT INFORMATION

Name of Event: Hill Country Harvest Market Website: texasmarketguide.com
 Event Start Date: October 6th, 2022 (Actual Rental, including set up)
 Event End Date: October 9th, 2022 (Actual Rental, including break down)
 Event Start Time: 8AM Friday *Event End Time: 4PM Sunday

***All music & alcohol consumption must end by 10PM. No exceptions.**

Description of Event: Shopping Market

Expected Attendance for Event: _____

Times and Types of Use: (Please be specific and list all times the space is needed, including deliveries & set-up. Failure to list all set up times & dates and event times could result in the building not being accesible or staff unavailable at your desired times. Full Day (12 hours), Half Day (6 hours). This must include set-up and breakdown times needed. Additional Per hour rates are available to Full and Half day rentals.

Set Up dates and times? Thursday 10/6 from 12-5 (Later if we can work outside on the
vendor front porch for taping and pipe and drape set up), Friday 8-6, Saturday 7-6, Sunday 8-7 or when all
vendors have finished tearing down. Vendors will set up from 9-5 on Friday.

Event open to public Sat 10-5 and Sun 11-4

Special Requests? _____



CERTIFICATE OF LIABILITY INSURANCE

DATE: 08
Item 11.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Next First Insurance Agency, Inc.
PO Box 60787
Palo Alto, CA 94306

CONTACT NAME:

PHONE (A/C, No. Ext): (855) 222-5919
E-MAIL ADDRESS: support@nextinsurance.com

FAX (A/C, No):

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: State National Insurance Company, Inc.

12831

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Texas Market Guide
PO Box 1977
Kyle, TX 78640

COVERAGES

CERTIFICATE NUMBER: 877467538

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		NXTGZWTC84-03-GL	06/10/2022	06/10/2023	EACH OCCURRENCE \$1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00 MED EXP (Any one person) \$15,000.00 PERSONAL & ADV INJURY \$1,000,000.00 GENERAL AGGREGATE \$2,000,000.00 PRODUCTS - COMP/OP AGG \$2,000,000.00 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			NXTGZWTC84-03-GL	06/10/2022	06/10/2023	Each Occurrence: \$1,000,000.00 Aggregate: \$2,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Dripping Springs Ranch Park/City of Dripping Springs. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER

Dripping Springs Ranch Park/City of Dripping Springs
1042 Event Center Drive
Dripping Springs, TX 78620

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

APPLICANT INFORMATION

Lessee/Company Name: Texas Market Guide

Designated Event Spokesperson: Lew Campbell, Jerry & Nancy Shelton

Address: PO Box 1977 City/State/Zip Kyle, TX 78640

Phone #: (512) 636-4223 Alternate Phone #: (888) 225-3427

Email: lcampbell@texasmarketguide.com

EVENT INFORMATION

Name of Event: Hill Country Wildflower Market Website: texasmarketguide.com

Event Start Date: March 23rd, 2023 (Actual Rental, including set up)

Event End Date: March 26th, 2023 (Actual Rental, including break down)

Event Start Time: 8AM Friday *Event End Time: 4PM Sunday

***All music & alcohol consumption must end by 10PM. No exceptions.**

Description of Event: Shopping Market

Expected Attendance for Event: _____

Times and Types of Use: *(Please be specific and list all times the space is needed, including deliveries & set-up. Failure to list all set up times & dates and event times could result in the building not being accesible or staff unavailable at your desired times. Full Day (12 hours), Half Day (6 hours). This must include set-up and breakdown times needed. Additional Per hour rates are available to Full and Half day rentals.*

Set Up dates and times? Thursday 3/23 from 12-5 (Later if we can work outside on the vendor front porch for taping and pipe and drape set up), Friday 8-6, Saturday 7-6, Sunday 8-7 or when all vendors have finished tearing down. Vendors will set up from 9-5 on Friday.

Event open to public Sat 10-5 and Sun 11-4

Special Requests? _____



CERTIFICATE OF LIABILITY INSURANCE

DATE: 08
Item 11.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Next First Insurance Agency, Inc.
PO Box 60787
Palo Alto, CA 94306

CONTACT NAME:

PHONE (A/C. No. Ext): (855) 222-5919
E-MAIL ADDRESS: support@nextinsurance.com

FAX (A/C. No):

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A:	State National Insurance Company, Inc.	12831
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED

Texas Market Guide
PO Box 1977
Kyle, TX 78640

COVERAGES

CERTIFICATE NUMBER: 877467538

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	NXTGZWTC84-03-GL	06/10/2022	06/10/2023	EACH OCCURRENCE \$1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00					
						MED EXP (Any one person) \$15,000.00
						PERSONAL & ADV INJURY \$1,000,000.00
						GENERAL AGGREGATE \$2,000,000.00
						PRODUCTS - COMP/OP AGG \$2,000,000.00
						\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		NXTGZWTC84-03-GL	06/10/2022	06/10/2023	Each Occurrence: \$1,000,000.00 Aggregate: \$2,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER

Dripping Springs Ranch Park/City of Dripping Springs
1042 Event Center Drive
Dripping Springs, TX 78620

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

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AUTHORIZED REPRESENTATIVE



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

SOUND & AUDIO/VISUAL EQUIPMENT

Will there be loudspeakers, live music or any activity which involves amplification equipment or devices of any kind? YES NO If yes, please describe: _____

Will you use DSRP Sound System/Microphones? YES NO

Will you use the projector/screen in the Special Event Room? YES NO

Will you need a sound/AV Tech (additional fee TBD) prior to or during your event? YES NO

If you answered 'YES' to any of the above, please state your specific needs for sound/AV: _____

We need to make announcements in the special event room and play background music in that room. If there are no other events going on sound can go all throughout.

SPECIAL ELECTRICAL NEEDS

(Special electrical needs will result in additional fees)

Do you have special electrical needs/set up? YES NO

If **YES**, special electrical needs *must be submitted to DSRP no later than 30 days in advance of the event*. Failure to make this submittal could hinder your electrical needs being met by the facility. Please describe special electrical needs in detail: One spider box in the special events room in the back corner by the door for our vendor who roasts nuts onsite.

ALCOHOLIC BEVERAGES

**Please see Facilities Rental Policy regarding alcoholic beverage service, consumption & security requirements*

Will alcohol be served at your event? YES NO

Will alcohol be sold at your event? YES NO

If alcohol is to be **sold** at your event, you must provide a copy of your **Texas Alcoholic Beverage Commission Permit** and a copy of the **Certificate of Liability Insurance** with at least \$1,000,000.00 (One-Million Dollars and Zero Cents) coverage for personal and property injuries.

TABC License Number: _____

Date Submitted: _____ Received by: _____

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PHONE: 512-894-2390

PHYSICAL ADDRESS: 1042 EVENT CENTER DRIVE
DRIPPING SPRINGS, TEXAS 78620
MAILING ADDRESS: PO Box 384
DRIPPING SPRINGS, TEXAS 78620



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

Certificate of Liability Insurance Provided (Must list Dripping Springs Ranch Park/City of Dripping Springs as Certificate Holder & Additional Named Insured): YES NO

Approved for Alcohol Sales: YES NO

City Staff Signature of Approval: X _____

GENERAL LIABILITY INSURANCE

Certificate of Liability Insurance Provided (Must list Dripping Springs Ranch Park/City of Dripping Springs as Certificate Holder & Additional Named Insured): YES NO

CONCESSION SALES

Would you like to request concession sales at your event? YES NO

SPECIAL SET-UP or DIRT NEEDS

(Special set-up & dirt needs will result in additional fees)

Do you have special set-up needs or special dirt needs? YES NO

If YES, special set-up needs or special dirt needs must be submitted to DSRP no later than 30 days in advance of the event. Failure to make this submittal could hinder your set-up and/or dirt needs being met by the facility.

Please describe special set-up and/or dirt needs in detail: We do not have any special needs for dirt, but we do need horse panels on the vendor front porch to be set up later in the day on Friday. We are following the same diagram as we used previously, but may have an adjustment on where the panels at the end go depending on how many booths we sell in that section.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

DRIPPING SPRINGS RANCH PARK FACILITIES RENTAL POLICY

(approved 12/10/19)

POLICIES AND PARK RULES FOR USE OF THE EVENT CENTER AND OUTDOOR ARENA COMPLEX ARE ATTACHED. PLEASE READ THOROUGHLY BEFORE RESERVING THE FACILITIES. YOU WILL BE REQUIRED TO ADHERE TO ALL POLICIES AND PARK RULES. FAILURE TO ADHERE TO POLICIES AND PARK RULES COULD RESULT IN EVENT CANCELLATION, FINES AND ALL PAYMENTS AND DEPOSITS BEING FORFEITED.

The following information includes: (1) definitions of rental categories; and (2) general policies and rules for use of the Dripping Springs Ranch Park Event Center and Outdoor Arena ("DSRP Event Center and Outdoor Arena"). In this document, the City of Dripping Springs is referred to as the "City". The Dripping Springs Ranch Park Event Center Manager ("DSRP Manager") will be the contact for all events at the Dripping Springs Ranch Park Event Center and Outdoor Arena. Please contact the DSRP Manager for details.

DSRP EVENT CENTER DEFINITIONS

Event Center Facility Rental

Fee includes use of the large indoor arena, small arena, lights, announcer's booth, public address system, chutes, panels, warm up arena and common/ vendor areas; 12,000 sq. ft meeting space & 6,000 sq. Ft. meeting space, Concession Kitchen. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Event Center Large Indoor Arena Rental

Fee includes use of large indoor arena, lights, announcer's booth, public address system, chutes, panels, and warm up arena. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Event Center Small Indoor Arena Rental

Fee includes use of small indoor arena, lights, announcer's booth, public address system, chutes, panels, and warm up arena. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Large Special Event Room Rental

Fee includes the 12,000 sq. ft. meeting space is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Small Special Event Room Rental

Fee includes the 6,000 sq. ft. meeting space is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Vendor Hall/Front Porch Rental

Fee includes the 19,000 sq. ft. covered area in the Event Center is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Event Center Stalls

Stalls are available for rent at the Event Center. Any horse that remains at the facility overnight must be in a fee for use stall or tied up at the trailer or in a portable pen adjacent to your primitive camp site (Grounds fee will apply if tied adjacent to primitive camp site, in a portable pen or tied to trailer). Tying horses to the stalls is prohibited. Tying horses to your trailer at your RV campsite or erecting a portable pen at your RV campsite is prohibited. Tying or placing horses in any livestock pens, rough stock pens or cattle pens is prohibited. Rental period is 24 hours, noon to noon daily. Users may pay the fee at the Dripping Springs Ranch Park or may pay directly the Lessee/event holder who is responsible for remitting payment to the City. Using the stalls without renting this amenity will result in forfeiture of event deposit. DSRP requires that each stall have a minimum of 2 bags of shavings per stall. Shavings are not included in the stall rental price but are available for purchase at

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PHONE: 512-894-2390

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DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

Dripping Springs Ranch Park. No outside shavings are allowed. Event Managers/Show managers have the option to do their own stall check-ins and remit payment to DSRP for stalls and shavings at DSRP rates.

RV Sites

Rental period is 2PM-10AM daily. Electricity and water are included in fee. Campers may pay the Ranch Park staff or the Lessee/event holder responsible for remitting payment to the City. Maximum stay is 7 days. Event Managers/Show managers have the option to do their own RV check-ins and remit payment to DSRP for RVs at DSRP rates.

Concession Stand Rental

The Concession stand is available for rent during events. If Lessee requires a concessionaire, contact DSRP Manager. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Concession Kitchen Rental

The Concession Kitchen is available for rent during events. If Lessee requires a concessionaire, contact DSRP Manager. The fee does not include any facilities not listed here. Additional Custodial Fees required.

Tables and Chairs

The DSRP Event Center has a limited number of 8-foot-long rectangular tables and folding chairs available for rent during events.

Arena Prep

DSRP will provide personnel on site to prepare the arena dirt before the rental time period as needed. Cost is included in rental fee. Lessees who wish to work the dirt themselves during the event will be required to: 1) bring their own equipment; 2) attend a scheduled orientation with event center staff; 3) provide proof of \$1,000,000.00 of liability insurance coverage to cover personal and property injury/damages to, including but not limited to, any portion of the arena, including the base layer of the arena floor. All equipment brought in by outside parties must be approved by the event center staff prior to use in the arena. Said equipment should be well maintained and in good working order. The DSRP equipment is available for use during events for a fee. Before use each operator must be cleared by staff on equipment use and sign the DSRP Equipment Use Waiver.

OUTDOOR ARENA COMPLEX DEFINITIONS

Dripping Springs Ranch Park also has an outdoor arena available for rental. Amenities include the riding arena, a round pen, and arena lights.

Lessee

Person or entity leasing the Event Center and/or the Outdoor Arena (aka: event holder, show manager, etc.).

Outdoor Riding Arena & Round Pen Rental

The arena is 250 x 150 sq ft. This arena can be used in conjunction with events at the Event Center or as a standalone rental. The arena has lighting for evening use, announcer's booth, and public address system. An outdoor round pen is included in the rental of the riding arena for warm-up and training horses. The fee does not include any facilities not listed here. Additional Custodial Fees required.

DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

POLICIES FOR USE: Dripping Springs Ranch Park Event Center & Outdoor Arena

1. **No GLASS** containers are allowed on premises of the Dripping Springs Ranch Park and Event Center. This includes all outdoor spaces. **Failure for lessee and guests to comply with this policy will result in a \$500 fine and immediate cancellation of your event.**
2. When renting the special event rooms or any other areas of the facility it is the event holder's responsibility to supervise all children. Persons under the age of 18 years authorized to be in a park facility must always be accompanied by an adult. The ratio of minors to adults shall be no less than one adult for every eight minors. **Failure to follow these guidelines could result in immediate cancellation of event.**
3. **Facility Rental Period:** Full Day (12 hours), Half Day (6 hours). This must include set-up and breakdown times needed. Per hour rates are available to Full and Half day rentals.
4. **Multiple Day Events:** Parties booking for multiple day events will pay the 12-hour rate per day. Clean up must be done by 12:00 midnight of the last day of booking or the per hour charge will apply to additional clean-up time.
5. **Parties booking individual areas** of the Dripping Springs Ranch Park and Event Center (Vendor Hall/Front Porch, Special Event Rooms, etc.) are subject to being rescheduled or offered another space to hold their event if a party requests booking the entire facility 45 days or more from the individual area booking. In order to guarantee a reservation with no restrictions the entire Event Center must be reserved.
6. **No Sublease:** No subleasing of any area of the Dripping Springs Ranch Park Event Center or Outdoor Arena Complex is allowed, excluding vendors related to your event. The City requires knowledge of all the parties it deals with so it can assure that all parties are made aware of the requirements. An association or group that rents the arena and stalls and rents the stalls to its participants will not be considered as subleasing.
7. **Event Scheduling:** Bookings may be made up to eighteen (18) months in advance of the proposed event. Please contact the DSRP Manager for information and booking of the facilities. Reservations for the Outdoor Arena may be rescheduled or refunded due to weather conditions at the discretion of the City. Recurring events have the option to book multiple years in advance.
8. **Event Scheduling:** DSRP retains the right to refuse booking an event of a competing or similar nature within 45 days of an event already booked.
9. **Events with amplified music** must end at midnight and is restricted to 65 decibels or less. One hour will be given to clean up and exit after the event, but the music must end at midnight. Events with alcohol must cease alcohol consumption at midnight. If the premises are not vacated within the 1-hour clean up time, a per hour charge will be incurred. This 1-hour clean up time counts towards the 12 hour or 6 hour rental time frame.
10. **Payment:** A \$250 non-refundable deposit that credits toward your rental fees is due to reserve any dates. Remaining fees are due sixty (60) days prior to your event. The estimated charges are determined using the rental form that is completed prior to securing a confirmed date. If additional amenities or facilities are added or deleted at a later date, additional fees or refunds may apply. Events cancelled more than sixty (60) days prior to the first day/date of the scheduled event will receive a refund minus the \$250.00 deposit. Events cancelled between thirty (30) and sixty (60) days prior to the first day/date of the scheduled event will receive a fifty (50%) percent refund. Events cancelled less than thirty (30) days prior to the first scheduled day/date of the event will receive **NO** refund. **A \$25.00 NSF fee will be assessed for all returned checks.**
11. **Security Deposit:** A credit card must be placed on file as a security deposit. To avoid charges, Lessee agrees to leave the premises in as good or better condition than that which existed prior to their usage: such determination is at the sole discretion of the City. All trash must be disposed of properly.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

City representative will conduct a walk-through of the premises with the Lessee prior to the event to ensure that all facilities are in working order. An authorized City representative shall complete a walk-through with the Lessee following the event to determine and notify the Lessee of any damages and/or charges. Any damage repair incurred by the City will be charged to the card on file at actual cost.

- 12. **Insurance:** Event Lessee and any alcoholic beverage vendor must each provide a copy of its certificate of liability insurance, with a separate endorsement listing the City and DSRP as an additional insured, in the amount of \$1,000,000.00, insuring against any and all claims for personal injury, death, and/or property damage relating to the event and the Dripping Springs Ranch Park Event Center and Outdoor Arena.
- 13. **Indemnification:** City shall not be liable to Lessee or Lessee’s employees, agents or invitees, or to any other person or entity, for any injury to person or property on or about the DSRP Event Center and Outdoor Arena caused by the negligence or misconduct of Lessee, its employees, or agents. Lessee and all vendors shall indemnify City and hold City harmless from any loss, expense or claims arising out of any such injury.
- 14. **Alcoholic Beverages:** No sale of alcoholic beverages will be allowed at the DSRP Event Center and Outdoor Arena without the prior written approval of the City. Lessees and/or vendors selling alcoholic beverages must be a holder of a current/valid Texas Alcoholic Beverage Commission ("TABC") license and must provide the City a copy of said TABC license/permit a minimum of two (2) business days prior to the event.
- 15. **Security and Emergency Medical Services ("EMS"):** Lessee shall be solely responsible for providing a reasonable number of Security and EMS personnel, at the City’s discretion, before, during, and after the event to help maintain order, to regulate traffic control, and/or to provide any other security/safety functions that the City determines to be necessary. *Lessee shall be responsible for the actions and safety of Lessee or any of Lessee’s guests, patrons, or anyone on or around the DSRP Event Center and Outdoor Arena premises as a result of the event, including without limitation protecting such persons from injury or death and protecting Lessee’s and City’s property or the property of such persons, including any vendors, from loss or damage. Lessee shall arrange for such security and EMS personnel at its own expense and advise the City of actions taken.* The City must approve the Lessee plan for security and safety a minimum of three (3) business days before the first day/date of the event. The event cannot take place without prior written approval from the City.
Emergency Medical Technicians are required at each event where there is a substantial risk of injury to the contestants or audience. Need is determined on an event by event basis by Staff. Securing and/or notifying EMT and Paramedics is the responsibility of the event holder.
The establishment of Security requirements for an event will be determined by Staff. These guidelines are established for the protection of life and property while events are in progress and may include officers before, during or after events. All security officers will be arranged for and managed by the event holder. Security and/or Law Enforcement must be present prior to the beginning of the event and must remain until all crowds and traffic are dispersed and evacuated. See below for guidelines-final plan must be approved by Staff.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

All Events with alcohol must have security present. Events with up to 250 attendees must have one licensed security personnel. 250-500 attendees require 2 licensed security personnel. Attendance of over 500 persons requires 3 licensed security personnel.

Other events may be required to have security, even if no alcohol is served or consumed, depending on attendance and type of event.

17. **Release of Liability Waivers:** The Lessee is responsible for copying waivers and obtaining signatures from each participant prior to participation in the event. Signed waivers must be returned to Dripping Springs Ranch Park Staff no later than seven (7) business days after an event is completed. A copy of the City's waiver may be obtained from Dripping Springs Ranch Park or on the Ranch Park's website.
18. **Special Event Food Vendors:** Special events that will have food vendors must obtain a Special Events Food Vendor permit from the City of Dripping Springs. Please contact Kyle DeHart, City of Dripping Springs Environmental Health & City Inspector for more information.
19. **Concessions:** Please contact dsrpevents@cityofdrippingsprings.com to inquire about concessions availability.
20. **Overnight RV Camping:** Overnight RV camping is permitted. Refer to the Fee Schedule for pricing. Campers may pay the DSRP Staff or the Lessee/event manager responsible for remitting payment to the City. There is a Dump Station on the property available for use with paid RV Fee. There is no discharge of grey water on the property and spills at the Dump Station will be the responsibility of the RV owner.
21. **Overnight Primitive Camping:** Overnight primitive camping is permitted. Refer to the Fee Schedule for pricing. Campers may pay the DSRP staff or the Lessee/event manager responsible for remitting payment to the City. Please note that the Park does not have electrical hook-ups for campers.
22. **Toilets:** The Event Center houses sixteen women's toilets, nine men's toilets and three urinals. The new addition houses eight women's toilets, five men's toilets and three urinals. There is one portable toilet available for the Outdoor Arena. In cases where the existing restroom facilities will be inadequate, the Lessee is responsible for renting additional toilets. Please see guidelines.

Special Event Toilet Calculator

		Maximum Attendance*										
Number of Hours		100	250	500	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000
1	1	1	2	2	3	4	10	10	12	17	20	24
	2	1	2	3	4	8	12	16	20	27	32	39
	3	1	2	3	5	10	15	19	24	34	38	47
	4	1	2	4	6	11	16	22	27	38	41	54
	5	2	2	4	6	12	18	24	29	41	42	58
	6	2	3	4	7	13	18	25	31	42	46	62
	7	2	3	4	7	13	19	25	32	46	46	64
	8	2	3	4	7	14	20	27	33	46	46	66

*If alcohol is being served, we recommend increasing the number of restrooms for your event. Please keep in mind that this is an estimated number of restrooms needed. You may need more, or less depending on your specific needs.

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DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

24. **Parking:** Parking at DSRP event center is free to Lessee and its participants. The City may choose to charge for parking at other hosted events. If your event attendance is expected to be exceed 500 attendees, Lessee will be required to submit a parking plan to DSRP management no later than 30 days prior to event. Parking Plans, parking requirements or parking lot attendants may be required, and this determination is at the sole discretion of DSRP management.
25. **Equipment:** Show production equipment provided by the Lessee must be removed by Lessee from the arena or other fields no later than end of rental period. All City equipment such as orange cones or other equipment provided by the City must be returned to original placement following use. All leasable equipment is noted on the Rate Schedule. DSRP can arrange for additional equipment or services through outside sources at rates to be quoted upon request.
26. **Orange Cones:** If Available the City will have, free of charge, 36" tall orange traffic cones should the Lessee request them for an event. Lessee is responsible for notifying the City at least five days prior to event, providing the number of cones needed. Lessee is also responsible for placing cones where needed and returning them to their original location. Lost/damaged cones will be replaced at Lessee expense.
27. **Coggins Lab Accession Log:** Lessee is required to comply with the Texas Animal Health Control ("TAHC") regulations. Current Coggins Lab Accessions are required for all horses on DSRP property.
28. **General Park Rules:** General park rules for the City apply at the DSRP Event Center and Outdoor Arena. Campfires, glass containers, or fireworks are NOT permitted at the DSRP Event Center and Outdoor Arena complex or in the general park area. If you have questions about other general park rules, please refer to the Parks link on the City of Dripping Springs website at www.cityofdrippingsprings.com or contact City Hall at 512-858-4725.
29. **No alterations of any structure** will be allowed and there will be no glue, wire, screws, or nails attached to or embedded into the walls or ceilings for any reason.
30. **No signs or banners** shall be placed in the DSRP Event Center and Outdoor Arena without the consent of the DSRP Manager. No signs or banners shall be placed over an existing banner or exit sign.
31. It is the responsibility of the Lessee to remove all event related items (i.e. banners, signs, decorations, etc.) at the end of the event. DSRP will not be responsible for any items left behind.
32. **No smoking on or around** the DSRP Event Center and Outdoor Arena.
33. No alcoholic beverages permitted on or around the DSRP Event Center and Outdoor Arena unless: (a) purchased on site from approved vendor possessing appropriate licensing from TABC, or (b) provided free of charge by a Lessee to invited guests at a private function that is not open to the general public.
34. **Dogs must be on leash at all times** on or around the DSRP Event Center and Outdoor Arena. Owners must pick up after dogs or may be asked to leave the premises.
35. **Special Needs:** If you find that your event requires services or has needs not addressed in this document or rental forms, please contact the DSRP Manager to discuss.
36. **Planning Setups (Floor Plans):** DSRP staff will assist with arrangements for set up of your event. This assistance includes helping you plan the floor plans and layout for your event. All efforts will be made to ensure no detail is overlooked.
37. **Floor Plan, layout, dirt needs & electrical needs and parking plan:** The floor plan, event layout, dirt needs and electrical need and parking plans are due to DSRP no later than 30 days prior to the event. Failure to do so could hinder DSRP from meeting layout and electrical needs. Changes made after this 30-day deadline may result in additional fees.
38. **DSRP has wifi internet available.** A password is required for access.
39. **Please keep DSRP staff informed of any deliveries** for your event. DSRP cannot accept responsibility for liability or loss. Lessees must arrange for security for items shipped in advance. DSRP does not arrange return shipping for any item, this is the Lessees responsibility.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

41. **DSRP will provide trashcans and liners for events.** Lessee is responsible for utilizing these cans throughout your event. Your custodial fee covers staff changing out trash throughout your event. All bulk trash items must be removed by Lessee. If not removed and disposed of an additional clean up fee may be assessed.
42. **The DSRP Lobby is not a rental space.** It is common area which serves as the entrance and restroom access for concurrent events. No Lessee will be permitted to conduct events in the Lobby that would interfere with other events occurring within DSRP.
43. **Any space is rented as is;** 'four walls'; any changes or modifications could result in additional fees. Please refer to fee schedule. Personnel necessary for normal building operations will be on duty. If additional staff is needed for your event there will be additional staff fees.
44. **Each event will have a designated spokesperson.** Any communications before and during the event must come through the designated spokesperson.

**Parties booking individual areas of the Dripping Springs Ranch Park and Event Center (Vendor Hall/Front Porch, Special Event Rooms, Indoor/Outdoor Arenas, etc.) are subject to being rescheduled or offered another space to hold their event if a party requests booking the entire facility 45 days or more from the individual area booking. In order to guarantee a reservation with no restrictions, the entire Event Center must be reserved.

To ensure no other events will take place during your event, you must book the entire Event Center.

The floor plan, event layout, dirt needs, electrical needs and parking plans are due to DSRP no later than 30 days prior to the event. Failure to do so could hinder DSRP from meeting floor plan, event layout, dirt needs, electrical needs and parking needs. Changes made after this 30 day deadline may result in additional fees.

The decision as to whether or not a proposed event or activity is appropriate for the desired space at the Dripping Springs Ranch Park and Event Center rests with the DSRP Manager.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

EVENT NAME: Harvest & Wildflower

FEES

EVENT DATE: October 2022 & March 2023

Rental Space(s) Requested

- | | | |
|--|--|---|
| <input type="checkbox"/> Entire DSRP Park | <input checked="" type="checkbox"/> Main Event Room Main | <input type="checkbox"/> Catering Kitchen-New Expansion |
| <input type="checkbox"/> Entire DSRP Facility | <input type="checkbox"/> Concession Kitchen | <input type="checkbox"/> Outdoor Arena |
| <input type="checkbox"/> Main Indoor Arena | <input type="checkbox"/> Livestock Arena-New Expansion | <input type="checkbox"/> Outdoor Trails |
| <input checked="" type="checkbox"/> Exhibit Hall | <input type="checkbox"/> Small Event Room-New Expansion | <input type="checkbox"/> Field (4 total) How many? |

\$250 Non-refundable deposit is due to reserve dates. Full payment due ninety (90) days prior to the event.

RENTAL SPACE FEE AMOUNT: Main:1500x3 + Hall:400x3 + Complimentary Set-up(6hrs)

ADD ONS & FEES: Custodial: 350 + 250

TOTAL RENTAL FEES: \$6,300 (per market) **BALANCE DUE ON RENTAL FEES:** deposits paid, \$6,050 remaining

Please read and initial/date below:

Initial: (ns) Date 8-22-22 I have read and understand the policies, terms and conditions on the preceding pages required for rental of the park.

Initial: (ns) Date 8-22-22 I understand that failure to comply with any of the policies, terms and conditions outlined in this agreement could result in forfeiture of my rental date, rental fees, security deposit and possible fines.

Initial: (ns) Date 8-22-22 Damages to the rental space, facilities or any part of Dripping Springs Ranch Park Property exceeding the amount of the collected security deposit will be assessed at a cost plus 15% administrative fee.

Initial: (ns) Date 8-22-22 Other fees may be assessed on an event basis depending on special requirements and requests from lessee.



DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

Please read and sign below:

I have read and agree to the terms and conditions stated in the Policies and General Park Rules for the Dripping Springs Ranch Park and Event Center and/or Outdoor Arena Complex, and Ranch House/Grounds and do hereby request the use of the facilities as outlined in this Agreement. As the authorized event agent, I shall be the responsible contact for my group, organization, membership, and/or event. Lessee hereby agrees to indemnify and hold harmless the City of Dripping Springs, and its officers and employees from and against any and all liabilities for any injury to person or property which may be suffered by me or by my party arising out of or in any way connected with participation in the rental noted above. By signing below, I declare I have read, understand, and agree to abide by the existing said Policies and Park Rules. I understand that I may request to have a copy of the Policies and Park Rules for my possession.

Nancy Shelton
Lessee or Designated Event Spokesperson Signature

8-22-22
Date Signed

City Representative

Date Signed

*****CASH AND CHECKS ARE ACCEPTED*****

Please make checks payable to: DSRP; and hand deliver to 1042 Event Center Drive, Dripping Springs, Texas 78620 OR mail to DSRP, PO Box 384, Dripping Springs, Texas 78620. Contact DSRP Manager for more information.

Emily Nelson, DSRP Event Center Coordinator, enelson@cityofdrippingsprings.com



DRIPPING SPRINGS
Texas

To: Mayor Bill Foulds, Jr. and City Council, City of Dripping Springs

From: Shawn Cox, Finance Director/City Treasurer 

Date: September 20, 2022

RE: August 2022 City Treasurer's Report

General Fund:

The General Fund received **\$1,049,237.16** in revenues for August. A total of \$10,814,836.48 has been collected in revenues. This represents a collection of 107.59%.

General Fund revenues are in line with or ahead of the approved/projected year-end budget. Some line items of note include:

- 100-000-40001: Sales Tax – \$402,244.58 was received in Sales Tax, of which \$302,105.05 is considered City Revenues and not allocated to either the Wastewater Fund or through agreements. This represents an 1.96% increase from August 2021 – Average monthly collections for Sales Tax in FY 2022 were anticipated to be \$316,000.00. Through August, our average monthly collections total \$349,007.08.
- Planning & Development Fees have continued to come in higher than projected. Health Permits/Inspections, Site Development, Zoning and Subdivision fees through August are exceeding the end of year projections for FY22. The projected budget will be amended accordingly.
- Building revenues like Planning & Development through August are exceeding the end of year projections.
- 100-400-44001: Community Service Fees – To date, \$3,540.00 has been collected, exceeding the \$2,835.00 projected for the year.
- 100-400-44002: Program & Event Fees - \$27,420.00 was projected to be collected for FY22. Currently, \$29,630.00 has been collected.

General Fund expenditures are in line with the approved/projected year-end budget.

Wastewater Utility Fund:

For August, **\$226,539.95** was received in revenues.

Wastewater revenues are in line with or ahead of the approved/projected budget. Some line items of note include:

- 400-300-41001: PEC Franchise Fee – \$38,286.30 was collected from PEC for its quarterly Franchise Fee payment. For FY 2022, \$150,000.00 was being projected for total collections. With this payment total collection for the year are \$159,300.39.
- 400-300-41003: Cable Franchise Fee – \$40,004.66 was collected from PEC for its quarterly Franchise Fee payment. For FY 2022, \$150,000.00 was being projected for total collections. With this payment total collection for the year are \$157,016.79.
- 400-300-47009: Sales Tax – Both July (\$68,675.47) and August (\$80,448.92) Sales Tax allocations were deposited in August.

Wastewater expenditures are in line with the approved/projected year-end budget.



DRIPPING SPRINGS Texas

Dripping Springs Ranch Park (DSRP):

DSRP received **\$176,307.22** in revenues were collected for July.

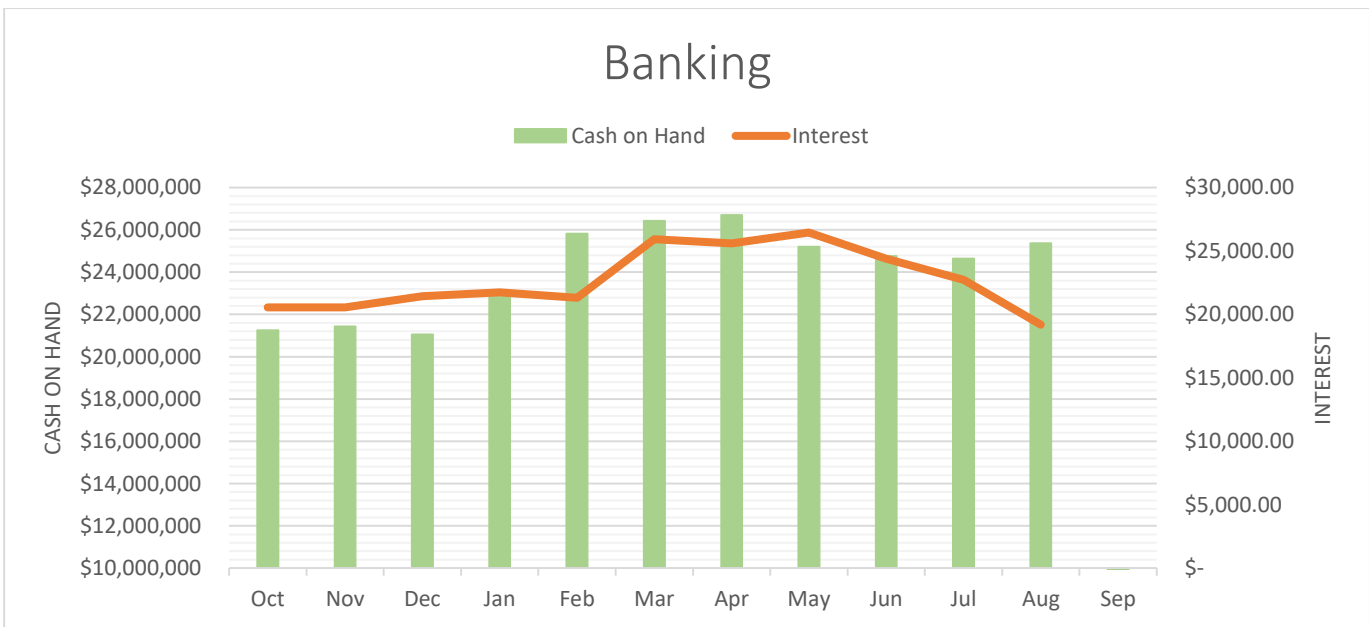
DSRP revenues are in line with the approved/projected year-end budget. Some line items of note include:

- 200-401-47005: Transfer from HOT Fund – \$164,303.09 was transferred to the DSRP from the HOT Fund for costs associated with the Phase I Drainage Project.

DSRP expenditures are in line with the approved/projected year-end budget.

Banking:

On August 31st, the City’s cash balances were **\$25.37 Million**. This is a 3.0% increase from the previous month’s cash balances. A total of **\$19,192.93** was collected in interest revenues for the month of August.





Fund: 100 - General Fund

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue							
Department: 000 - Undesignated							
100-000-40000	Ad Valorem Tax	1,983,491.97	1,983,491.97	8,919.65	2,068,477.29	84,985.32	104.28 %
100-000-40001	Sales Tax Revenue	3,796,125.70	3,796,125.70	402,244.58	3,839,077.08	42,951.38	101.13 %
100-000-40002	Mixed Beverage	60,000.00	60,000.00	6,862.92	82,924.03	22,924.03	138.21 %
100-000-40006	Ad Valorem Tax Penalty/Interest	4,000.00	4,000.00	1,012.21	13,072.46	9,072.46	326.81 %
100-000-41000	Solid Waste Franchise Fee	40,000.00	40,000.00	0.00	45,563.40	5,563.40	113.91 %
100-000-42000	Alcohol Permit Fees	7,085.00	7,085.00	125.00	5,639.25	-1,445.75	20.41 %
100-000-46000	FEMA	0.00	0.00	0.00	5,292.38	5,292.38	0.00 %
100-000-46001	Other Revenues	40,000.00	40,000.00	1,283.00	72,715.51	32,715.51	181.79 %
100-000-46002	Interest	40,000.00	40,000.00	9,368.91	88,829.45	48,829.45	222.07 %
100-000-46011	Coronavirus Local Fiscal Recovery F	707,181.10	707,181.10	0.00	1,397.61	-705,783.49	99.80 %
100-000-47000	Transfer from Capital Improvement	300,000.00	324,000.00	0.00	0.00	-324,000.00	100.00 %
100-000-47001	Transfer from DSRP	10,400.00	10,400.00	0.00	0.00	-10,400.00	100.00 %
100-000-47005	Transfer from HOT Fund	4,305.00	4,305.00	0.00	0.00	-4,305.00	100.00 %
100-000-47013	Transfer From TIRZ	0.00	0.00	0.00	127,102.00	127,102.00	0.00 %
Department: 000 - Undesignated Total:		6,992,588.77	7,016,588.77	429,816.27	6,350,090.46	-666,498.31	9.50%
Department: 103 - Courts							
100-103-43028	Muni Court Fines/Special Fees	250.00	250.00	0.00	0.00	-250.00	100.00 %
Department: 103 - Courts Total:		250.00	250.00	0.00	0.00	-250.00	100.00%
Department: 200 - Planning & Development							
100-200-42001	Health Permits/Inspections	60,000.00	60,000.00	3,275.00	112,755.00	52,755.00	187.93 %
100-200-43000	Site Development Fees	239,108.41	239,108.41	96,429.33	849,479.02	610,370.61	355.27 %
100-200-43002	Zoning Fees	65,000.00	65,000.00	3,290.00	88,712.00	23,712.00	136.48 %
100-200-43030	Subdivision Fees	656,006.25	656,006.25	206,220.00	1,229,600.64	573,594.39	187.44 %
Department: 200 - Planning & Development Total:		1,020,114.66	1,020,114.66	309,214.33	2,280,546.66	1,260,432.00	123.56%
Department: 201 - Building							
100-201-42007	Sign Permits	0.00	0.00	3,075.00	20,750.00	20,750.00	0.00 %
100-201-43029	Fire Inspections	10,000.00	10,000.00	40,355.81	67,565.94	57,565.94	675.66 %
100-201-43031	Building Code Fees	1,500,000.00	1,500,000.00	262,606.75	1,868,414.51	368,414.51	124.56 %
Department: 201 - Building Total:		1,510,000.00	1,510,000.00	306,037.56	1,956,730.45	446,730.45	29.58%
Department: 400 - Parks & Recreation							
100-400-44000	Sponsorships & Donations	9,027.00	11,723.00	50.00	8,205.97	-3,517.03	30.00 %
100-400-44001	Community Service Fees	4,400.00	4,400.00	705.00	3,540.00	-860.00	19.55 %
100-400-44002	Program & Event Fees	5,000.00	18,800.00	2,205.00	29,630.00	10,830.00	157.61 %
100-400-44004	Park Rental Income	5,350.00	5,350.00	-830.00	5,402.50	52.50	100.98 %
100-400-47002	Transfer from Parkland Dedicacion	113,462.80	113,462.80	0.00	0.00	-113,462.80	100.00 %
100-400-47003	Transfer from Landscaping Fund	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
100-400-47005	Transfer from HOT Fund	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
100-400-47014	Transfer from Parkland Developme	111,731.40	121,731.40	0.00	0.00	-121,731.40	100.00 %
Department: 400 - Parks & Recreation Total:		254,971.20	281,467.20	2,130.00	46,778.47	-234,688.73	83.38%
Department: 402 - Aquatics							
100-402-44003	Aquatic Fees	85,800.00	85,800.00	2,039.00	27,012.00	-58,788.00	68.52 %
100-402-44004	Park Rental Income	16,800.00	16,800.00	0.00	16,548.00	-252.00	1.50 %
100-402-46012	Reimbursement of Utility Costs	8,000.00	8,000.00	0.00	2,014.95	-5,985.05	74.81 %
Department: 402 - Aquatics Total:		110,600.00	110,600.00	2,039.00	45,574.95	-65,025.05	58.79%
Department: 404 - Founders Day							
100-404-45000	FD Craft/Business Booths	6,500.00	6,500.00	0.00	6,255.81	-244.19	3.76 %
100-404-45001	FD Food Booths	1,100.00	1,100.00	0.00	1,312.50	212.50	119.32 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-404-45002	FD BBQ Cooker Registration Fees	4,600.00	4,600.00	0.00	4,837.50	237.50	105.16 %
100-404-45003	FD Carnival	9,500.00	9,500.00	0.00	13,585.46	4,085.46	143.00 %
100-404-45004	FD Parade Registration Fees	3,750.00	3,750.00	0.00	3,975.00	225.00	106.00 %
100-404-45005	FD Sponsorships	70,000.00	70,000.00	0.00	85,750.00	15,750.00	122.50 %
100-404-45006	FD Parking Fees	1,700.00	1,700.00	0.00	3,299.22	1,599.22	194.07 %
100-404-45007	FD Electric Fees	2,400.00	2,400.00	0.00	3,100.00	700.00	129.17 %
100-404-47007	Transfer from General Fund	0.00	13,000.00	0.00	13,000.00	0.00	0.00 %
Department: 404 - Founders Day Total:		99,550.00	112,550.00	0.00	135,115.49	22,565.49	20.05%
Revenue Total:		9,988,074.63	10,051,570.63	1,049,237.16	10,814,836.48	763,265.85	7.59%
Expense							
Department: 000 - Undesignated							
100-000-60000	Salaries	2,249,643.70	2,263,243.70	0.00	0.00	2,263,243.70	100.00 %
100-000-61000	Health Insurance	224,269.22	224,269.22	63,709.48	328,063.29	-103,794.07	-46.28 %
100-000-61001	Dental Insurance	14,498.88	14,498.88	0.00	0.00	14,498.88	100.00 %
100-000-61002	Medicare	0.00	0.00	0.00	16.01	-16.01	0.00 %
100-000-61003	Social Security	0.00	0.00	0.00	68.45	-68.45	0.00 %
100-000-61005	Federal Withholding	180,413.74	181,706.14	0.00	-3,400.57	185,106.71	101.87 %
100-000-61006	TMRS	133,118.97	133,118.97	0.00	66.24	133,052.73	99.95 %
100-000-62009	Human Resources Consultant	10,000.00	10,000.00	468.75	14,415.14	-4,415.14	-44.15 %
100-000-63004	Dues, Fees & Subscriptions	30,000.00	30,000.00	2,542.44	30,232.85	-232.85	-0.78 %
100-000-63005	Training/Continuing Education	83,623.90	83,623.90	11,250.39	35,283.61	48,340.29	57.81 %
100-000-64000	Office Supplies	25,000.00	25,000.00	1,084.36	17,809.25	7,190.75	28.76 %
100-000-64004	Office Furniture and Equipment	6,000.00	6,000.00	3,195.14	6,872.95	-872.95	-14.55 %
100-000-66002	Postage & Shipping	3,200.00	3,200.00	117.75	2,413.87	786.13	24.57 %
100-000-68004	Animal Control	3,400.00	3,400.00	0.00	3,400.00	0.00	0.00 %
100-000-69002	Economic Development	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
100-000-70001	Mileage	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-000-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	0.00	1,215.00	48,785.00	97.57 %
100-000-70003	Other Expenses	10,000.00	10,000.00	214.27	3,200.25	6,799.75	68.00 %
100-000-70009	Coronavirus Local Fiscal Recovery F	0.00	56,146.39	66.38	57,424.27	-1,277.88	-2.28 %
100-000-90000	Transfer to Reserve Fund	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
100-000-90002	Transfer to TIRZ	450,244.23	450,244.23	207,911.50	207,911.50	242,332.73	53.82 %
100-000-90005	Transfer to DSRP	75,000.00	178,000.00	0.00	0.00	178,000.00	100.00 %
100-000-90013	Transfer to Vehicle Replacement Fu	25,462.00	25,462.00	0.00	0.00	25,462.00	100.00 %
100-000-90014	Transfer to Founders Day	0.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Department: 000 - Undesignated Total:		3,785,874.64	3,972,913.43	290,560.46	714,992.11	3,257,921.32	82.00%
Department: 100 - City Council/Boards & Commissions							
100-100-62010	Miscellaneous Consultant	7,500.00	7,500.00	0.00	520.00	6,980.00	93.07 %
100-100-64003	Uniforms	0.00	0.00	0.00	44.50	-44.50	0.00 %
100-100-69000	Family Violence Center	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
100-100-69008	Land Acquisition	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Department: 100 - City Council/Boards & Commissions Total:		24,500.00	24,500.00	0.00	564.50	23,935.50	97.70%
Department: 101 - City Administrators Office							
100-101-60000	Regular Employees	0.00	0.00	34,417.16	416,043.97	-416,043.97	0.00 %
100-101-60002	Overtime	0.00	0.00	47.16	951.47	-951.47	0.00 %
100-101-61000	Health Insurance	0.00	0.00	1,689.54	20,273.65	-20,273.65	0.00 %
100-101-61001	Dental Insurance	0.00	0.00	138.96	1,667.52	-1,667.52	0.00 %
100-101-61002	Medicare	0.00	0.00	464.58	5,620.18	-5,620.18	0.00 %
100-101-61003	Social Security	0.00	0.00	1,986.38	21,670.91	-21,670.91	0.00 %
100-101-61004	Unemployment	0.00	0.00	0.00	575.99	-575.99	0.00 %
100-101-61006	TMRS	0.00	0.00	2,040.30	24,812.53	-24,812.53	0.00 %
Department: 101 - City Administrators Office Total:		0.00	0.00	40,784.08	491,616.22	-491,616.22	0.00%
Department: 102 - City Secretary							
100-102-60000	Regular Employees	0.00	0.00	6,153.84	74,153.79	-74,153.79	0.00 %
100-102-60001	Part-time Employees	0.00	0.00	2,092.11	14,420.44	-14,420.44	0.00 %
100-102-61000	Health Insurance	0.00	0.00	559.80	6,717.06	-6,717.06	0.00 %
100-102-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-102-61002	Medicare	0.00	0.00	118.41	1,270.51	-1,270.51	0.00 %
100-102-61003	Social Security	0.00	0.00	506.35	5,432.86	-5,432.86	0.00 %
100-102-61004	Unemployment	0.00	0.00	33.48	353.59	-353.59	0.00 %
100-102-61006	TMRS	0.00	0.00	364.30	4,412.29	-4,412.29	0.00 %
100-102-62000	Municipal Election	8,000.00	8,000.00	0.00	432.00	7,568.00	94.60 %
100-102-62018	Code Publication	5,350.00	5,350.00	350.00	2,547.06	2,802.94	52.39 %
100-102-64003	Uniforms	0.00	0.00	0.00	60.00	-60.00	0.00 %
100-102-66003	Public Notices	6,000.00	6,000.00	246.18	3,526.44	2,473.56	41.23 %
100-102-69003	Records Management	1,220.00	1,220.00	60.00	480.00	740.00	60.66 %
100-102-70001	Mileage	0.00	0.00	0.00	305.66	-305.66	0.00 %
Department: 102 - City Secretary Total:		20,570.00	20,570.00	10,519.21	114,528.58	-93,958.58	-456.77%
Department: 103 - Courts							
100-103-60001	Part-time Employees	0.00	0.00	150.00	4,806.25	-4,806.25	0.00 %
100-103-61002	Medicare	0.00	0.00	2.18	69.71	-69.71	0.00 %
100-103-61003	Social Security	0.00	0.00	9.30	298.01	-298.01	0.00 %
100-103-61004	Unemployment	0.00	0.00	2.40	76.90	-76.90	0.00 %
100-103-62003	Muni Court Attorney/ Judge	15,500.00	15,500.00	700.00	3,600.00	11,900.00	76.77 %
100-103-62010	Miscellaneous Consultant	0.00	0.00	0.00	162.50	-162.50	0.00 %
Department: 103 - Courts Total:		15,500.00	15,500.00	863.88	9,013.37	6,486.63	41.85%
Department: 104 - City Attorney							
100-104-60000	Regular Employees	0.00	0.00	11,538.46	137,700.27	-137,700.27	0.00 %
100-104-60001	Part-time Employees	0.00	0.00	0.00	2,415.20	-2,415.20	0.00 %
100-104-61000	Health Insurance	0.00	0.00	564.12	6,769.44	-6,769.44	0.00 %
100-104-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-104-61002	Medicare	0.00	0.00	159.38	1,936.54	-1,936.54	0.00 %
100-104-61003	Social Security	0.00	0.00	681.48	8,280.31	-8,280.31	0.00 %
100-104-61004	Unemployment	0.00	0.00	0.00	182.65	-182.65	0.00 %
100-104-61006	TMRS	0.00	0.00	683.08	8,192.78	-8,192.78	0.00 %
100-104-62003	Special Counsel and Consultants	59,000.00	44,107.60	0.00	7,418.01	36,689.59	83.18 %
100-104-64003	Uniforms	0.00	0.00	0.00	24.00	-24.00	0.00 %
Department: 104 - City Attorney Total:		59,000.00	44,107.60	13,661.26	173,336.08	-129,228.48	-292.98%
Department: 105 - Communications							
100-105-60000	Regular Employees	0.00	0.00	7,500.00	69,938.18	-69,938.18	0.00 %
100-105-61000	Health Insurance	0.00	0.00	579.48	6,721.71	-6,721.71	0.00 %
100-105-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-105-61002	Medicare	0.00	0.00	108.02	1,008.64	-1,008.64	0.00 %
100-105-61003	Social Security	0.00	0.00	461.86	4,312.53	-4,312.53	0.00 %
100-105-61004	Unemployment	0.00	0.00	0.00	143.99	-143.99	0.00 %
100-105-61006	TMRS	0.00	0.00	444.00	4,160.86	-4,160.86	0.00 %
100-105-66000	Website	6,625.00	6,625.00	0.00	6,625.00	0.00	0.00 %
100-105-66005	Public Relations	7,488.00	8,988.00	2,520.00	5,679.78	3,308.22	36.81 %
Department: 105 - Communications Total:		14,113.00	15,613.00	11,648.10	99,007.57	-83,394.57	-534.14%
Department: 106 - IT							
100-106-60000	Regular Employees	0.00	0.00	5,120.00	39,800.50	-39,800.50	0.00 %
100-106-60002	Overtime	0.00	0.00	0.00	57.26	-57.26	0.00 %
100-106-61000	Health Insurance	0.00	0.00	28.76	1,481.46	-1,481.46	0.00 %
100-106-61001	Dental Insurance	0.00	0.00	0.00	86.85	-86.85	0.00 %
100-106-61002	Medicare	0.00	0.00	74.24	576.46	-576.46	0.00 %
100-106-61003	Social Security	0.00	0.00	317.44	2,464.90	-2,464.90	0.00 %
100-106-61004	Unemployment	0.00	0.00	0.00	144.01	-144.01	0.00 %
100-106-61006	TMRS	0.00	0.00	303.10	2,367.98	-2,367.98	0.00 %
100-106-64001	Office IT Equipment & Support	70,890.00	70,890.00	2,790.27	69,720.54	1,169.46	1.65 %
100-106-64002	Software	165,142.00	183,888.00	4,933.56	116,833.22	67,054.78	36.47 %
100-106-65000	Network/Phone	31,000.00	31,000.00	2,295.55	18,776.78	12,223.22	39.43 %
Department: 106 - IT Total:		267,032.00	285,778.00	15,862.92	252,309.96	33,468.04	11.71%
Department: 107 - Finance							
100-107-60000	Regular Employees	0.00	0.00	14,079.80	169,442.52	-169,442.52	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-107-60002	Overtime	0.00	0.00	0.00	147.34	-147.34	0.00 %
100-107-61000	Health Insurance	0.00	0.00	1,667.86	20,013.10	-20,013.10	0.00 %
100-107-61001	Dental Insurance	0.00	0.00	104.22	1,250.64	-1,250.64	0.00 %
100-107-61002	Medicare	0.00	0.00	178.99	2,325.81	-2,325.81	0.00 %
100-107-61003	Social Security	0.00	0.00	765.38	9,945.40	-9,945.40	0.00 %
100-107-61004	Unemployment	0.00	0.00	0.00	432.01	-432.01	0.00 %
100-107-61006	TMRS	0.00	0.00	833.53	10,091.02	-10,091.02	0.00 %
100-107-62001	Financial Services	115,000.00	115,000.00	0.00	28,000.00	87,000.00	75.65 %
100-107-67000	TML Liability Insurance	20,850.00	20,850.00	0.00	18,750.00	2,100.00	10.07 %
100-107-67001	TML Property Insurance	34,646.00	34,646.00	0.00	38,439.00	-3,793.00	-10.95 %
100-107-67002	TML Workmen's Comp Insurance	25,000.00	25,000.00	0.00	21,692.00	3,308.00	13.23 %
100-107-70000	Bad Debt Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-107-70001	Mileage	0.00	0.00	0.00	200.41	-200.41	0.00 %
100-107-90003	Transfer to Wastewater Utility Fund	759,225.14	914,946.14	149,124.39	834,305.14	80,641.00	8.81 %
100-107-90004	SPA & ECO D Transfers	218,656.84	218,656.84	37,380.15	191,783.73	26,873.11	12.29 %
Department: 107 - Finance Total:		1,178,377.98	1,334,098.98	204,134.32	1,346,818.12	-12,719.14	-0.95%
Department: 200 - Planning & Development							
100-200-60000	Regular Employees	0.00	0.00	18,119.85	223,989.72	-223,989.72	0.00 %
100-200-61000	Health Insurance	0.00	0.00	1,677.88	22,284.90	-22,284.90	0.00 %
100-200-61001	Dental Insurance	0.00	0.00	104.22	1,386.42	-1,386.42	0.00 %
100-200-61002	Medicare	0.00	0.00	255.40	3,155.34	-3,155.34	0.00 %
100-200-61003	Social Security	0.00	0.00	1,091.99	13,491.48	-13,491.48	0.00 %
100-200-61004	Unemployment	0.00	0.00	0.00	716.31	-716.31	0.00 %
100-200-61006	TMRS	0.00	0.00	1,072.70	13,325.39	-13,325.39	0.00 %
100-200-62002	Engineering & Surveying	70,000.00	94,000.00	0.00	44,214.12	49,785.88	52.96 %
100-200-62003	Special Counsel and Consultant	0.00	0.00	0.00	1,920.90	-1,920.90	0.00 %
100-200-62005	Health Inspector	50,000.00	50,000.00	6,223.70	64,190.16	-14,190.16	-28.38 %
100-200-62006	Architectural & Landscape Consulta	5,000.00	5,000.00	0.00	1,956.27	3,043.73	60.87 %
100-200-62007	Historic District Consultant	3,500.00	3,500.00	250.00	3,173.91	326.09	9.32 %
100-200-62010	Miscellaneous Consultant	175,000.00	175,000.00	950.33	23,121.39	151,878.61	86.79 %
100-200-64003	Uniforms	0.00	0.00	0.00	481.76	-481.76	0.00 %
Department: 200 - Planning & Development Total:		303,500.00	327,500.00	29,746.07	417,408.07	-89,908.07	-27.45%
Department: 201 - Building							
100-201-60000	Regular Employees	0.00	0.00	16,662.04	158,509.37	-158,509.37	0.00 %
100-201-60002	Overtime	0.00	0.00	29.57	909.70	-909.70	0.00 %
100-201-61000	Health Insurance	0.00	0.00	2,216.86	21,920.54	-21,920.54	0.00 %
100-201-61001	Dental Insurance	0.00	0.00	138.96	1,375.41	-1,375.41	0.00 %
100-201-61002	Medicare	0.00	0.00	240.23	2,282.26	-2,282.26	0.00 %
100-201-61003	Social Security	0.00	0.00	1,027.11	9,758.37	-9,758.37	0.00 %
100-201-61004	Unemployment	0.00	0.00	0.00	644.30	-644.30	0.00 %
100-201-61006	TMRS	0.00	0.00	988.15	9,476.93	-9,476.93	0.00 %
100-201-62004	Bldg. Inspector	750,000.00	750,000.00	70,081.94	1,413,649.83	-663,649.83	-88.49 %
100-201-62008	Lighting Consultant	1,000.00	1,000.00	0.00	247.50	752.50	75.25 %
100-201-62014	FireInspector	0.00	0.00	0.00	9,245.57	-9,245.57	0.00 %
100-201-64003	Uniforms	0.00	0.00	0.00	116.46	-116.46	0.00 %
100-201-70001	Mileage	0.00	0.00	0.00	44.46	-44.46	0.00 %
Department: 201 - Building Total:		751,000.00	751,000.00	91,384.86	1,628,180.70	-877,180.70	-116.80%
Department: 300 - Wastewater							
100-300-60000	Regular Employees	0.00	0.00	10,461.54	125,672.17	-125,672.17	0.00 %
100-300-60002	Overtime	0.00	0.00	384.86	3,857.22	-3,857.22	0.00 %
100-300-60003	On Call Pay	0.00	0.00	600.00	1,000.00	-1,000.00	0.00 %
100-300-61000	Health Insurance	0.00	0.00	1,114.40	13,370.76	-13,370.76	0.00 %
100-300-61001	Dental Insurance	0.00	0.00	69.48	833.76	-833.76	0.00 %
100-300-61002	Medicare	0.00	0.00	155.15	1,762.83	-1,762.83	0.00 %
100-300-61003	Social Security	0.00	0.00	663.41	7,537.65	-7,537.65	0.00 %
100-300-61004	Unemployment	0.00	0.00	0.00	288.01	-288.01	0.00 %
100-300-61006	TMRS	0.00	0.00	677.62	7,765.59	-7,765.59	0.00 %

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
100-300-64003	Uniforms	0.00	0.00	0.00	1,497.20	-1,497.20	0.00 %
100-300-70001	Mileage	0.00	0.00	0.00	36.40	-36.40	0.00 %
100-300-71001	Transportation Improvement Proje	775,000.00	775,000.00	26,315.00	304,889.48	470,110.52	60.66 %
Department: 300 - Wastewater Total:		775,000.00	775,000.00	40,441.46	468,511.07	306,488.93	39.55%

Department: 304 - Maintenance

100-304-60000	Regular Employees	0.00	0.00	21,822.27	261,543.62	-261,543.62	0.00 %
100-304-60002	Overtime	0.00	0.00	638.97	8,529.22	-8,529.22	0.00 %
100-304-60003	On Call Pay	0.00	0.00	800.00	9,600.00	-9,600.00	0.00 %
100-304-61000	Health Insurance	0.00	0.00	3,325.06	39,552.73	-39,552.73	0.00 %
100-304-61001	Dental Insurance	0.00	0.00	208.44	2,475.52	-2,475.52	0.00 %
100-304-61002	Medicare	0.00	0.00	328.27	3,947.11	-3,947.11	0.00 %
100-304-61003	Social Security	0.00	0.00	1,403.65	16,877.69	-16,877.69	0.00 %
100-304-61004	Unemployment	0.00	0.00	0.00	903.68	-903.68	0.00 %
100-304-61006	TMRS	0.00	0.00	1,377.07	16,638.21	-16,638.21	0.00 %
100-304-63000	Office Maintenance/Repairs	11,060.00	11,060.00	1,543.32	10,311.09	748.91	6.77 %
100-304-63001	Equipment Maintenance	3,000.00	3,000.00	2,193.28	3,878.91	-878.91	-29.30 %
100-304-63002	Fleet Maintenance	18,800.00	28,800.00	699.80	29,828.61	-1,028.61	-3.57 %
100-304-63008	Stephenson Building & Lawn Maint	5,500.00	5,500.00	0.00	346.31	5,153.69	93.70 %
100-304-63009	Street/ROW Maintenance	184,250.00	184,250.00	1,349.21	41,581.54	142,668.46	77.43 %
100-304-63018	Triangle/Veterans Park Maintenanc	700.00	700.00	0.00	17.98	682.02	97.43 %
100-304-64003	Uniforms	7,760.00	7,760.00	0.00	1,059.97	6,700.03	86.34 %
100-304-64004	Office Furniture and Equipment	0.00	0.00	0.00	939.56	-939.56	0.00 %
100-304-64006	Fleet Acquisition	210,700.00	196,700.00	62,339.82	103,638.31	93,061.69	47.31 %
100-304-64008	Fuel	0.00	0.00	0.00	2,951.24	-2,951.24	0.00 %
100-304-64009	Maintenance Equipment	47,878.00	47,878.00	140.91	5,745.51	42,132.49	88.00 %
100-304-64010	Maintenance Supplies	4,600.00	4,600.00	167.63	3,082.13	1,517.87	33.00 %
100-304-65001	Street Electricty	20,000.00	20,000.00	2,209.29	16,729.46	3,270.54	16.35 %
100-304-65002	City Streets Water	4,000.00	4,000.00	282.05	2,818.23	1,181.77	29.54 %
100-304-65003	Office Electricty	4,500.00	4,500.00	605.55	4,914.46	-414.46	-9.21 %
100-304-65004	Office Water	650.00	650.00	41.74	454.56	195.44	30.07 %
100-304-65005	Stephenson Bldg Electric	1,500.00	1,500.00	77.79	1,075.31	424.69	28.31 %
100-304-65006	Stephenson Water	500.00	500.00	35.86	357.45	142.55	28.51 %
100-304-65009	Triangle Electric	500.00	0.00	38.25	76.50	-76.50	0.00 %
100-304-65010	Triangle Water	500.00	0.00	0.00	0.00	0.00	0.00 %
100-304-69001	Lighting Compliance	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-304-69006	Stephenson Bldg Improvements	0.00	14,000.00	0.00	0.00	14,000.00	100.00 %
100-304-69010	Downtown Bathroom	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
100-304-70001	Mileage	0.00	0.00	7.50	33.83	-33.83	0.00 %
100-304-71002	Street Improvements	592,087.25	592,087.25	0.00	298,379.26	293,707.99	49.61 %
100-304-71003	City Hall Improvements	5,000.00	5,000.00	3,488.75	4,237.00	763.00	15.26 %
Department: 304 - Maintenance Total:		1,225,485.25	1,234,485.25	105,124.48	892,525.00	341,960.25	27.70%

Department: 400 - Parks & Recreation

100-400-60000	Regular Employees	0.00	0.00	10,620.36	110,316.65	-110,316.65	0.00 %
100-400-60001	Part-time Employees	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-400-60005	Camp Staff	0.00	0.00	11,089.50	55,543.47	-55,543.47	0.00 %
100-400-60006	Camp Staff OT	0.00	0.00	61.88	109.13	-109.13	0.00 %
100-400-61000	Health Insurance	0.00	0.00	29.34	3,787.86	-3,787.86	0.00 %
100-400-61001	Dental Insurance	0.00	0.00	0.00	225.81	-225.81	0.00 %
100-400-61002	Medicare	0.00	0.00	315.71	2,308.70	-2,308.70	0.00 %
100-400-61003	Social Security	0.00	0.00	1,349.86	9,871.91	-9,871.91	0.00 %
100-400-61004	Unemployment	0.00	0.00	170.86	1,379.32	-1,379.32	0.00 %
100-400-61006	TMRS	0.00	0.00	628.74	6,567.53	-6,567.53	0.00 %
100-400-62011	Park Consultant	0.00	10,000.00	4,910.00	11,395.00	-1,395.00	-13.95 %
100-400-63004	Dues, Fees & Subscriptions	1,337.50	1,337.50	0.00	2,269.56	-932.06	-69.69 %
100-400-63010	Sports & Rec Park Lawn Mainten	0.00	0.00	0.00	13,030.00	-13,030.00	0.00 %
100-400-63011	Founders Park Lawn Maintenance	0.00	0.00	0.00	5,040.00	-5,040.00	0.00 %
100-400-63012	Charro Ranch Landscaping	0.00	0.00	0.00	3,290.00	-3,290.00	0.00 %
100-400-63013	General Parks Maintenance	1,000.00	1,000.00	0.00	478.03	521.97	52.20 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-400-63015	0.00	0.00	509.45	7,969.96	-7,969.96	0.00 %
100-400-63016	51,920.00	56,519.00	0.00	25,010.17	31,508.83	55.75 %
100-400-63017	7,700.00	7,700.00	1,212.20	1,341.29	6,358.71	82.58 %
100-400-63018	0.00	0.00	0.00	4.46	-4.46	0.00 %
100-400-64005	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-400-64011	3,000.00	3,000.00	187.67	1,882.71	1,117.29	37.24 %
100-400-64012	1,500.00	1,500.00	0.00	150.25	1,349.75	89.98 %
100-400-64013	43,375.00	43,375.00	147.77	26,724.01	16,650.99	38.39 %
100-400-64014	400.00	400.00	0.00	258.91	141.09	35.27 %
100-400-64015	1,500.00	13,740.00	994.28	4,504.89	9,235.11	67.21 %
100-400-65007	5,000.00	5,000.00	620.00	6,322.50	-1,322.50	-26.45 %
100-400-65009	0.00	500.00	0.00	344.25	155.75	31.15 %
100-400-65010	0.00	500.00	35.18	392.27	107.73	21.55 %
100-400-65011	14,500.00	14,500.00	7,059.42	-17,135.73	31,635.73	218.18 %
100-400-65012	1,200.00	2,500.00	272.89	2,190.49	309.51	12.38 %
100-400-65013	6,000.00	0.00	0.00	0.00	0.00	0.00 %
100-400-65014	4,500.00	0.00	771.34	1,524.81	-1,524.81	0.00 %
100-400-66001	6,500.00	6,500.00	0.00	6,897.58	-397.58	-6.12 %
100-400-66004	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-400-70003	11,500.00	11,500.00	382.70	7,100.69	4,399.31	38.25 %
100-400-70007	0.00	0.00	0.00	3,889.07	-3,889.07	0.00 %
100-400-71004	0.00	32,942.50	0.00	22,112.72	10,829.78	32.87 %
100-400-71005	67,731.40	67,731.40	0.00	19,052.10	48,679.30	71.87 %
100-400-71006	0.00	0.00	0.00	56.99	-56.99	0.00 %
100-400-71007	1,800.00	1,800.00	1,054.00	1,054.00	746.00	41.44 %
100-400-71009	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Department: 400 - Parks & Recreation Total:	240,963.90	292,545.40	42,423.15	347,261.36	-54,715.96	-18.70%
Department: 401 - DSRP						
100-401-60000	376,654.59	376,654.59	23,274.32	289,719.68	86,934.91	23.08 %
100-401-60002	0.00	0.00	232.78	2,883.29	-2,883.29	0.00 %
100-401-60003	0.00	0.00	800.00	9,600.00	-9,600.00	0.00 %
100-401-61000	50,274.49	50,274.49	2,785.78	38,256.16	12,018.33	23.91 %
100-401-61001	3,161.76	3,161.76	173.70	2,388.08	773.68	24.47 %
100-401-61002	0.00	0.00	333.90	4,159.07	-4,159.07	0.00 %
100-401-61003	0.00	0.00	1,427.68	17,783.05	-17,783.05	0.00 %
100-401-61004	0.00	0.00	45.38	1,514.02	-1,514.02	0.00 %
100-401-61005	30,032.28	30,032.28	0.00	0.00	30,032.28	100.00 %
100-401-61006	19,323.28	19,323.28	1,435.01	16,964.58	2,358.70	12.21 %
100-401-65000	500.00	500.00	0.00	0.00	500.00	100.00 %
100-401-65017	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 401 - DSRP Total:	480,446.40	480,446.40	30,508.55	383,267.93	97,178.47	20.23%
Department: 402 - Aquatics						
100-402-60000	0.00	0.00	4,000.00	47,940.00	-47,940.00	0.00 %
100-402-60007	70,591.24	70,591.24	11,515.40	43,478.22	27,113.02	38.41 %
100-402-61000	0.00	0.00	553.76	6,368.24	-6,368.24	0.00 %
100-402-61001	0.00	0.00	34.74	399.51	-399.51	0.00 %
100-402-61002	0.00	0.00	224.99	1,325.59	-1,325.59	0.00 %
100-402-61003	0.00	0.00	961.95	5,667.93	-5,667.93	0.00 %
100-402-61004	0.00	0.00	184.24	839.69	-839.69	0.00 %
100-402-61006	0.00	0.00	236.80	2,784.37	-2,784.37	0.00 %
100-402-63015	28,240.00	28,240.00	0.00	1,147.30	27,092.70	95.94 %
100-402-64011	0.00	0.00	100.00	728.65	-728.65	0.00 %
100-402-64022	0.00	0.00	170.23	9,406.79	-9,406.79	0.00 %
100-402-65000	1,500.00	1,500.00	301.10	1,540.41	-40.41	-2.69 %
100-402-65013	0.00	6,000.00	421.60	4,845.08	1,154.92	19.25 %
100-402-65014	0.00	4,500.00	0.00	4,674.36	-174.36	-3.87 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-402-65019	Propane/Natural Gas	20,000.00	20,000.00	0.00	7,374.54	12,625.46	63.13 %
	Department: 402 - Aquatics Total:	120,331.24	130,831.24	18,704.81	138,520.68	-7,689.44	-5.88%
	Department: 404 - Founders Day						
100-404-63019	FD Clean Up	5,060.00	5,060.00	0.00	5,758.17	-698.17	-13.80 %
100-404-64016	FD Event Supplies	7,000.00	7,000.00	0.00	5,280.21	1,719.79	24.57 %
100-404-64017	FD Event Tent, Table, & Chairs	4,500.00	4,500.00	0.00	6,671.08	-2,171.08	-48.25 %
100-404-64018	FD Barricades	19,874.00	19,874.00	0.00	14,819.72	5,054.28	25.43 %
100-404-65007	Portable Toilets	7,150.00	7,150.00	0.00	10,019.00	-2,869.00	-40.13 %
100-404-65016	FD Electricity	6,400.00	6,400.00	0.00	1,843.34	4,556.66	71.20 %
100-404-66008	FD Parade	650.00	650.00	0.00	552.00	98.00	15.08 %
100-404-66009	FD Publicity	8,500.00	8,500.00	0.00	9,584.14	-1,084.14	-12.75 %
100-404-66010	Events, Entertainment & Activities	15,000.00	15,000.00	0.00	13,950.00	1,050.00	7.00 %
100-404-66012	FD Sponsorship	5,000.00	5,000.00	0.00	3,303.97	1,696.03	33.92 %
100-404-68005	FD Security	20,000.00	33,000.00	0.00	42,067.98	-9,067.98	-27.48 %
100-404-70002	FD Contingencies	416.00	416.00	0.00	5,613.27	-5,197.27	-1,249.34 %
	Department: 404 - Founders Day Total:	99,550.00	112,550.00	0.00	119,462.88	-6,912.88	-6.14%
	Department: 500 - Emergency Management						
100-500-60000	Regular Employees	0.00	0.00	5,000.01	60,426.78	-60,426.78	0.00 %
100-500-60002	Overtime	0.00	0.00	0.00	281.25	-281.25	0.00 %
100-500-61000	Health Insurance	0.00	0.00	14.04	167.94	-167.94	0.00 %
100-500-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-500-61002	Medicare	0.00	0.00	72.50	880.27	-880.27	0.00 %
100-500-61003	Social Security	0.00	0.00	310.00	3,763.90	-3,763.90	0.00 %
100-500-61004	Unemployment	0.00	0.00	0.00	144.00	-144.00	0.00 %
100-500-61006	TMRS	0.00	0.00	296.00	3,612.31	-3,612.31	0.00 %
100-500-64000	Office Supplies	0.00	0.00	0.00	1,306.54	-1,306.54	0.00 %
100-500-64003	Uniforms	0.00	0.00	0.00	611.50	-611.50	0.00 %
100-500-68000	Emergency Management Equip	50,970.00	50,970.00	2,017.70	48,724.25	2,245.75	4.41 %
100-500-68001	Emergency Fire & Safety	2,118.00	2,118.00	83.00	1,304.67	813.33	38.40 %
100-500-68002	Emergency Management PR	2,000.00	2,000.00	0.00	505.00	1,495.00	74.75 %
100-500-68003	Emergency Equipment Maint	5,860.00	5,860.00	91.67	2,517.52	3,342.48	57.04 %
	Department: 500 - Emergency Management Total:	60,948.00	60,948.00	7,919.66	124,662.81	-63,714.81	-104.54%
	Expense Total:	9,422,192.41	9,878,387.30	954,287.27	7,721,987.01	2,156,400.29	21.83%
	Fund: 100 - General Fund Surplus (Deficit):	565,882.22	173,183.33	94,949.89	3,092,849.47	2,919,666.14	-1,685.88%
	Fund: 200 - Dripping Springs Ranch Park						
	Revenue						
	Department: 401 - DSRP						
200-401-42008	Riding Permit Fees	10,000.00	10,000.00	40.00	9,745.00	-255.00	2.55 %
200-401-43010	Stall Rental Fees	39,200.00	39,200.00	1,475.00	42,353.19	3,153.19	108.04 %
200-401-43011	RV Site Rental Fees	19,000.00	19,000.00	1,770.00	29,545.00	10,545.00	155.50 %
200-401-43012	Facility Rental Fees	135,500.00	135,500.00	775.00	117,652.75	-17,847.25	13.17 %
200-401-43013	Equipment Rental Fees	5,000.00	5,000.00	0.00	1,814.38	-3,185.62	63.71 %
200-401-43014	Staff & Miscellaneous Fees	4,000.00	4,000.00	75.00	5,551.00	1,551.00	138.78 %
200-401-43015	Cleaning Fees	25,000.00	25,000.00	600.00	21,800.00	-3,200.00	12.80 %
200-401-44000	Sponsorships & Donations	136,275.00	52,275.00	0.00	10,111.50	-42,163.50	80.66 %
200-401-44002	Program & Event Fees	84,275.00	0.00	660.00	5,077.00	5,077.00	0.00 %
200-401-44005	Coyote Camp	0.00	74,925.00	2,128.00	28,632.20	-46,292.80	61.79 %
200-401-44006	Riding Series	0.00	84,000.00	-900.00	59,787.54	-24,212.46	28.82 %
200-401-44007	Miscellaneous Events	0.00	9,350.00	2,860.00	96,532.08	87,182.08	1,032.43 %
200-401-46001	Other Revenues	4,000.00	4,000.00	60.00	825.00	-3,175.00	79.38 %
200-401-46002	Interest	600.00	600.00	161.13	1,372.14	772.14	228.69 %
200-401-46003	Sponsorships/Donations	0.00	0.00	0.00	3.50	3.50	0.00 %
200-401-46006	Merchandise Sales	21,300.00	21,300.00	2,300.00	22,726.00	1,426.00	106.69 %
200-401-47004	Transfer from Ag Facility Fund	37,065.00	37,065.00	0.00	875.00	-36,190.00	97.64 %
200-401-47005	Transfer from HOT Fund	253,501.87	335,701.87	164,303.09	210,172.62	-125,529.25	37.39 %
200-401-47006	Transfer for RV Parking Lot - HOT	0.00	47,800.00	0.00	47,800.00	0.00	0.00 %
200-401-47007	Transfer from General Fund	75,000.00	178,000.00	0.00	0.00	-178,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-47008	Transfer from TWDB	151,500.00	0.00	0.00	0.00	0.00	0.00 %
Department: 401 - DSRP Total:		1,001,216.87	1,082,716.87	176,307.22	712,375.90	-370,340.97	34.20%
Revenue Total:		1,001,216.87	1,082,716.87	176,307.22	712,375.90	-370,340.97	34.20%
Expense							
Department: 400 - Parks & Recreation							
200-400-63035	Ranch House Maintenance	1,000.00	1,000.00	438.90	5,166.76	-4,166.76	-416.68 %
200-400-64024	Ranch House Supplies	1,000.00	1,000.00	0.00	1,835.89	-835.89	-83.59 %
Department: 400 - Parks & Recreation Total:		2,000.00	2,000.00	438.90	7,002.65	-5,002.65	-250.13%
Department: 401 - DSRP							
200-401-60003	On Call Pay	10,400.00	10,400.00	0.00	0.00	10,400.00	100.00 %
200-401-60005	Camp Staff	64,054.20	64,054.20	0.00	0.00	64,054.20	100.00 %
200-401-62003	Special Counsel and Consultants	0.00	0.00	0.00	1,141.80	-1,141.80	0.00 %
200-401-63000	Building/Office Maintenance	0.00	0.00	2,650.12	39,302.01	-39,302.01	0.00 %
200-401-63001	Equipment Maintenance	16,000.00	16,000.00	1,517.86	19,002.73	-3,002.73	-18.77 %
200-401-63002	Fleet Maintenance	2,500.00	2,500.00	0.00	115.14	2,384.86	95.39 %
200-401-63003	Lawn Maintenance	0.00	0.00	0.00	11,839.00	-11,839.00	0.00 %
200-401-63004	Dues, Fees & Subscriptions	9,561.94	9,561.94	804.27	19,918.45	-10,356.51	-108.31 %
200-401-63005	Training/Continuing Education	400.00	400.00	0.00	164.95	235.05	58.76 %
200-401-63023	General Maintenance	118,518.92	133,518.92	874.42	19,892.22	113,626.70	85.10 %
200-401-63024	Stall Cleaning & Repair	2,000.00	2,000.00	0.00	537.60	1,462.40	73.12 %
200-401-63033	Program Fees	0.00	0.00	-1,944.54	0.00	0.00	0.00 %
200-401-64000	Office Supplies	10,000.00	10,000.00	3,261.63	5,476.70	4,523.30	45.23 %
200-401-64001	IT Equipment	0.00	0.00	-299.09	0.00	0.00	0.00 %
200-401-64002	Software	0.00	0.00	-2,063.41	0.00	0.00	0.00 %
200-401-64003	Uniforms	0.00	0.00	-119.98	0.00	0.00	0.00 %
200-401-64004	Office Furniture and Equipment	0.00	0.00	-491.44	0.00	0.00	0.00 %
200-401-64005	Equipment Rental	2,000.00	2,000.00	0.00	319.95	1,680.05	84.00 %
200-401-64006	Fleet Acquisition	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00 %
200-401-64008	Fuel	0.00	0.00	148.11	5,303.67	-5,303.67	0.00 %
200-401-64010	Maintenance Supplies	0.00	0.00	0.00	986.87	-986.87	0.00 %
200-401-64011	Park Supplies	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
200-401-64015	Park Program & Event Supplies	13,950.00	0.00	3,610.07	25,843.34	-25,843.34	0.00 %
200-401-64020	Building Supplies	0.00	0.00	0.00	266.61	-266.61	0.00 %
200-401-64021	Merchandise	11,402.63	11,402.63	5,166.00	11,540.29	-137.66	-1.21 %
200-401-64023	Equipment	26,922.00	26,922.00	1,836.25	2,337.45	24,584.55	91.32 %
200-401-64026	Sponsorship Expenses	0.00	2,050.00	0.00	574.24	1,475.76	71.99 %
200-401-64027	Coyote Camp	0.00	8,250.00	1,010.72	12,308.15	-4,058.15	-49.19 %
200-401-64028	Riding Series	0.00	32,000.00	4,044.54	24,327.97	7,672.03	23.98 %
200-401-64029	Miscellaneous Events	0.00	6,400.00	-14.98	16,499.20	-10,099.20	-157.80 %
200-401-65000	Network/Phone	56,304.00	56,304.00	1,863.32	42,828.64	13,475.36	23.93 %
200-401-65004	Office Water	0.00	7,000.00	1,002.89	9,231.15	-2,231.15	-31.87 %
200-401-65005	Water	7,000.00	0.00	0.00	0.00	0.00	0.00 %
200-401-65007	Portable Toilets	5,953.40	5,953.40	155.00	755.00	5,198.40	87.32 %
200-401-65008	Alarm	1,112.40	1,112.40	531.43	3,378.43	-2,266.03	-203.71 %
200-401-65017	Electricity	60,000.00	60,000.00	8,267.22	77,251.35	-17,251.35	-28.75 %
200-401-65018	Septic	750.00	750.00	0.00	0.00	750.00	100.00 %
200-401-65019	Propane/Natural Gas	2,500.00	2,500.00	212.18	7,417.47	-4,917.47	-196.70 %
200-401-65020	On Call Phone	2,060.00	2,060.00	0.00	0.00	2,060.00	100.00 %
200-401-66001	Advertising	0.00	0.00	0.00	3,395.00	-3,395.00	0.00 %
200-401-66002	Postage & Shipping	100.00	100.00	0.00	3.10	96.90	96.90 %
200-401-66010	Events, Entertainment & Activities	0.00	0.00	-2,100.00	0.00	0.00	0.00 %
200-401-70001	Mileage	500.00	500.00	0.00	0.00	500.00	100.00 %
200-401-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	2,025.00	7,942.67	42,057.33	84.11 %
200-401-70003	Other Expenses	20,000.00	20,000.00	0.00	692.38	19,307.62	96.54 %
200-401-70004	Hays County Livestock Board Agree	13,200.00	13,200.00	4,514.80	4,514.80	8,685.20	65.80 %
200-401-70007	Sponsored Events	34,800.00	5,050.00	0.00	0.00	5,050.00	100.00 %
200-401-70013	DSRP Sales Tax	0.00	0.00	0.00	2,231.71	-2,231.71	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-71008	DSRP Improvements	0.00	364,500.00	164,303.09	233,103.81	131,396.19	36.05 %
200-401-90013	Transfer to Vehicle Replacement Fu	5,731.00	5,731.00	0.00	0.00	5,731.00	100.00 %
	Department: 401 - DSRP Total:	583,720.49	968,220.49	200,765.48	625,443.85	342,776.64	35.40%
	Expense Total:	585,720.49	970,220.49	201,204.38	632,446.50	337,773.99	34.81%
	Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	415,496.38	112,496.38	-24,897.16	79,929.40	-32,566.98	28.95%
Fund: 400 - Utilities							
Revenue							
Department: 000 - Undesignated							
400-000-43024	Over Use Fees	134,550.60	0.00	0.00	0.00	0.00	0.00 %
400-000-46001	Other Revenues	0.00	0.00	0.00	-68,534.82	-68,534.82	0.00 %
	Department: 000 - Undesignated Total:	134,550.60	0.00	0.00	-68,534.82	-68,534.82	0.00%
Department: 300 - Wastewater							
400-300-41001	PEC Franchise Fee	130,000.00	130,000.00	38,286.30	159,300.39	29,300.39	122.54 %
400-300-41002	ROW Fees	6,000.00	6,000.00	1,208.40	5,547.69	-452.31	7.54 %
400-300-41003	Cable Franchise Fees	130,000.00	130,000.00	40,004.66	157,016.79	27,016.79	120.78 %
400-300-41004	Texas Gas Franchise Fees	3,000.00	3,000.00	0.00	9,952.01	6,952.01	331.73 %
400-300-43018	Wastewater Service Fees	0.00	945,095.04	-2,276.24	843,335.72	-101,759.32	10.77 %
400-300-43019	Water Service Fees	945,095.04	0.00	0.00	0.00	0.00	0.00 %
400-300-43020	Late Fees	9,480.00	9,480.00	0.00	41,573.38	32,093.38	438.54 %
400-300-43021	Delayed Connection Fees	157,850.00	157,850.00	0.00	2,700.00	-155,150.00	98.29 %
400-300-43023	Transfer Fees	9,600.00	9,600.00	0.00	5,370.00	-4,230.00	44.06 %
400-300-43024	Over Use Fees	0.00	134,550.60	0.00	75,619.13	-58,931.47	43.80 %
400-300-46001	Other Revenues	95,000.00	95,000.00	0.00	0.00	-95,000.00	100.00 %
400-300-46002	Interest	50,000.00	50,000.00	192.44	59,861.91	9,861.91	119.72 %
400-300-47007	Transfer from General Fund	0.00	155,721.00	0.00	0.00	-155,721.00	100.00 %
400-300-47008	Transfer from TWDB	6,520,000.00	6,520,000.00	0.00	0.00	-6,520,000.00	100.00 %
400-300-47009	Sales Tax	759,225.14	759,225.14	149,124.39	767,815.43	8,590.29	101.13 %
	Department: 300 - Wastewater Total:	8,815,250.18	9,105,521.78	226,539.95	2,128,092.45	-6,977,429.33	76.63%
	Revenue Total:	8,949,800.78	9,105,521.78	226,539.95	2,059,557.63	-7,045,964.15	77.38%
Expense							
Department: 300 - Wastewater							
400-300-60000	Regular Employees	246,000.00	246,000.00	12,714.39	177,181.89	68,818.11	27.97 %
400-300-60002	Overtime	0.00	0.00	868.80	6,903.30	-6,903.30	0.00 %
400-300-60003	On Call Pay	10,400.00	10,400.00	200.00	7,600.00	2,800.00	26.92 %
400-300-61000	Health Insurance	28,931.49	28,931.49	1,680.60	18,436.37	10,495.12	36.28 %
400-300-61001	Dental Insurance	1,806.72	1,806.72	104.22	1,146.42	660.30	36.55 %
400-300-61002	Medicare	0.00	0.00	199.58	2,775.14	-2,775.14	0.00 %
400-300-61003	Social Security	0.00	0.00	853.36	11,865.97	-11,865.97	0.00 %
400-300-61004	Unemployment	0.00	0.00	81.54	1,039.99	-1,039.99	0.00 %
400-300-61005	Federal Withholding	20,622.60	20,622.60	0.00	0.00	20,622.60	100.00 %
400-300-61006	TMRS	15,384.00	15,384.00	815.97	11,397.77	3,986.23	25.91 %
400-300-62001	Financial	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
400-300-62002	Engineering and Surveying	217,500.00	222,000.00	0.00	48,677.92	173,322.08	78.07 %
400-300-62003	Special Counsel & Consultants	35,000.00	35,000.00	0.00	43,824.47	-8,824.47	-25.21 %
400-300-62019	Planning and Permitting	50,000.00	50,000.00	0.00	55,839.51	-5,839.51	-11.68 %
400-300-62020	Lab Testing	25,000.00	25,000.00	1,445.50	13,138.72	11,861.28	47.45 %
400-300-63001	Equipment Maintenance	0.00	0.00	307.96	318.95	-318.95	0.00 %
400-300-63002	Fleet Maintenance	1,200.00	1,200.00	0.00	454.51	745.49	62.12 %
400-300-63004	Dues, Fees & Subscriptions	0.00	0.00	0.00	524.52	-524.52	0.00 %
400-300-63005	Training/Continuing Education	8,000.00	8,000.00	965.00	2,753.75	5,246.25	65.58 %
400-300-63009	Street/ROW Maintenance	10,000.00	10,000.00	0.00	3,587.13	6,412.87	64.13 %
400-300-63025	Wastewater Treatment Plant Maint	63,100.00	63,100.00	3,416.05	32,244.22	30,855.78	48.90 %
400-300-63026	Routine Operations	70,000.00	70,000.00	12,857.74	32,578.13	37,421.87	53.46 %
400-300-63027	Operations Non Routine	65,000.00	90,000.00	12,377.04	73,293.94	16,706.06	18.56 %
400-300-63028	Lift Station Maintenance	40,600.00	40,600.00	4,318.16	64,532.88	-23,932.88	-58.95 %
400-300-63029	Sanitary Sewer Line Maintenance	39,000.00	156,500.00	0.00	4,863.02	151,636.98	96.89 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
400-300-63030						
Drip Field Maintenance	25,000.00	25,000.00	0.00	11,379.98	13,620.02	54.48 %
400-300-63031						
Sludge Hauling	80,000.00	80,000.00	15,777.99	109,940.12	-29,940.12	-37.43 %
400-300-63033						
Wastewater Flow Measurement	9,000.00	9,000.00	1,578.00	8,280.91	719.09	7.99 %
400-300-63034						
Utility Operations	53,500.00	53,500.00	60.90	41,732.62	11,767.38	22.00 %
400-300-64001						
IT Equipment & Support	0.00	0.00	0.00	144.25	-144.25	0.00 %
400-300-64002						
Software	0.00	34,221.00	0.00	16.00	34,205.00	99.95 %
400-300-64003						
Uniforms	2,800.00	2,800.00	59.00	3,084.22	-284.22	-10.15 %
400-300-64006						
Fleet Acquisition	46,400.00	46,400.00	0.00	46,133.45	266.55	0.57 %
400-300-64008						
Fuel	5,000.00	5,000.00	562.63	1,415.28	3,584.72	71.69 %
400-300-64010						
Supplies	10,000.00	45,000.00	6,070.16	34,516.76	10,483.24	23.30 %
400-300-64022						
Chemicals	9,600.00	9,600.00	699.04	8,373.07	1,226.93	12.78 %
400-300-64023						
Equipment	123,240.00	123,240.00	0.00	124,844.26	-1,604.26	-1.30 %
400-300-65000						
Network/Phone	8,904.00	8,904.00	607.52	6,245.91	2,658.09	29.85 %
400-300-65017						
Electric	73,500.00	73,500.00	6,586.60	71,007.95	2,492.05	3.39 %
400-300-69008						
Land Acquisition	0.00	0.00	0.00	51,915.00	-51,915.00	0.00 %
400-300-70001						
Mileage	0.00	0.00	133.61	330.29	-330.29	0.00 %
400-300-70003						
Other Expenses	52,000.00	56,000.00	7,580.00	113,327.27	-57,327.27	-102.37 %
400-300-71000						
Capital Projects	2,225,000.00	2,225,000.00	0.00	0.00	2,225,000.00	100.00 %
400-300-72001						
TWDB - Capital Projects	5,050,000.00	5,050,000.00	0.00	0.00	5,050,000.00	100.00 %
400-300-72002						
TWDB - Engineering and Design	747,500.00	747,500.00	-23,646.27	238,700.76	508,799.24	68.07 %
400-300-72003						
TWDB - Special Counsel and Consul	0.00	0.00	0.00	188,749.41	-188,749.41	0.00 %
400-300-72004						
TWDB - Misc.	760,000.00	760,000.00	0.00	213,292.07	546,707.93	71.94 %
400-300-72005						
TWDB - Land Acquisition	0.00	0.00	0.00	419,998.51	-419,998.51	0.00 %
400-300-90010						
Transfer to Water Fund	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Department: 300 - Wastewater Total:	10,250,988.81	10,471,209.81	69,275.09	2,308,406.61	8,162,803.20	77.95%
Expense Total:	10,250,988.81	10,471,209.81	69,275.09	2,308,406.61	8,162,803.20	77.95%
Fund: 400 - Utilities Surplus (Deficit):	-1,301,188.03	-1,365,688.03	157,264.86	-248,848.98	1,116,839.05	81.78%
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	227,317.59	2,923,929.89	4,003,938.21	370.73%

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund						
Revenue						
000 - Undesignated	6,992,588.77	7,016,588.77	429,816.27	6,350,090.46	-666,498.31	9.50%
103 - Courts	250.00	250.00	0.00	0.00	-250.00	100.00%
200 - Planning & Development	1,020,114.66	1,020,114.66	309,214.33	2,280,546.66	1,260,432.00	123.56%
201 - Building	1,510,000.00	1,510,000.00	306,037.56	1,956,730.45	446,730.45	29.58%
400 - Parks & Recreation	254,971.20	281,467.20	2,130.00	46,778.47	-234,688.73	83.38%
402 - Aquatics	110,600.00	110,600.00	2,039.00	45,574.95	-65,025.05	58.79%
404 - Founders Day	99,550.00	112,550.00	0.00	135,115.49	22,565.49	20.05%
Revenue Total:	9,988,074.63	10,051,570.63	1,049,237.16	10,814,836.48	763,265.85	7.59%
Expense						
000 - Undesignated	3,785,874.64	3,972,913.43	290,560.46	714,992.11	3,257,921.32	82.00%
100 - City Council/Boards & Commissions	24,500.00	24,500.00	0.00	564.50	23,935.50	97.70%
101 - City Administrators Office	0.00	0.00	40,784.08	491,616.22	-491,616.22	0.00%
102 - City Secretary	20,570.00	20,570.00	10,519.21	114,528.58	-93,958.58	-456.77%
103 - Courts	15,500.00	15,500.00	863.88	9,013.37	6,486.63	41.85%
104 - City Attorney	59,000.00	44,107.60	13,661.26	173,336.08	-129,228.48	-292.98%
105 - Communications	14,113.00	15,613.00	11,648.10	99,007.57	-83,394.57	-534.14%
106 - IT	267,032.00	285,778.00	15,862.92	252,309.96	33,468.04	11.71%
107 - Finance	1,178,377.98	1,334,098.98	204,134.32	1,346,818.12	-12,719.14	-0.95%
200 - Planning & Development	303,500.00	327,500.00	29,746.07	417,408.07	-89,908.07	-27.45%
201 - Building	751,000.00	751,000.00	91,384.86	1,628,180.70	-877,180.70	-116.80%
300 - Wastewater	775,000.00	775,000.00	40,441.46	468,511.07	306,488.93	39.55%
304 - Maintenance	1,225,485.25	1,234,485.25	105,124.48	892,525.00	341,960.25	27.70%
400 - Parks & Recreation	240,963.90	292,545.40	42,423.15	347,261.36	-54,715.96	-18.70%
401 - DSRP	480,446.40	480,446.40	30,508.55	383,267.93	97,178.47	20.23%
402 - Aquatics	120,331.24	130,831.24	18,704.81	138,520.68	-7,689.44	-5.88%
404 - Founders Day	99,550.00	112,550.00	0.00	119,462.88	-6,912.88	-6.14%
500 - Emergency Management	60,948.00	60,948.00	7,919.66	124,662.81	-63,714.81	-104.54%
Expense Total:	9,422,192.41	9,878,387.30	954,287.27	7,721,987.01	2,156,400.29	21.83%
Fund: 100 - General Fund Surplus (Deficit):	565,882.22	173,183.33	94,949.89	3,092,849.47	2,919,666.14	-1,685.88%
Fund: 200 - Dripping Springs Ranch Park						
Revenue						
401 - DSRP	1,001,216.87	1,082,716.87	176,307.22	712,375.90	-370,340.97	34.20%
Revenue Total:	1,001,216.87	1,082,716.87	176,307.22	712,375.90	-370,340.97	34.20%
Expense						
400 - Parks & Recreation	2,000.00	2,000.00	438.90	7,002.65	-5,002.65	-250.13%
401 - DSRP	583,720.49	968,220.49	200,765.48	625,443.85	342,776.64	35.40%
Expense Total:	585,720.49	970,220.49	201,204.38	632,446.50	337,773.99	34.81%
Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	415,496.38	112,496.38	-24,897.16	79,929.40	-32,566.98	28.95%
Fund: 400 - Utilities						
Revenue						
000 - Undesignated	134,550.60	0.00	0.00	-68,534.82	-68,534.82	0.00%
300 - Wastewater	8,815,250.18	9,105,521.78	226,539.95	2,128,092.45	-6,977,429.33	76.63%
Revenue Total:	8,949,800.78	9,105,521.78	226,539.95	2,059,557.63	-7,045,964.15	77.38%
Expense						
300 - Wastewater	10,250,988.81	10,471,209.81	69,275.09	2,308,406.61	8,162,803.20	77.95%
Expense Total:	10,250,988.81	10,471,209.81	69,275.09	2,308,406.61	8,162,803.20	77.95%
Fund: 400 - Utilities Surplus (Deficit):	-1,301,188.03	-1,365,688.03	157,264.86	-248,848.98	1,116,839.05	81.78%
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	227,317.59	2,923,929.89	4,003,938.21	370.73%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Fund	565,882.22	173,183.33	94,949.89	3,092,849.47	2,919,666.14
200 - Dripping Springs Ranch Park	415,496.38	112,496.38	-24,897.16	79,929.40	-32,566.98
400 - Utilities	-1,301,188.03	-1,365,688.03	157,264.86	-248,848.98	1,116,839.05
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	227,317.59	2,923,929.89	4,003,938.21



City Council Planning Department Staff Report

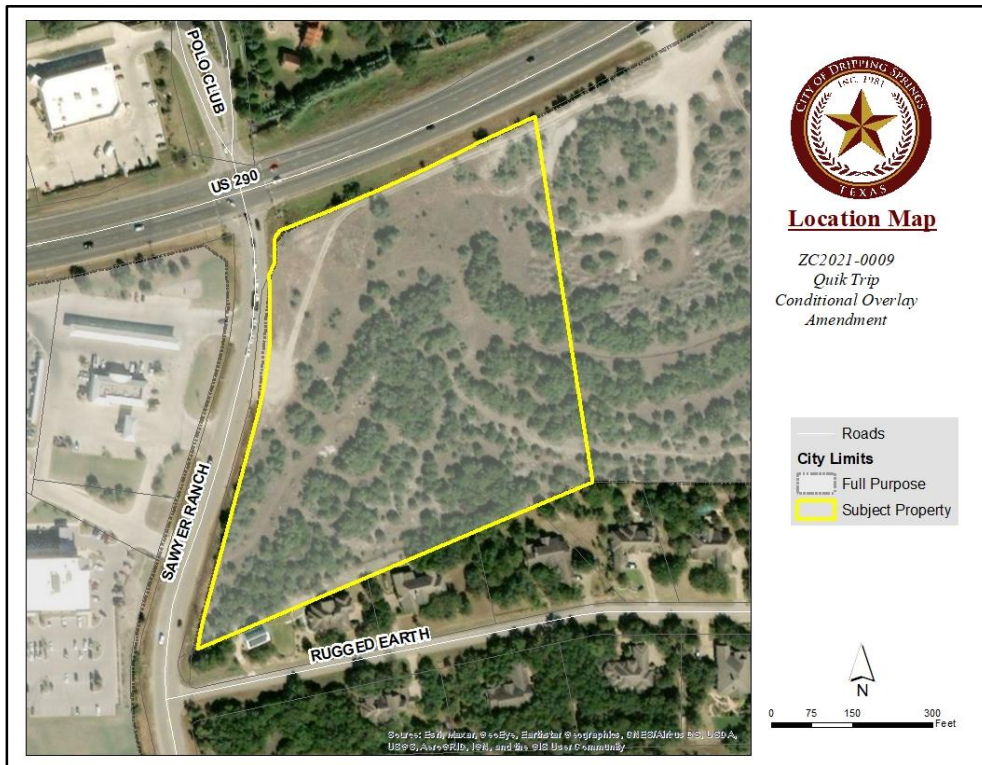
**Planning & Zoning
Commission Meetings:** September 20, 2022

Project No: ZA20222-0005

Project Planner: Tory Carpenter, AICP - Senior Planner

Item Details

Project Name: Quik Trip Conditional Overlay Amendment
Property Location: Southeast Corner of US 290 & Sawyer Ranch Road
Legal Description: 10.0 acres of land out of tract A of the Sawyer Springs Subdivision
Applicant: JD Dudley; QuikTrip Corporation
Property Owner: QuikTrip Corporation
Request: An amendment to the existing Shops at Highpointe Conditional Overlay (Ordinance No. 1220.20)



Background

The property is currently zoned GR, General Retail.

Per Ch. 30 Exhibit A, §3.5-3.6

- **GR – General Retail:** *The GR, general retail district is established to provide areas for retail facilities that are larger than those generally located in the local retail district, such as large grocery stores, book stores, and the like. Areas zoned for general retail should have convenient regional access via major thoroughfares, such as U.S. Highway 290 or Ranch Road 12, and major collector streets are primary locational considerations. Hotel/motel uses, community scale retail, and bed-and-breakfasts are permitted within general retail districts. Office uses, commercial services, and industrial uses shall not be permitted.*

The original Shops at Highpointe Conditional Overlay (Ordinance No. 1220.20) was approved August 2007. Among other restrictions, this Conditional Overlay prohibits gas stations; a use which is allowed in General Retail Zoning districts. The property owner purchased the property in 2018 with the understanding that there were no further use restrictions beyond General Retail zoning district.

In 2019 the applicant applied for a similar amendment which was ultimately denied by the City Council on September 10, 2019.

In 2021, the applicant again applied for a similar amendment which received a unanimous recommendation of denial from the Planning & Zoning Commission. The applicant withdrew the request prior to City Council action.

At their meeting on August 23, 2022 the Planning & Zoning Commission recommended denial with a vote of 4-2. During the public hearing, eight people spoke against the request.

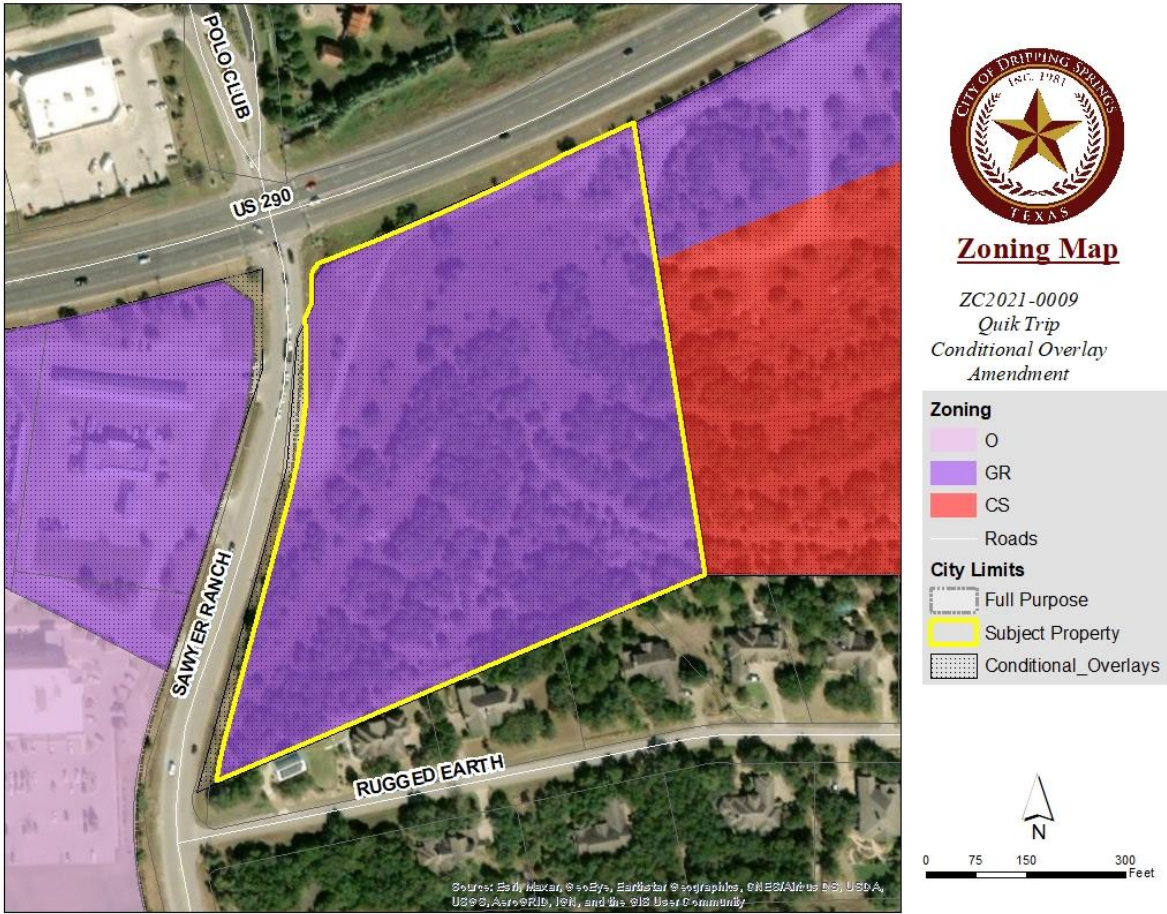
Analysis

This amendment would allow the proposed land use and not remove any other restrictions or buffer requirements. Additionally, the proposed amendment would increase the rear setback from 70 feet to 300 feet.

Based on the zoning category and adjacent land uses, staff finds that the proposed use is compatible with the area and that there are no special circumstances on the property that would call for the prohibition of the proposed land use. Additionally, there is an added safety benefit for this type of use being accessed via Sawyer Ranch Road which is a signalized intersection.

	Existing Conditional Overlay	Proposed Overlay	Difference Between Existing and Proposed
Rear Setback	70'	300'	230' increase
Building Height	One Story	One Story	No Change
Prohibited Uses	<ul style="list-style-type: none"> • Dry Cleaning Plant • Gas Station • Convenience Store w/ gas sales. 	<ul style="list-style-type: none"> • Dry Cleaning Plant 	Convenience Store w/ gas sales.

Surrounding Properties



The current zoning and existing uses of the adjacent properties to the north, south, east, and west are outlined in the table below:

Direction	Zoning District	Existing Use	Future Land Use
North	ETJ	US 290 / Polo Club Subdivision	Not Shown on the Future Land Use Map
East	General Retail / Commercial Services	Vacant	
South	ETJ	Blue Sky Ranch Subdivision	
West	General Retail	Gas Station	

Approval Criteria for Zoning Amendment (Chapter 30 Zoning, Exhibit A, Sec 2.28.1 and 2.28.2)

2.28.2 The City Council shall consider the following factors:

Factors	Staff Comments
1. whether the proposed change will be appropriate in the immediate area concerned;	The proposed change appears to be appropriate in the immediate area of concern. It is adjacent to another gas station and the applicant is providing a significant buffer to adjacent single-family residences.
2. their relationship to the general area and the City as a whole;	This property has frontage on US 290 and is zoned General Retail. This is consistent with the general area and City as a whole.
3. whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area;	The property is not within any existing or proposed City Plans.
4. the amount of undeveloped land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances which may make a substantial part of such undeveloped land unavailable for development;	This request is for a conditional overlay and is specific to this project.
5. the recent rate at which land is being developed in the same zoning classification, particularly in the vicinity of the proposed change;	This request is for a conditional overlay and is specific to this project.
6. how other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved;	No areas designated for similar development will be affected by this proposed amendment.
7. whether the proposed change treats the subject parcel of land in a manner which is significantly different from decisions made involving other, similarly situated parcels; and	The current restriction on the site is the result of treating the property differently from other, similarly situated parcels; this proposed change seeks to re-establish parity with those other parcels.
8. any other factors which will substantially affect the public health, safety, morals, or general welfare.	The rezoning does not affect the public health, safety, morals, or general welfare.

Staff Recommendation

Staff recommends **approval** of the amended Conditional Overlay as presented.

Planning and Zoning action:

2.35.1 Every application or proposal which is recommended for approval or approval with conditions by the P&Z shall be automatically forwarded, along with the P&Z's recommendation, to the city council for setting and holding of public hearing thereon following appropriate public hearing notification, as prescribed in subsection 2.32. The city council may then approve the request, approve it with conditions, or disapprove it by a simple majority vote of the city council members present and voting, except where super majority is required as listed below.

2.36.1 After a public hearing is held before the city council regarding the zoning application, the city council may:

- (a) Approve the request in whole or in part;*
- (b) Deny the request in whole or in part;*
- (c) Continue the application to a future meeting, specifically citing the city council meeting to which it was continued; or*
- (d) Refer the application back to the P&Z for further study.*

Public Notification

A legal notice advertising the public hearing was placed in the Dripping Springs Century-News, signs were posted on the-site, notice was placed on the City Website, and all property owners within a 300-foot radius of the site were notified of the zoning map amendment.

One letter of opposition has been attached to this report. Additionally, eight people spoke against the request at the Planning & Zoning Commission meeting.

Attachments

Exhibit 1 – Conditional Overlay Amendment Application

Exhibit 2 – Proposed Ordinance & Survey

Recommended Action:	Staff recommends approval of the requested Conditional Overlay Amendment. The Planning & Zoning Commission voted 4-2 to recommend denial of the request.
Alternatives/Options:	Recommend denial of the zoning map amendment.
Budget/Financial Impact:	All fees have been paid.
Public Comments:	None Received at this time.
Enforcement Issues:	N/A



QT 4133 Zoning Amendment

Letter of Intent

Purpose: The purpose of this submittal is to allow for the development of an 9.730-acre tract of land for the purpose of constructing a 4,993 SF convenience store with retail motor fuel sales and for multiple retail pad sites. The provisions of the GB Zoning District and all other applicable regulations as stated in the City of Dripping Springs' Zoning Ordinance shall govern this tract of land.

Proposed Use: The property is currently zoned GB. QuikTrip is proposing to construct and operate a 4,993 SF 24-hour Convenience Store with Beer and Wine Sales for off-premises consumption only and retail motor fuel sales. The proposed project is consistent with the City's Master Plan and our use is will also promote future development to currently vacant land.

Request: QuikTrip is respectfully requesting that the city amend the overlay to remove the deed restrictions on the property that prohibit convenience stores and convenience stores with gasoline sales. **We are also proposing to increase the rear setback from 70' to 300' and to put in place a 200' natural non habitable structure setback.**

Our development will provide a family oriented, clean and modern facility for the citizens of Schertz. We provide many of the items you will find in your larger grocery stores, with very similar pricing. We are also making great strides in the food industry with our addition of

QuikTrip Kitchens. QuikTrip takes great pride in our employees and our stores. We build our facilities to last fifty years and we put in the time and care to ensure that they do. We have an in-house Facility Support team that maintains our stores daily. They are called on to maintain everything from landscaping, coffee/cappuccino machines, paving, and all other aesthetic and mechanical features of the store.

As previously stated, we are a family-oriented business. QuikTrip does not sell any drug paraphernalia or inappropriate magazines. QuikTrip is a place where you can bring the entire family and you will always receive fast and friendly customer service.

We believe that our application meets all City requirements and that the project achieves very high level of site quality, exceptional architectural building design, and quality landscaping. The building represents the latest architectural design in convenience store facilities including innovative marketing components, such as a personal "barista" to prepare custom coffee beverages typically only found at "specialty coffee outlets". A complete palate of building materials is available if needed.

I will be pleased to meet with you or your staff to discuss this matter as requested. Your consideration and support in these matters will be greatly appreciated. We stand ready to assist in your review.

Best regards,



JD Dudley | QuikTrip Corporation | Real Estate Project Manager II
742 NW Loop 410 Suite 102 | San Antonio, TX 78216
O: 210.332.4036 | C: 469.766.8331



City of Dripping Springs

PHYSICAL: 511 Mercer Street • MAILING: PO Box 384

Dripping Springs, TX 78620

512.858.4725 • cityofdrippingsprings.com

ZONING/PDD AMENDMENT APPLICATION

Case Number (staff use only): _____-_____

CONTACT INFORMATION

PROPERTY OWNER NAME QuikTrip Corporation

STREET ADDRESS 742 NW Loop 410 Suite 102

CITY San Antonio STATE TX ZIP CODE 78216

PHONE 830.500.9323 EMAIL jdudley@quiktrip.com

APPLICANT NAME JD Dudley

COMPANY QuikTrip Corporation

STREET ADDRESS 742 NW Loop 410 Suite 102

CITY San Antonio STATE TX ZIP CODE 78216

PHONE 830.500.9323 EMAIL jdudley@quiktrip.com

REASONS FOR AMENDMENT

TO CORRECT ANY ERROR IN THE REGULATION OR MAP

TO RECOGNIZE CHANGES IN TECHNOLOGY, STYLE OF LIVING, OR MANNER OF CONDUCTING BUSINESS

TO RECOGNIZE CHANGED CONDITIONS OR CIRCUMSTANCES IN A PARTICULAR LOCALITY

TO MAKE CHANGES IN ORDER TO IMPLEMENT POLICIES REFLECTED WITHIN THE COMPREHENSIVE PLAN

PROPERTY & ZONING INFORMATION	
PROPERTY OWNER NAME	QuikTrip Corporation
PROPERTY ADDRESS	SWC of Hwy 290 & Sawyer Ranch Rd.
CURRENT LEGAL DESCRIPTION	See attached.
TAX ID#	73-0675375
LOCATED IN	<input checked="" type="checkbox"/> CITY LIMITS <input type="checkbox"/> EXTRATERRITORIAL JURISDICTION
CURRENT ZONING	GB
REQUESTED ZONING/AMENDMENT TO PDD	Allow for a convenience store with fuel sales
REASON FOR REQUEST <i>(Attach extra sheet if necessary)</i>	See attached letter of intent
INFORMATION ABOUT PROPOSED USES <i>(Attach extra sheet if necessary)</i>	See attached letter of intent

COMPLIANCE WITH OUTDOOR LIGHTING ORDINANCE? *
(See attached agreement).

YES (REQUIRED)* YES (VOLUNTARY)* NO*

* If proposed subdivision is in the City Limits, compliance with Lighting Ordinance is **mandatory**. If proposed subdivision is in the ETJ, compliance is **mandatory** when required by a Development Agreement or as a condition of an Alternative Standard/Special Exception/Variance/Waiver. Voluntary compliance is strongly encouraged by those not required by above criteria *(see Outdoor Lighting tab on the CODS webpage and online Lighting Ordinance under Code of Ordinances tab for more information).*

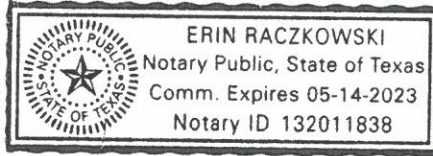
APPLICANT'S SIGNATURE

The undersigned, hereby confirms that he/she/it is the owner of the above described real property and further, that JD Dudley is authorized to act as my agent and representative with respect to this Application and the City's zoning amendment process. Instrument # 18208144
(As recorded in the Hays County Property Deed Records, Vol. _____, Pg. _____.)

JD Dudley
Name

Real Estate Project Manager III
Title

STATE OF TEXAS §
COUNTY OF HAYS §



This instrument was acknowledged before me on the 18 day of September, 2021 by JD Dudley.

Erin Raczkowski
Notary Public, State of Texas

My Commission Expires: 5/14/2023

JD Dudley
Name of Applicant

ZONING AMENDMENT SUBMITTAL

All required items and information (including all applicable above listed exhibits and fees) must be received by the City for an application and request to be considered complete. **Incomplete submissions will not be accepted.** By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:


 Applicant Signature

3/11/22
 Date

CHECKLIST

STAFF	APPLICANT	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed Application Form - including all required signatures and notarized
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application Fee-Zoning Amendment or PDD Amendment (<i>refer to Fee Schedule</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	PDF/Digital Copies of all submitted Documents
<input type="checkbox"/>	<input checked="" type="checkbox"/>	When submitting digital files, a cover sheet must be included outlining what digital contents are included.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Billing Contact Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	GIS Data
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Outdoor Lighting Ordinance Compliance Agreement - signed with attached photos/drawings (<i>required if marked "Yes (Required)" on above Lighting Ordinance Section of application</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Legal Description
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concept Plan
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Plans
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Maps
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Architectural Elevation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation for request (<i>attach extra sheets if necessary</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Information about proposed uses (<i>attach extra sheets if necessary</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Notice Sign (<i>refer to Fee Schedule</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Ownership-Tax Certificate or Deed
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copy of Planned Development District (<i>if applicable</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Digital Copy of the Proposed Zoning or Planned Development District Amendment

Received on/by: _____

Project Number: _____ - _____
Only filled out by staff



DRIPPING SPRINGS
Texas

BILLING CONTACT FORM

Project Name: QT 4133

Project Address: SWC of Hwy 290 & Sawyer Ranch Rd.

Project Applicant Name: QuikTrip Corporation - JD Dudley

Billing Contact Information

Name: JD Dudley

Mailing Address: 742 NW Loop 410 Suite 102

San Antonio, TX 78216

Email: jdudley@quiktrip.com Phone Number: 830.500.9323

Type of Project/Application (check all that apply):

- Alternative Standard
- Certificate of Appropriateness
- Conditional Use Permit
- Development Agreement
- Exterior Design
- Landscape Plan
- Lighting Plan
- Site Development Permit
- Special Exception
- Street Closure Permit
- Subdivision
- Waiver
- Wastewater Service
- Variance
- Zoning
- Other _____

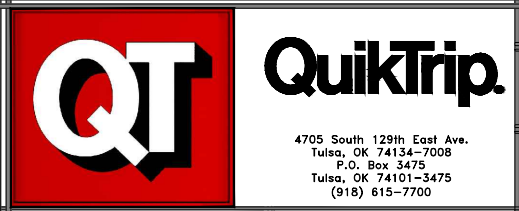
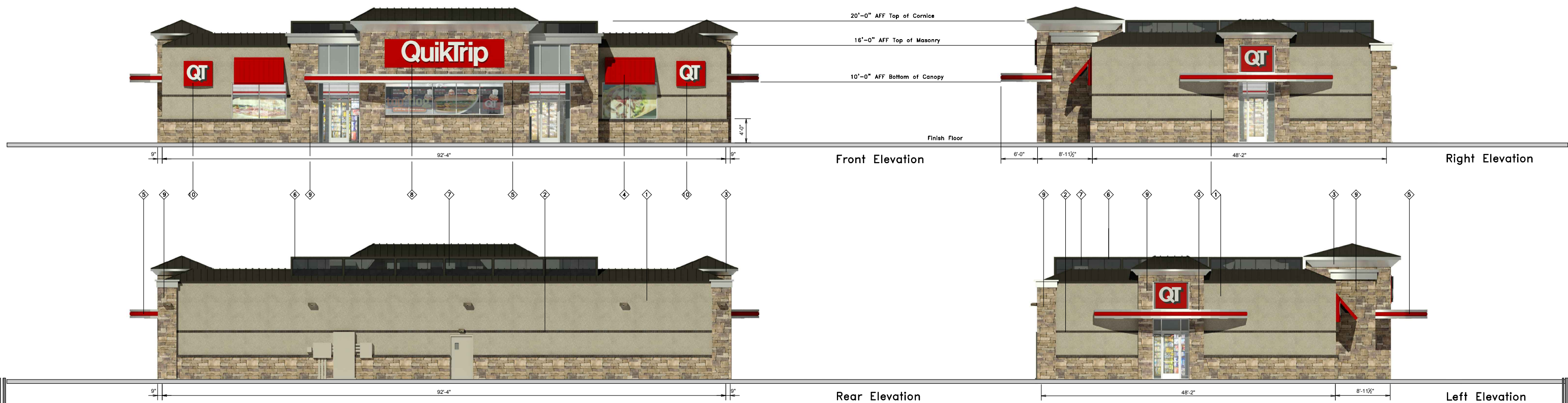
*Applicants are required to pay all associated costs associated with a project's application for a permit, plan, certificate, special exception, waiver, variance, alternative standard, or agreement, regardless of City approval. Associated costs may include, but are not limited to, public notices and outside professional services provided to the City by engineers, attorneys, surveyors, inspectors, landscape consultants, lighting consultants, architects, historic preservation consultants, and others, as required. Associated costs will be billed at cost plus 20% to cover the City's additional administrative costs. **Please see the online Master Fee Schedule for more details.** By signing below, I am acknowledging that the above listed party is financially accountable for the payment and responsibility of these fees.*


Signature of Applicant

3/11/22
Date



	TOTAL	MASONRY
FRONT FACADE:	858 SF	639 SF
PERCENTAGE		75%



Store #	4133	G3S Custom w/ Tan Eifs, Hip Roofs, Additional front glazing, & Stacked Stone
Serial #	82-4133-G3S2	Scale: 1/16"=1'-0"
Issue Date:	12.18.17	Drawn By: JK

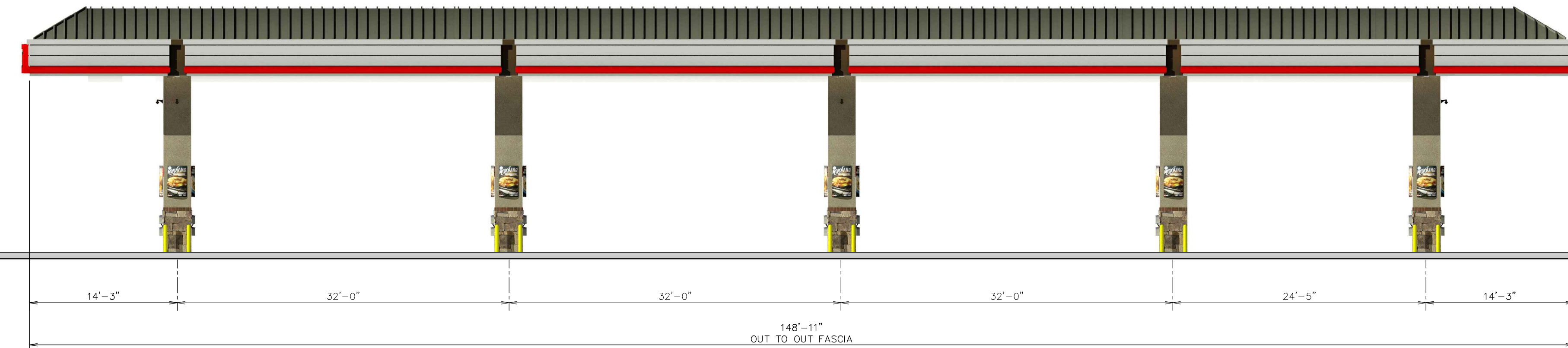
Address:	SEC Sawyer Ranch Rd & Hwy 290
City, State:	Dripping Springs, TX
Rev/Notes:	

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FINISH	MANUFACTURER	SPECIFICATION
1 WHEAT	STO	A100G EIFS
2 MIDNIGHT	INTERSTATE BRICK	ATLAS STRUCTURAL BRICK
3 HILZ ALUMINUM	ALPOLIC	FASCIA
4 QT RED	LANE	STANDING SEAM AWNING
5 RED POLYCARBONATE	ALLEN INDUSTRIES	ILLUMINATED BAND
6 DARK BRONZE	LANE	METAL PAINT
7 BLACK	ALL COURT FABRICS	POLYPRO 95 MESH
8 CL-60R (Custom)	ALLEN INDUSTRIES	SIGNAGE
9 SONOMA	GLEN GERY	STACKED STONE
10 IDB-20	ALLEN INDUSTRIES	ILLUMINATED SIGNAGE

APPROVED

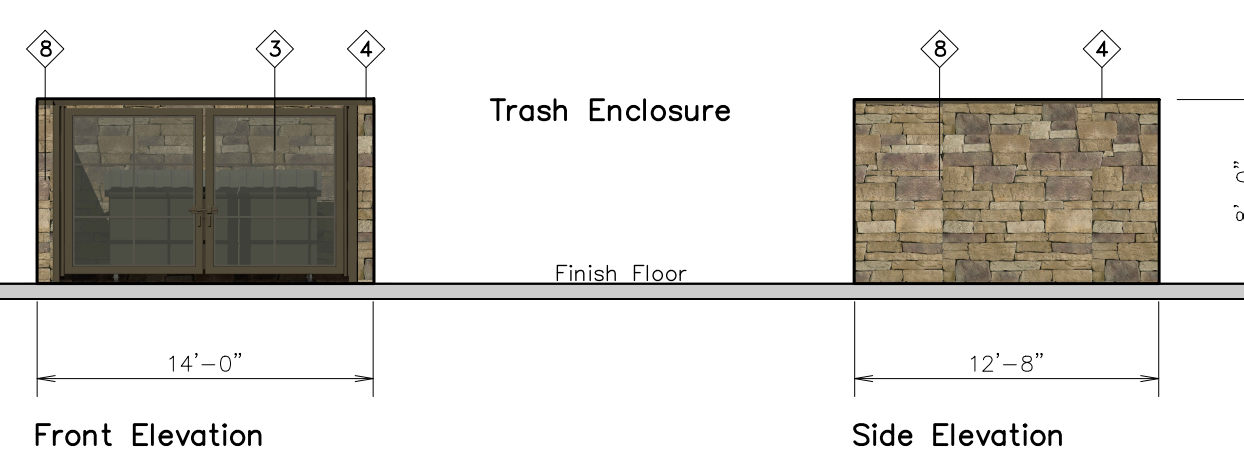
03/07/2019



Front Elevation



Left Elevation



Front Elevation

Side Elevation



Right Elevation

18'-6" Min. / 22'-6" Max.
AFF Top of Canopy
15'-0" Min. Store Side Canopies / 19'-0" Max.
17'-0" Min. Store Front Canopies / 19'-0" Max.
AFF Bottom of Canopy



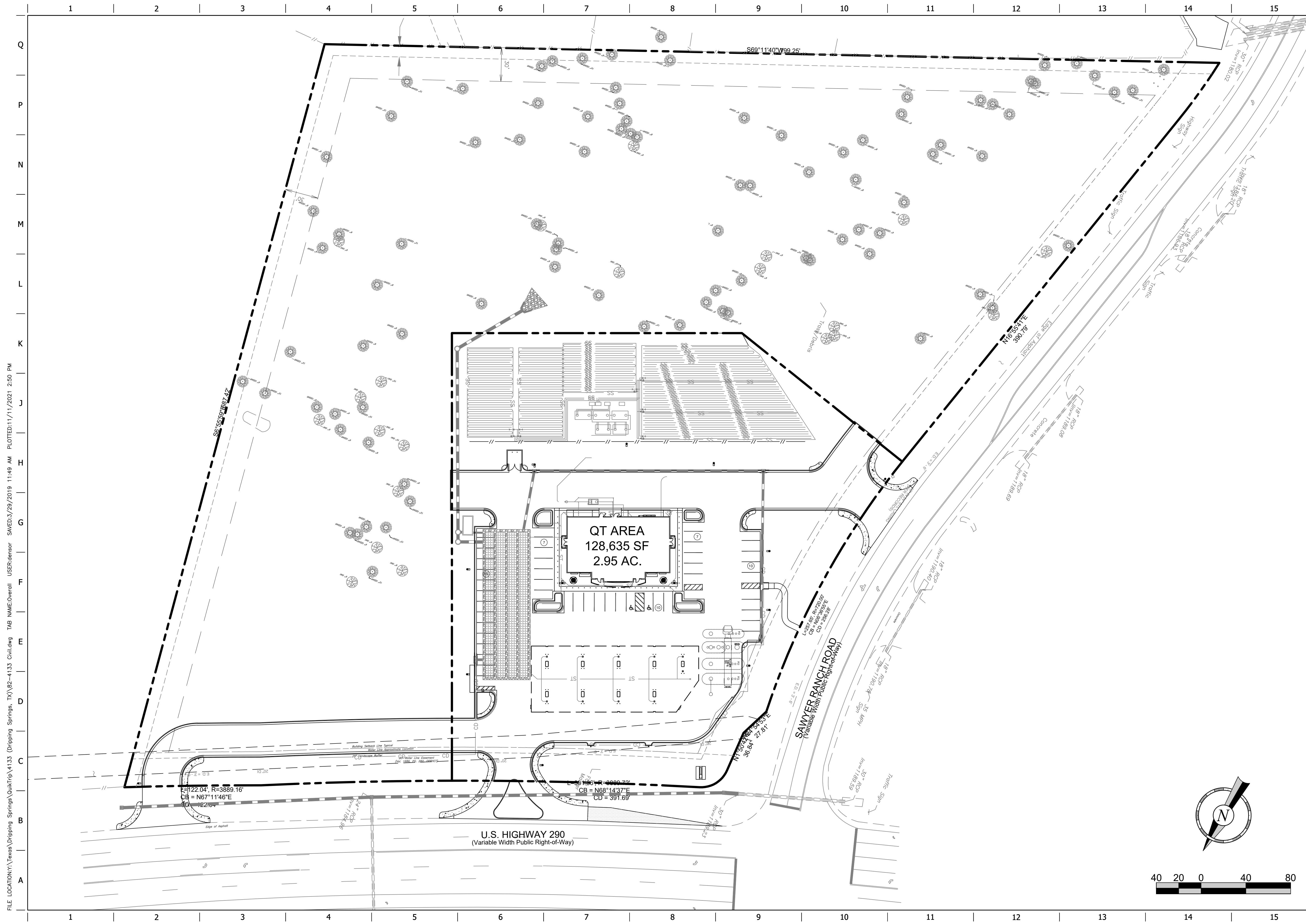
QuikTrip.
4705 South 129th East Ave.
Tulsa, OK 74134-7008
P.O. Box 3475
Tulsa, OK 74101-3475
(918) 615-7700

Store #	4133	Custom Gas Canopy w/ Tan Eifs, & Sonoma Stacked Elevations
Serial #	82-4133-GD09	Scale: 1/8"=1'-0"
Issue Date:	03.07.19	Drawn By: JK

Address:	SEC Sawyer Ranch Rd & Hwy 290	City, State:	Dripping Springs, TX
Rev/Notes:			

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①	FINISH	MANUFACTURER	SPECIFICATION
1	WHEAT	ISTO	A100G EIFS
2	MIDNIGHT	INTERSTATE BRICK	ALIAS STRUCTURAL BRICK
3	BLACK	ALL COURT FABRICS	POINTEG 315 MESH
4	DARK BRONZE	LANE	METAL PAINT
5	IDC-9	ALLEN INDUSTRIES	ILLUMINATED SIGNAGE
6	REV POLYCARBONATE	ALLEN INDUSTRIES	ILLUMINATED BAND
7	PA-ALUMINUM	ALPOLIG	CANOPY
8	SONOMA	GLEN GERY	STACKED STONE



FILE LOCATION: \\Texas\Drilling Springs\QuikTrip\4133 (Drilling Springs, TX)\82-4133 Civil.dwg TAB NAME: Overall USER: edensar SAVE DATE: 3/29/2019 11:49 AM PLOTTED: 11/11/2021 2:50 PM

ISSUE DATE: 03/08/2019
FREELAND and KALFMAN, INC.
 2500 West Main Street, Suite 210
 Dripping Springs, TX 78620
 Phone: 512-265-2004
 Fax: 512-265-2004
 TEXAS REGISTERED
 ENGINEERING
 FIRM # 6651

QuikTrip No. 4133
 SEC OF HWY 290 & SAWYER RANCH ROAD
 DRIPPING SPRINGS, TX

QT
 © COPYRIGHT QUIKTRIP CORPORATION 2011
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 WHOLE OR IN PART, IS STRICTLY FORBIDDEN.
 PROTOTYPE: P-97 (02/04/2019)
 DIVISION:
 VERSION: 001
 DESIGNED BY: DE
 DRAWN BY: DE
 REVIEWED BY: CG

REV	DATE	DESCRIPTION	ORIGINAL ISSUE DATE:

SHEET TITLE:
 OVERALL PLAN
 SHEET NUMBER:
C101

CITY OF DRIPPING SPRINGS
CONDITIONAL OVERLAY

Shops at HighPointe

ORDINANCE NO. 1220.20

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, AMENDING THE ZONING ORDINANCE VOLUME 2, ARTICLE 15, CHAPTER 23, SUBCHAPTER A, PART 7, ALTERING THE ZONING CLASSIFICATIONS OF CERTAIN REAL PROPERTY IN THE CITY LIMITS BY CREATING AND APPLYING A CONDITIONAL OVERLAY UPON THE DEVELOPMENT TO BE KNOWN AS THE SHOPS AT HIGHPOINTE, PARTICULARLY THE APPROXIMATELY 10.0 ACRES OF TRACT A, SAWYER SPRINGS SUBDIVISION, RECORDED IN VOLUME 12, PAGE 240, PLAT RECORDS, HAYS COUNTY, TEXAS, LESS 0.27 ACRES OF LAND DONATED TO HAYS COUNTY AS RIGHT OF WAY FOR SAWYER RANCH ROAD (LOCATED ON THE SOUTHEAST CORNER OF THE INTERSECTION OF SAWYER RANCH ROAD AND US HWY 290) UPON REQUEST OF THE PROPERTY OWNERS; CHANGING THE ZONING DISTRICT FROM AGRICULTURAL TO GENERAL RETAIL (GR); CREATING A CONDITIONAL OVERLAY TO EXPRESSLY INCORPORATE BY REFERENCE THE TERMS AND CONDITIONS OF A CERTAIN DEVELOPMENT AGREEMENT; AMENDING THE OFFICIAL ZONING MAP TO REFLECT CHANGES OF THE ZONING CLASSIFICATION OF CERTAIN PROPERTIES, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE

- WHEREAS,** the subject tract is currently zoned Agricultural (Ag), and the owners have requested to change the zoning district to General Retail (GR); and
- WHEREAS,** pursuant to Section 4 of the City's Zoning Ordinance, the City Council may approve an overlay on a property being zoned; and
- WHEREAS,** the Conditional Overlay enacted by this Ordinance provides additional restrictions zoning regarding buffer zones, impervious cover, and open space; and
- WHEREAS,** the proposed changes were reviewed by City staff, including the City's Land Planner, with the consensus being that the proposed changes are reasonable under the circumstances and consistent with the Interim Comprehensive Plan; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Dripping Springs Planning & Zoning Commission on the 28th day of August 2007, at which public testimony was received and information was considered for and against proposed changes in certain zoning classifications of certain property located in the City of Dripping Springs; and

WHEREAS, the Planning & Zoning Commission recommended approval of the proposed changes; and

WHEREAS, after public hearing held by the City Council on the 11th day of September 2007, the City Council voted to accept the recommendation of the Planning and Zoning Commission; and

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to zone and rezone property.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, THAT:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Volume 2, Article 15, Chapter 23, Subchapter A, Part 7 of the City of Dripping Springs Code of Ordinances is hereby created, and after such enactment shall read in accordance with *Attachment A*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

3. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

4. REPEALER

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

5. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

6. EFFECTIVE DATE

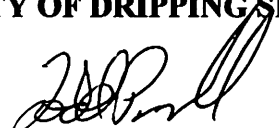
This Ordinance shall be effective immediately upon passage and publication.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapters 52 and 211 of the Texas Local Government Code.

PASSED & APPROVED this, the 11th day of August 2007, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: 

Mayor Todd Purcell

ATTEST:



Jo Ann Touchstone, Assistant City Secretary

APPROVED AS TO FORM:
Alan J. Bojorquez, City Attorney

City of Dripping Springs

CODE OF ORDINANCES

VOLUME: 2

ARTICLE 15: DEVELOPMENT

CHAPTER 23: ZONING

SUBCHAPTER A: ZONING CLASSIFICATIONS

PART 7

1.1. Applicability

This Ordinance shall apply solely to the following tract, which shall herein be referred to as the subject property:

Approximately 10.0 acres of land, Tract A, Sawyer Springs Subdivision, recorded in Volume 12, Page 240, Plat Records, Hays County, Texas, less 0.27 acres of land donated to Hays County as right of way for Sawyer Ranch Road (located on the southeast corner of the intersection of Sawyer Ranch Road and US Hwy 290).

1.2. Base Zoning District

Except as provided in section 1.3 (*below*), the subject property shall be governed by the rules applying in the following zoning district: ***General Retail (GR)***.

1.3. Overlay

1.3.1. A Conditional Overlay is hereby created and effectuated upon the subject property.

1.3.2. The boundary of the Overlay shall be coterminous with the perimeter of the 10.0 acres described in Section 1.1 (above).

1.3.3. The Overlay incorporates by reference the Development Agreement entered into by the City and the Owner, Sawyer 290 Crossing, Ltd., dated April 23, 2007, in its entirety, and the exhibits thereto, attached to this Ordinance as *Exhibit A*.

1.3.4. The Overlay prohibits the following uses: dry cleaning plant; gas station; and convenience stores featuring gas stations.

1.3.5. The Overlay mandates that the southwest building be limited to a single story or twenty feet (20'), whichever is less, and the setbacks for buildings located near the rear southern boundary shall be seventy feet (70').

1.4. Zoning Map

The above Zoning Classification changes shall be made to the Official Zoning Map in conformance with the procedures set forth in the Zoning Ordinance.

CITY OF DRIPPING SPRINGS

ORDINANCE No. _____

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS (“CITY”), ADOPTING A CONDITIONAL USE OVERLAY; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; EFFECTIVE DATE; AUTHORIZING THE CITY ADMINISTRATOR TO NOTE THE CHANGE ON THE OFFICIAL ZONING MAP OF THE CITY; PROPER NOTICE & MEETING.

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to promote orderly land use and development within the City; and

WHEREAS, the subject tract is currently zoned General Retail (GR).

WHEREAS, the City Council finds to be reasonable and necessary the adoption of an amended conditional use overlay to the tracts in addition to the rezoning, described more fully in *Attachment "B"* and totaling approximately 9.730 acres; and

WHEREAS, the City Council recognizes changed conditions and circumstances in the particular location; and

WHEREAS, the City Council finds that the zoning change is compatible with the surrounding area and with the City’s Zoning Ordinance and Comprehensive Plan; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Dripping Springs Planning and Zoning Commission on August 23, 2022, to consider the proposed amendment and the Planning and Zoning Commission recommended approval of the proposed change; and

WHEREAS, after public hearing held by the City Council on September 20, 2022, the City Council voted to approve the recommendation of the Planning and Zoning Commission; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to zone and rezone property; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as expressly set forth herein.

2. ENACTMENT

A tract of land totaling approximately 9.730 acres and described more fully in *Attachment "A"*, will have a conditional use overlay that limits certain development standards on the property. The use overlay is described in *attachment "B"*.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

6. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, a public hearing was held, and that public notice of the time, place and Purpose of said hearing and meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED & APPROVED this, the ___ day of _____ 2022, by a vote of _____(ayes) to _____(nays) to _____(abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

DRAFT

Attachment "A" Survey and Metes and Bounds

PARCEL DESCRIPTION:

BEING A 9.730 ACRE TRACT OF LAND OUT OF TRACT A OF THE SAWYER SPRINGS SUBDIVISION (VOL. 12, PG. 239-240, PRHCT), AS SITUATED IN HAYS COUNTY, TEXAS, SAID 9.730 ACRES OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A FOUND IRON PIN ON THE MITER FORMING THE INTERSECTION OF THE EASTERLY MARGIN OF THE RIGHT-OF-WAY OF SAWYER RANCH ROAD (VARIABLE WIDTH PUBLIC RIGHT-OF-WAY) AND THE SOUTHERLY MARGIN OF THE RIGHT-OF-WAY OF U.S. HIGHWAY 290 (VARIABLE WIDTH PUBLIC RIGHT-OF-WAY) HAVING TX SC GRID COORDINATES OF N 13,984,053.021, E 2,285,346.263; THENCE ALONG THE SOUTHERLY MARGIN OF THE RIGHT-OF-WAY OF U.S. HIGHWAY 290 (FOR THE FOLLOWING TWO CALLS) (1) ALONG A COUNTERCLOCKWISE CURVE FOR 391.86 FEET HAVING A RADIUS OF 3,889.72 FEET A CHORD BEARING OF N68°14'37"E AND A CHORD DISTANCE OF 391.69 FEET TO A FOUND IRON PIN, (2) THENCE ALONG A COUNTERCLOCKWISE CURVE FOR 122.04 FEET HAVING A RADIUS OF 3,889.16 FEET A CHORD BEARING OF N67°11'46"E AND A CHORD DISTANCE OF 122.04 FEET TO A FOUND IRON PIN, THENCE ALONG THE COMMON LINE OF KERNJOON, LLC S06°55'59"E A DISTANCE OF 687.42 FEET TO A FOUND IRON PIN, THENCE ALONG THE COMMON LINES OF SEAL, DARLING, MOYER, AND SIMMONS S69°11'40"W A DISTANCE OF 799.25 FEET TO A FOUND IRON PIN, THENCE ALONG THE EASTERLY MARGIN OF THE RIGHT-OF-WAY OF SAWYER RANCH ROAD (FOR THE FOLLOWING SIX CALLS) (1) ALONG A CLOCKWISE CURVE FOR 62.28 FEET HAVING A RADIUS OF 520.00 FEET A CHORD BEARING OF N13°36'03"E AND A CHORD DISTANCE OF 62.24 FEET TO A FOUND IRON PIN, (2) THENCE N16°55'41"E A DISTANCE OF 390.79 FEET TO A FOUND IRON PIN, (3) THENCE ALONG A COUNTERCLOCKWISE CURVE FOR 257.65 FEET HAVING A RADIUS OF 720.00 FEET A CHORD BEARING OF N06°36'55"E AND A CHORD DISTANCE OF 256.28 FEET TO A FOUND IRON PIN, (4) THENCE N24°54'53"E A DISTANCE OF 27.81 FEET TO A FOUND IRON PIN, (5) THENCE N01°50'42"E A DISTANCE OF 36.84 FEET TO A FOUND IRON PIN, (6) THENCE ALONG A CLOCKWISE CURVE FOR 30.30 FEET HAVING A RADIUS OF 25.00 FEET A CHORD BEARING OF N36°41'23"E AND A CHORD DISTANCE OF 28.48 FEET TO THE POINT OF BEGINNING AND CONTAINING 423,845 S.F. OR 9.730 ACRES MORE OR LESS.

DRAFT

Attachment "B"

City of Dripping Springs

CODE OF ORDINANCES

CHAPTER 30: ZONING

EXHIBIT A

1.1. Applicability

This Ordinance shall apply solely to the following tracts, which shall herein be referred to as the subject property;

Tract 1:

Approximately 10.0 acres of land, Tract A, Sawyer Springs Subdivision, recorded in Volume 12, Page 240, Plat Records, Hays County, Texas, less 0.27 acres of land donated to Hays County as right of way for Sawyer Ranch Road (located on the southeast corner of the intersection of Sawyer Ranch Road and US Hwy 290).

1.2. Base Zoning District

Except as provided in section 1.3 (below), the subject property shall be governed by the rules applying in General Retail – (GR) zoning district.

1.3. Overlay

1.3.1. The Conditional Overlay is hereby amended and effectuated upon the subject property. The boundary of the Overlay District shall be coterminous with the perimeter of the subject property.

1.3.2. The Overlay prohibits the following uses: dry cleaning plant.

1.3.3. The overlay mandates that the structures be limited to a single story.

1.3.4 The overlay mandates that the rear setback along the southern boundary shall be three hundred feet (300’).

Tory Carpenter

From: Patrick Teixeira <pjtex1@gmail.com>
Sent: Friday, August 19, 2022 11:06 AM
To: Planning
Subject: RE: Application Case # ZA2022-0005 Zoning Amendment for Quiktrip 4133

August 19, 2022

RE: Application Case # ZA2022-0005 Zoning Amendment for Quiktrip 4133

To Whom It May Concern:

As the homeowners of 218 Rugged Earth Drive, located in the Blue Sky Ranch neighborhood directly behind the parcel requesting a zoning amendment, we are **vehemently against** the removal of the *Conditional Overlay: Shops at Highpoint*. In no way, shape, or form do we wish to see the Conditional Overlay removed or amended. We are also appalled and disappointed that Quiktrip continues to resubmit zoning amendments on this parcel, given the overwhelming disapproval our neighborhood expressed with this project in 2019, and again in 2021. Quiktrip has told our neighborhood in prior applications that they are to be "responsible neighbors and a contributing member of the Dripping Springs community" (per their letter dated October 27, 2021 sent to Rugged Earth homeowners), however their continued efforts to adversely affect our neighborhood prove otherwise.

Respectfully,

Patrick & Danielle Teixeira
218 Rugged Earth Drive
Austin, TX 78737



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Caylie Houchin, Community Events Coordinator

Council Meeting Date: 09.20.2022

Agenda Item Wording: Discuss and consider approval of a Temporary Street Closure Permit application from the Dripping Springs Running Club to close Roger Hanks Parkway on November 13th 2022, for the Run by the Creek 5k & 10k.

Agenda Item Requestor: Steve Mallett, President, Dripping Springs Running Club

Summary/Background: Steve Mallett, President of the Dripping Springs Running Club has submitted a request for a temporary road closure permit during the Run by the Creek 5k & 10K on November 13, 2022, from 6:30 am to 10:30 am. Run by the Creek 5K/10K is presented by the Dripping Springs Running Club, an organization of local residents dedicated to promoting healthy lifestyles by supporting local non-profits, and public projects with similar purposes. With proceeds from prior races, the Dripping Springs Running Club was honored to be able to support the Dripping Springs Community by donating money to various organizations around town.

Recommended Council Actions: Staff recommends Council approve the request to temporarily close Roger Hanks Parkway during the 2022 Run by the Creek event.

Attachments: Street Closure Permit Application

Next Steps/Schedule: Inform Applicant of Council decision.

Date, initials



Application for a

TEMPORARY ROAD CLOSURE PERMIT

Applicant Name/Organization: Dripping Springs Running Club: Run by The Creek 5k & 10k

Contact Person: Steve Mallett or Chuck Lemmond

Address: 333 E. Hwy 290, Bldg 3, Ste. 300

City: Dripping Springs State: TX Zip Code 78620

Phone Numbers: Steve Mallett: 512-627-7018 Chuck Lemmond: 512-751-3053

Email Address: Steve Mallett: stevem@mallettintegrityteam.com
Chuck Lemmond: chuck@bearcreekhomesinc.com

Street(s) to be Closed

From Roger Hanks Parkway/HWY 290 To Roger Hanks Parkway/Creek Road
(intersection/block) (intersection/block)

_____ To _____
(intersection/block) (intersection/block)

Requested date(s) and time(s) of closing:

From: 6:30 am on 11/13/2022 To: 10:30 am on 11/13/2022

Reason for Closing: Run By The Creek 5k & 10k race with runners and walkers on the road.

STREET CLOSURE SUBMITTAL REQUIREMENTS

1. Temporary Street Closure Application
2. Detailed Engineered Traffic Control Plan
3. Notification to affected property owners, local Sherriff, Fire, and EMS, Dripping Springs Independent School District, Dripping Springs Water Supply Corporation, City of Dripping Springs Wastewater Operator, Pedernales Electric Cooperative, Verizon Wireless, Time Warner Cable, any other Utility Providers
4. Permit Fee of \$250.00
5. Proof of Liability Insurance Naming City as Additional Insured.
6. Approval of City Council

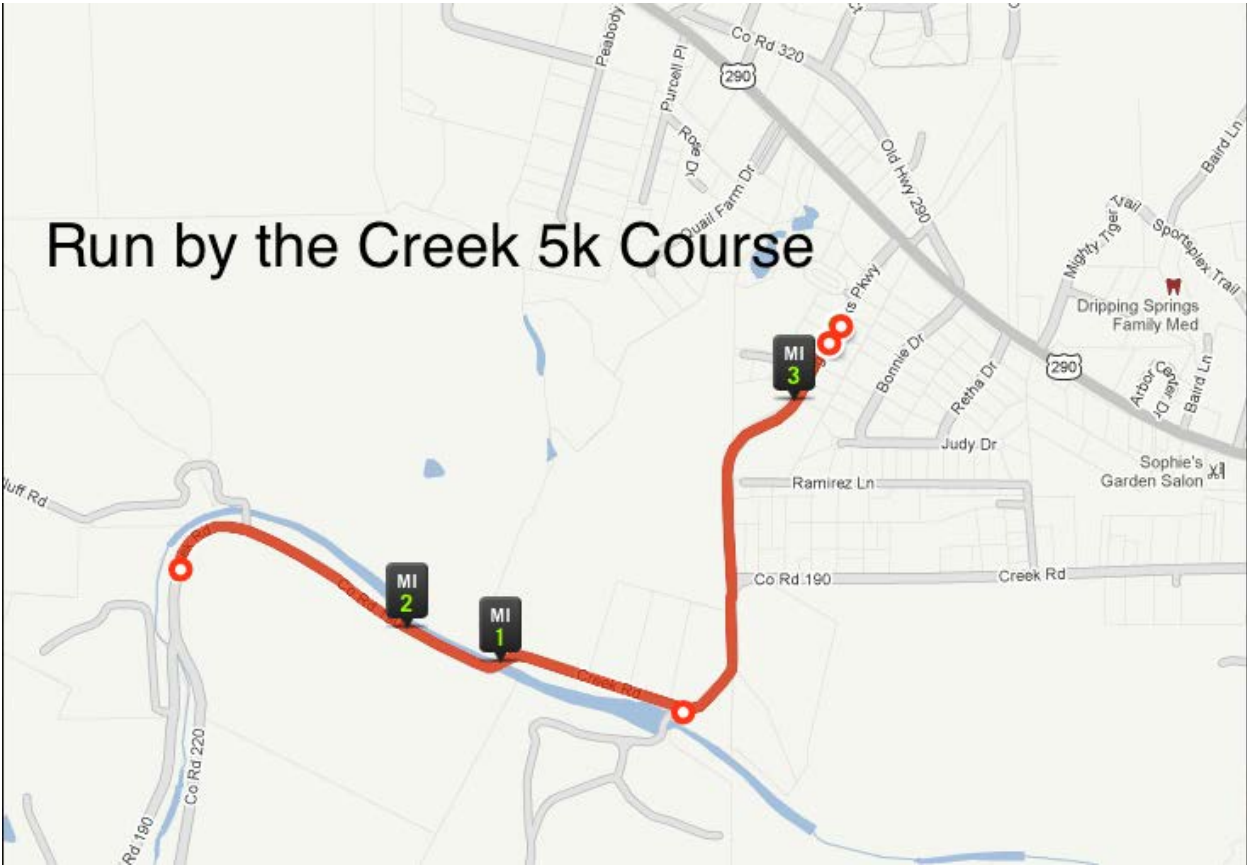
NOTICE: The Permit will become invalid on the expiration date noted on the permit. If an extension is necessary, the request, along with a Permit Extension Fee of \$100.00 must be submitted ten days prior to the expiration date or this permit will become invalid and a Stop Work Order may be placed on the project.

By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:

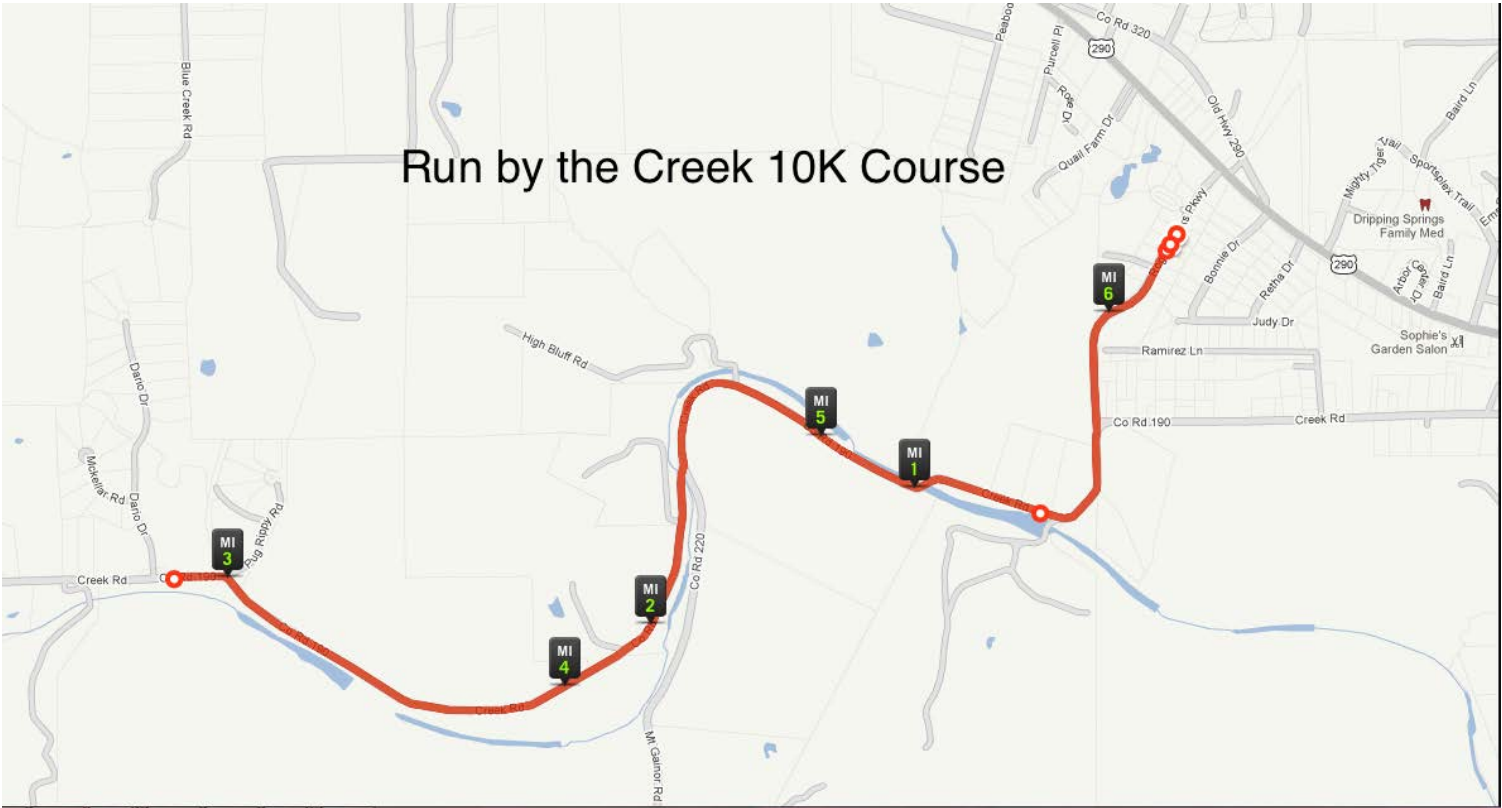
Steve Mallett Pres.
Applicant Signature

8/2/22
Date

Run by the Creek 5k Course



Run by the Creek 10K Course



Item 14.



<https://www.google.com/maps/place/195+Roger+Hanks+Pkwy.+Dripping+Springs,+TX+78620/@30.1923661,-98.1046728,16...> 4/29/2022

Run By The Creek, November 13, 2022
Road Closure Timeline

DATE / TIME	TASK	VENDOR	OWNER	NOTES
FRIDAY, Nov. 11				
12:00 - 5:00 p.m.				
5:00	Deliver / inventory race barricades	Hays County roads	Chuck	
SATURDAY, Nov 12				
4:00 - 7:00 P.M.				
5:30	Set out Highway signs		Chuck	
SUNDAY, Nov 13				
5:30 - 6:00A				
5:30	Set out Road Barricades on side of the roads		Chuck	2 Barricades per intersection
5:30	Set Turnaround Posts 5k & 10K on side of the road		Chuck	3 each, with caution tape connecting
6:30 - 7:00A				
6:30	Constable Hood / Deputies Arrive	Constable	Chuck	4 Deputies / Constable Ron Hood 858-7605
6:30	Close Roger Hanks Parkway	Constable	Chuck	radio message
7:30 - 7:45A				
7:30	Close Creek Road	Constable	Chuck	Radio confirmation message
7:30 - 7:55 ANY LOCAL RESIDENT TRAFFIC TRYING TO LEAVE MUST EXIT AWAY FROM THE START LINE (go west)				
7:30	Set out 5K & 10K Turn around barricades		Position Leader	
7:30	Set up road closed barricades	VOLS / Constable	Chuck	
7:30	EMS Arrives (TBD)		Chuck	
7:45	Confirm road is closed	Constable	Chuck	Radio Confirmation Message
8:00 - 8:15A				
8:00 RACE START!				
8:30 - 9:00A				
9:00	Open Creek Rd @ 10K turnaround - To Mt Gainor Rd.	Constable	Chuck	Radio Confirmation Message Constable - Follows last runners to Mt. Gainor
9:30 - 10:00				
10:00	Open Creek Road	Constable		Mt Gainor to Roger Hanks Pkwy
10:00	Pick up Turn around Volunteers		Chuck	10K & 5K turnaround locations
10:00 - 10:30				
10:25	Verify ALL runners off course	Constable	Chuck	Radio Confirmation Message
10:30	ALL ROADS OPEN	Constable	Chuck	Roger Hanks Parkway
10:30	Sheriff / Constables depart			
10:30 - 11:00				
10:30	Course Clean up		Tim / Chuck Volunteers	
10:30	Site clean up		Steve / Daniel / John / Chris / Michelle / Lisa	

DATE / TIME	TASK	VENDOR	OWNER	NOTES
FRIDAY, Nov. 11				
12:00 - 5:00 p.m.	TBD Deliver and set up Tent	Capitol Tents, 512-731-4142	Chuck	Will call 1 hr in advance, 20' x 40' tent 512-731-4142
	TBD Deliver Port-o-Potties	Leinnewebber 1-512-847-9511	Chuck	8 units - 6 @ S/F, 1 @ ea water stop, 1 hand wash station
	TBD Deliver Radios	All Points, Manny 512-930-0291	Chuck	Set up receiver at Ron Jones house, 11 radios, 2 bull horns
	P.M. Set up Radio Repeater	All Points	Chuck	Ron Jones house/office 512-507-9106
	5:00 Deliver / inventory race barricades	Hays County roads	Chuck	Aaron Jones, 512-618-8033
	Pick up Water Stop Water jugs & 2 pumps	Pure Water Stop - Frank	TBD	For roadside waterstops
11:00 - 5:00	Packet Pick-up		Chris/Steve	MIT Global HQ, DS
SATURDAY, Nov. 12				
8:00 - 1:00 p.m.	Deliver Flatbed Trailer			
	9:00 Packet pick-up	MIT	Steve / Chris	MIT Office, 9:00 - 12:00p
12:00 - 4:00 P.M.	1:00 - 3:00 Pick up trash along course		Race Directors	Except Steve, who is lazy
	Pick up Food / doughnuts / bottled water	HEB	Lisa	
	Set up Parking markers in field		Chuck & Daniel / 3 Vols.	
	Mow inside Island		Chuck	
4:00 - 5:00 P.M.	4:00 Deliver Enclosed Trailer to site		Chris	Need truck with a hitch & 2" ball. Pick up @ High School
	4:00 Set out Highway signs		Chuck	
	4:30 Set up lights on tent		Daniel	
	5:00 Bring Church Van to race site		Chuck	Need a ride!
5:00 - 8:00 P.M.	5:00 Directors Meeting		ALL	At Roger Hanks Park
	5:00 Deliver Tables / Chairs to Race Site		ALL	Need 10 Tables & 20 chairs
	5:00 Distribute Radios - directors		Chuck	Turn Off Radio Overnight

DATE / TIME	TASK	VENDOR	OWNER	NOTES
SUNDAY, NOV. 13: RACE DAY				
4:30 - 5:30 A				
4:30	Directors report to Race		ALL	
5:00	Radio Check		ALL	
5:30	Race Timing - Arrive & Set up		Chuck	512-925-4439, Kandi Reynolds
5:30	Race Works - Arrive & Set up	Race Works	Chuck	512-297-1525 Adam Braddock
5:30	FINAL CONFIRMATION OF 10K ROUTE		ALL	IN CASE OF RAIN ONLY
5:30 - 6:00A				
5:30	Set out Road Barricades		Chuck/Steve	2 Barricades per intersection
5:30	Set Turnaround Posts 5k & 10K		Chuck/Steve	3 each, with caution tape connecting
5:30	Take Water Stop Water & Tables onto course		Chuck/Daniel/Brandon	
5:30	Set out water cases - Finish Line		Steve	
5:30	Set up Volunteer table		Lisa	
5:30	Set up Registration Table		Chris	
5:30	Set up Packet pick up		Chris	
6:00	Parking volunteers arrive		Lisa	volunteers check in first
6:00 - 6:30A				
6:01	Send e-mail blast - FINAL UPDATE		Chris	RAIN ONLY
6:00	VOLS - Parking - Start	VOLS	Daniel	Vols: 5;
6:15	Lots of volunteers arriving		Lisa	
6:30	Start Packet Pick up	VOLS	Chris	Chris & VOLS
6:30	Start Late Registration		Chris	Chris & Vols.
6:30	Leave to get ice @ church	VOLS	Chuck	Not for 2016
6:30				
6:30 - 7:00A				
6:30	Sheriffs deputies / constable hood Arrive	Constable	Chuck	4 Deputies / Constable Ron Hood 858-7605
6:30	Distribule Radios - Constable / Turn around Leaders		Chuck	1 radio for Constable
6:35	Close Roger Hanks Parkway	Constable	Chuck	radio message
6:30	Hang Banners		Steve M	3 VOLS
6:30	PA System Set up	Big Mouth	Daniel	Big Mouth
6:30	Announcer Arrives	Big Mouth	Daniel	radio message
6:55	Unpack food for finish line		Steve	
6:55	CONFIRM TIMING & RACEWORKS READY		Steve	radio message
6:50	Set up water tubs - finish line		Steve	

DATE / TIME	TASK	VENDOR	OWNER	NOTES
SUNDAY				
7:00 - 7:30A				
7:15	Set up food tables at finish line		Amanda	2 VOLS
7:15	Send Van Trip #1 with course workers		Chuck	10K turn around & Water stop #2
7:30	Send Van Trip #2 with course workers		Chuck	5K turn around & Water stop #1
7:30	Send Mule with course workers		Chuck	5K turn around & Water stop #1
7:30 - 7:45A				
7:30	Close Creek Road	Constable	Chuck	Radio confirmation message
7:30 - 7:55	ANY LOCAL RESIDENT TRAFFIC TRYING TO LEAVE MUST EXIT AWAY FROM THE START LINE (go west)			
7:30	Set up Water tables on course	TBD		Water Stop Leader
7:30	Set out 5K & 10K Turn around barricades	TBD		Position Leader
7:30	Set up road closed barricades	VOLS / Constable	Chuck	
7:30	Confirm Starting Service located & working	Kyle	Steve	Make Radio Announcement
7:40	Confirm Timer is set up and ready		Steve	Make Radio Announcement
7:45	[TBD] move to Start line for invocation		Steve	
7:45	Confirm road is closed	Constable	Chuck	Radio Confirmation Message
7:45 - 8:00A				
7:45	Announce - all runners to the starting line	Big Mouth	Chuck	
7:45	Confirm all Water / turn around stops ready		Chuck	Radio Confirmation Message
7:50	Director remarks	Mallett	Steve	
7:53	VIP Remarks	TBD	Steve	
7:55	Invocation	TBD	Steve	
7:56	National Anthem	TBD	Steve	
7:59	Leave in Mule	With Photographer	TBD	
8:00 - 8:15A				
8:00 START!				
8:00	Announce start over 2 way radios	Big Mouth	Steve	Radio Confirmation Message
8:05	Staff Finish line food tables	Volunteers	Steve / Chuck	Chuck stands around looking important
8:15 - 8:30A				
8:15	Runners begin to return	Volunteers	Chuck / Steve	
8:15	Hand out water at Finish			
8:30	Announce 5K / Overall awards at 9:00	Big Mouth	Steve	

DATE / TIME	TASK	VENDOR	OWNER	NOTES
8:30 - 9:00A				
8:45	Announce awards at 9:00	Big Mouth	Steve	Repeat every 5 mins.
9:00	Open Creek Rd @ 10K turnaround - To Mt Gainor Rd.	Constable	Chuck	Radio Confirmation Message Constable - Follows last runners to Mt. Gainor
9:00 - 9:30				
9:00	5K AWARDS & OVERALL RESULTS		Steve/Chris	
9:30	Van #1, pick up 10K turn & Water Stop #2		Chuck	Go via Hwy 290 to Holder Lane
9:30 - 10:00				
9:30	Announce 10k Awards - About to start	Big Mouth	Steve	Announce again in 10 mins.
9:45	Announce Results / 10k Awards Starting	Big Mouth	Steve	Announce again when really ready
10:00	Open Creek Road	Constable		Mt Gainor to Roger Hanks Pkwy
10:00	Start - Raffle		Steve/Chris	
9:45 - 10:00	Check in clean up volunteers		Lisa	
10:00 - 10:30				
10:25	Verify ALL runners off course	Constable	Chuck	Radio Confirmation Message
10:30	ALL ROADS OPEN	Constable	Chuck	Roger Hanks Parkway
10:30	Van #2, pick up 5K turn & Water Stop #1		Chuck	
10:30	Sheriff / Constables depart			Return Radio
10:30 - 11:00				
10:30	Course Clean up		All	Volunteers
10:30	Site clean up		Steve / Daniel / Chris / Brandon / Amanda / Lisa	
10:30	PA Shutdown	Big Mouth	Daniel	
11:00 - 12:00				
	Clean up		All	
	Collect and inventory all radio equipment		Chuck	
	Return Trailer to HS		Chris	



BUILDING OFFICIAL FULL-TIME EXEMPT

A. GENERAL PURPOSE

Under general direction of the Deputy City Administrator, the Building Official plans, directs, supervises, and oversees all activities of the City's building department. They are responsible for technical, administrative, and supervisory work for the building department. The Building Official enforces and ensures compliance with building codes and ordinances pertaining to commercial and residential building, swimming pool and spa, electrical, plumbing, mechanical, fuel gas, energy conservation, fire, lighting, and signage codes for the City. Responsible for overseeing the City's code enforcement program and supervises the City Inspector (or Code Enforcement Inspector) and Environmental Health/OSSF Inspector.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages the building permit and development procedures relating to the issuance of permits.
2. Manages code enforcement of all applicable City codes, ordinances, and regulations.
3. Assists developers, contractors, architects, engineers, property owners, and others to ensure compliance with the City's Ordinances and Building Code.
4. Performs administrative and technical work while directing permit operations.
5. Coordinates work and projects with City staff and other outside agencies where applicable. (i.e. Permit Technician, Code Enforcement Inspector, Public Works Director, Contractors, utility agencies – DSWSC, etc.)
6. Maintains current knowledge of issues, trends and development in regulatory standards and building code requirements governing the construction industry.
7. Implementing departmental procedures, coordination of training and adopting amendments of construction codes.
8. Attends pre-construction meetings when necessary.
9. Assists in compiling department statistics and other data related to building, development, and code enforcement
10. Assists in department budget preparation and administration.
11. Conducts field inspections as needed.
12. Coordinates fire plan, lighting, and exterior design and architectural standards review, permitting, and inspections by third party contractors for the City.

13. Issues certificates of occupancy; and issues releases in order to connect utilities.
14. Educates the general public on ordinances and related building codes, provides assistance to the general public regarding the process for obtaining building permits, contractor licensing, or meeting requirements for construction.
15. Reviews and makes recommendations concerning ordinances related to building codes and the enforcement of ordinances.
16. Investigates complaints regarding building code or other city ordinance violations. Works with individuals filing complaints and the owners of property or contractors that are the subject of the complaint.
17. Provides direction to plans examiners, permit technicians, and inspectors.
18. Supervises building department records maintenance and compliance with statutory and city requirements regarding open records and public information.
19. Resolves disputes between building inspection staff and development, contractors, architects, engineers, and the general public.
20. Ensures all permits comply with zoning, exterior design and architectural standards, lighting, and other applicable ordinances.
21. Provides oversight and assistance to the building permit technicians, inspectors, and plans reviewers.
22. Approaches public relations as a means to foster awareness and understanding of code enforcement goals and missions, to obtain public support and build valuable relationships in order to obtain the desired compliance with established codes, policies, and regulations.
23. Attends staff and board/commission/committee/City Council meetings as needed.
24. Maintains high standards of accuracy in exercising duties and responsibilities. Maintains effective communication and interaction with City Council, City Administration, City Staff, other agencies, and the public.
25. Performs other duties as assigned.

C. EDUCATION AND EXPERIENCE

Must possess strong background building construction. Must possess High School Diploma or GED. Must possess a valid Class C Texas Driver's License, clean driving record. Must exhibit a professional demeanor and positive communication skills in the construction field. Standard First Aid and C.P.R. certifications desirable but not required. Must be Certified Building Official or obtain certification within three years of hire.

D. TOOLS AND EQUIPMENT USED

Motor vehicle, phone, tablet or laptop, and general maintenance equipment.

E. KNOWLEDGE, SKILLS & SPECIAL REQUIREMENTS

1. Knowledge of construction methods, materials and building techniques.
2. Ability to write clear and accurate reports.
3. Excellent customer service skills, including the ability to communicate clearly in writing and in person.
4. Ability to establish and maintain effective working relationships with employees, officials,

and general public.

5. Ability to use Microsoft office applications.
6. Knowledge of MyPermitNow and how to implement the online permitting software.
7. Knowledge of how to integrate other applications with MyPermitNow.

F. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outdoors. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.
2. The noise level in the work environment is usually moderate to loud.

G. WORK HOURS

This is a full-time position. Core work hours will be set by the Deputy City Administrator and will generally be between 8:00 am and 5:00 pm, including one hour for lunch, Monday through Friday. Additional hours on nights, weekends, holidays, and during emergencies may be needed in this position subject to the direction of the Deputy City Administrator. This is a full-time exempt position and not eligible for overtime as described in the Personnel Manual. Any overtime hours performed (subject to comp time) must be preapproved by the direct Supervisor.

H. SALARY

Salary is commensurate with the position. Pay days are every other Friday or as otherwise determined by the "CITY OF DRIPPING SPRINGS PERSONNEL MANUAL."

I. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as maybe modified by the specific employee's offer letter and subsequent revisions of the Manual.

J. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training,

promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact City Administrator at (512) 858-4725.

Please note: *This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position*

with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: September 20, 2022

Agenda Item Wording: **Discuss and consider an Ordinance Amending Section 1.02.041: Regular Meetings: Removing Meeting Times for City Council.** *Sponsor: Mayor Foulds, Jr.*

Agenda Item Requestor: Bill Foulds, Jr.

Summary/Background: This ordinance removes the regular council meetings on the 2nd and 4th Tuesdays of the month. These meetings were used for moratorium waivers and recently for budget review. Now that the moratorium has expired, these regular meetings are no longer needed.

Commission Recommendations: N/A

Recommended Council Actions: Approval of ordinance.

Attachments: Ordinance

Next Steps/Schedule:

CITY OF DRIPPING SPRINGS

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 1.02.041: REGULAR MEETINGS: REMOVING MEETING TIMES FOR CITY COUNCIL; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; AMENDMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, Chapter 551 of the Local Government Code (Open Government; Ethics; Open Meetings) provides that a municipality must make a good faith effort, whether on its website or by physical postings, to provide notice of a meeting time to the general public at least 72 hours before the meeting; and

WHEREAS, the City of Dripping Springs desires to remove regular meeting times on the second and fourth Tuesdays due to the expiration of the moratorium.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs, Texas:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. AMENDMENT

Section 1.02.041 Regular Meetings of City Council, Code of Ordinances, City of Dripping Springs, Texas, is hereby amended to read in accordance with *Attachment A*, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Language that is struck through is repealed, language that is underlined is added.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance, are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record the attached rules, regulations, and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

NOW THEREFORE, BE IT ORDAINED BY THE City Council of the City of Dripping Springs, Texas:

PASSED & APPROVED this, the _____ day of _____ 2022, by a vote of _____ (*ayes*) to _____ (*nays*) to (*abstentions*)

CITY OF DRIPPING SPRINGS

By: _____
Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

*Attachment "A"***CODE OF ORDINANCES****CHAPTER 1 GENERAL PROVISIONS****ARTICLE 1.02 CITY COUNCIL**

Sec. 1.02.041 Regular meetings

- (a) Generally. Regular meetings shall be conducted on the first and third Tuesday of the month. ~~each Tuesday of each month at city hall.~~
- (b) Timing. ~~On the first and third Tuesday~~ Regular meetings will commence at 6:00 p.m. at which time the city council will conduct roll call and give the Pledge of Allegiance. ~~On all other Tuesdays, each meeting will begin at 5:00 p.m. 5:30 p.m.~~
- (c) Rescheduling. When deemed necessary, prudent and in the public interest, the city council may occasionally opt to move a regular meeting date to a different time, date or place in order to facilitate unusual occurrences, such as holidays or inclement weather conditions. The mayor or a majority of the city council may call for the taking of items out of the order listed on the agenda.
- (d) Agenda. An agenda shall be posted by the city secretary not less than 72 hours in advance of such meetings.
- (e) Cancellation. When no item is set for a specific agenda, the meeting may be cancelled at the direction of the mayor or mayor pro tem if the mayor is unavailable. For all other meetings, when deemed necessary, prudent, and in the public interest, the city council may cancel a meeting.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: September 16, 2022

Agenda Item Wording: **Discuss and consider the Appointment of one (1) individual to the Transportation Committee for a term ending June 30, 2024.**

Agenda Item Requestor: Aaron Reed, Public Works Director

Summary/Background: *Member Responsibilities*

Section 2.04.157 (a): The committee is responsible for organizing an inclusive process for assessing community needs and priorities in an orderly fashion and providing the council with guidance via a proposed transportation master plan that reflects the skills, creativity, vision, and cooperation of the committee, its members, and any advisors.

Member Selection

Section 2.04.155 (c): Every two years on even years starting in June 2014, city staff will prepare a slate of nominees for city council consideration. The slate will include nominees including but not limited to those with a background and experience in civil engineering, land/transportation planning, real estate/development, business ownership, and alternative mobility. The slate will only include individuals that city staff has contacted and who have expressed an interest and availability to serve. Potential nominees may express interest in the committee by contacting the city secretary in writing.

Membership Requirements

Resident of City or ETJ, at least one public member must be a city resident.

Officer Appointments

Section 2.04.155 (a): The committee will have eight voting members, one of whom will be the committee chair appointed by the city council. A vice-chair will be selected by the chair and approved by a majority of the transportation committee members. The vice-chair will serve as the chair in the absence of the chair.

Membership

The Commission shall consist of eight voting members, four of which are municipal members (MM), and three public members (PM).

Municipal Members

- 1 – City Council Member
- 1 – Planning & Zoning Commission member
- 1 – Public Works Coordinator / Director
- 1 – City Engineer

Public Members

- 1 – At-large city resident
- 2 – At-large city or ETJ resident

Current Committee

<i>Member</i>	<i>Term</i>	<i>City/ETJ</i>	<i>Background</i>
Travis Crow, Chair	06/30/23	City	City Council Member
VACANT	06/30/24		
Sharon Hamilton	06/30/24	EJT	Engineering (At-Large)
John Pettit	06/30/23	City	Real Estate (At-Large)
Doug Crosson	06/30/23	ETJ	P&Z Representative
Chad Gilpin	NA		City Engineer
Aaron Reed	NA		Public Works Director
Ben Sorrell	NA		Advisory Member

Vacancies and Applicants

There is currently on vacancy for an At-Large City/ETJ resident. An application was received from Roman Grijavla, an ETJ resident with experience in Transportation Planning. Chair Travis Crow and Public Works Director Aaron Reed have an interview with Roman scheduled Monday, September 19, 2022.

**Committee
Recommendation:**

Recommendation will be provided at the meeting.

**Recommended
Council Actions:**

Staff recommendation will be provided at the meeting.

Attachments:

1. Application for Appointment

Next Steps/Schedule:

1. Notify applicant of Council decision
2. Update website and master roster
3. Notify commission of appointments and send updated roster
4. Send calendar invite to appointees

Project Status Report

Permits Created From 7/31/2022 to 8/31/2022

Generated 9/13/2022 10:02:52 AM

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Project #	Status	Address	Description	WO #	Work Type	Specific Use	Inspection Type	WO Status	Inspector	Inspection Date
2022-79	Closed	, Dripping Springs, TX 78620	Street and ROW Maint. (Aug. WO's)	18333559	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/04/2022
				18333564	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/04/2022
				18333570	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/04/2022
				18333575	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/04/2022
				18333590	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/04/2022
				18333582	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	08/05/2022
				18333596	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/18/2022
				18422499	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/24/2022
				18431256	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/30/2022
				18431371	N/A	Street/Roads	Work Planned	Completed	Jim Bass	09/06/2022
				18430336	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	09/07/2022
				18430328	N/A	Street/Roads	Work Planned	Completed	Johnathon Hill	09/12/2022
2022-80	Closed	511 Mercer St., City Hall, TX 78620	City Hall (Aug. WO's)	18337048	N/A	N/A	Work Planned	Completed	Jim Bass	08/08/2022
				18363428	N/A	N/A	Work Planned	Completed	Riley Sublett	08/24/2022
				18461869	N/A	N/A	Work Planned	Completed	Jim Bass	09/01/2022

2022-81	Closed	419 Founders Park Rd., Founders Park, TX 78620	Founders Park (Aug. WO's)	18363978	N/A	Parks	Work Planned	Completed	Jim Bass	08/24/2022
				18422495	N/A	Parks	Work Planned	Completed	Riley Sublett	08/24/2022
				18431267	N/A	Parks	Work Planned	Completed	Jim Bass	09/08/2022
2022-82	Closed	27148 RR12, Sports and Rec Park, TX 78620	Sports and Rec Park (Aug. WO's)	18398088	N/A	Parks	Work Planned	Completed	Riley Sublett	08/24/2022
2022-83	Open	151 Mercer St., VMP/Triangle, TX 78620	VMP/Triangle (Aug. WO's)	18363407	N/A	N/A	Work Planned	Completed	Sonny Garza	08/15/2022
2022-84	Open	1042 Event Center Dr., Ranch House, TX 78620	Ranch House (Aug. WO's)	No Work Orders on Project	N/A	N/A				
2022-85	Closed	1042 Event Center Dr., Dripping Springs Ranch Park, TX 78620	DSRP (Aug. WO's)	18364007	N/A	Parks	Work Planned	New	Jim Bass	
				18325215	N/A	Parks	Work Planned	Completed	Sonny Garza	08/04/2022
				18333613	N/A	Parks	Work Planned	Completed	Sonny Garza	08/04/2022
				18398065	N/A	Parks	Work Planned	Completed	Riley Sublett	08/24/2022
				18361305	N/A	Parks	Work Planned	Completed	Riley Sublett	08/24/2022
				18359136	N/A	Parks	Work Planned	Completed	Riley Sublett	08/30/2022
2022-86	Closed	22690 Rm150, Charro Park, TX 78620	Charro Park (Aug. WO's)	18431313	N/A	Parks	Work Planned	Completed	Jim Bass	09/01/2022
2022-87	Closed	, Fleet and Equipment, TX 78620	Fleet and Equipment (Aug. WO's)	18327320	N/A	N/A	Work Planned	Completed	Sonny Garza	08/04/2022
				18333454	N/A	N/A	Work Planned	Completed	Sonny Garza	08/04/2022
				18363416	N/A	N/A	Work Planned	Completed	Riley Sublett	08/18/2022

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2022-87	Closed	, Fleet and Equipment, TX 78620	Fleet and Equipment (Aug. WO's)	18422491	N/A	N/A	Work Planned	Completed	Riley Sublett	08/10/2022
				18461830	N/A	N/A	Work Planned	Completed	Riley Sublett	08/31/2022
				18359128	N/A	N/A	Work Planned	Completed	Riley Sublett	08/31/2022
				18445310	N/A	N/A	Work Planned	Completed	Riley Sublett	09/06/2022
				18445315	N/A	N/A	Work Planned	Completed	Riley Sublett	09/07/2022
				18445311	N/A	N/A	Work Planned	Completed	Johnathon Hill	09/07/2022
				18445313	N/A	N/A	Work Planned	Completed	Johnathon Hill	09/09/2022
				18445314	N/A	N/A	Work Planned	Completed	Johnathon Hill	09/12/2022
2022-88	Closed	101 Old Fitzhugh, Stephenson Bldg, TX 78620	Stephenson Bldg (Aug. WO's)	18363992	N/A	N/A	Work Planned	Completed	Jim Bass	08/10/2022
				18398077	N/A	N/A	Work Planned	Completed	Jim Bass	08/17/2022
2022-89	Open	23127 W. 150, South Regional Water Reclamation Facility, TX 78620	South Regional Water Reclamation Facility (Aug. WO's)	18363412	N/A	N/A	Work Planned	Completed	Sonny Garza	08/15/2022
				18435760	N/A	N/A	Work Planned	Completed	Riley Sublett	08/31/2022



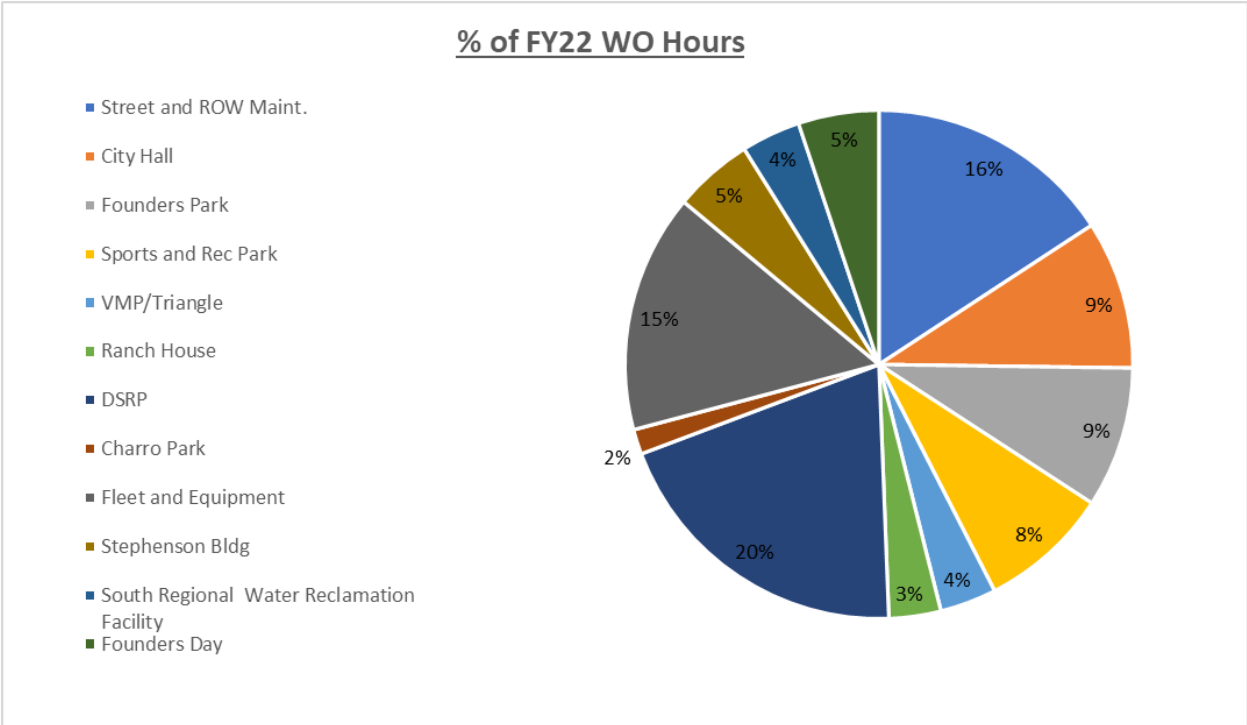
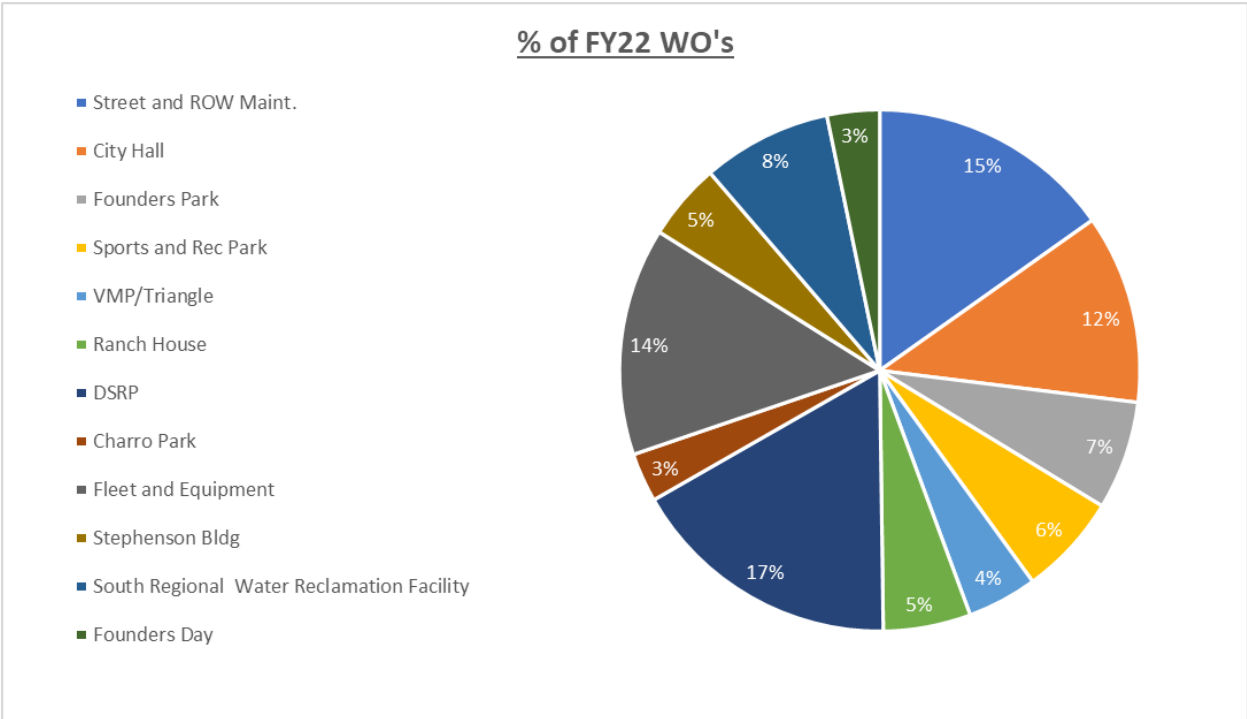
City of Dripping Springs

Project and Work Order Report

August 2022

Fiscal Year 2022				
Project and Work Order Report				
October 2021 - September 2022				
Project Description	# of WO's	Hours Documented	% of Fiscal Year 2022 WO's	% of Fiscal Year 2022 WO Hours
Street and ROW Maint.	70	228.25	15%	16%
City Hall	54	136.5	12%	9%
Founders Park	31	129.5	7%	9%
Sports and Rec Park	29	120	6%	8%
VMP/Triangle	20	52	4%	4%
Ranch House	25	47.75	5%	3%
DSRP	78	287.75	17%	20%
Charro Park	14	23	3%	2%
Fleet and Equipment	65	219.5	14%	15%
Stephenson Bldg	22	73	5%	5%
South Regional Water Reclamation Facility	37	54.5	8%	4%
Founders Day	15	74.25	3%	5%
FY2022 Totals	460	1446	100%	100%

Totals as of August 1, 2022



City of Dripping Springs

Monthly Maintenance Report

August 2022

Routine Maintenance

- M-F Weekly Maintenance Check list is completed in the morning
- Maintenance Meeting Wednesdays (1:00pm)
- Banners put up and taken down as needed
- City Hall fogged and sprayed with disinfectant daily
- Mercer St. plant beds maintained
- Founders pool skimmers cleaned out
- Founders pool chemicals checked/restocked

Additional Maintenance Completed

Parks

- VMP mowed and trimmed – 8/4
- SRP south restrooms deep cleaned – 8/5
- Founders DSYS sports equipment picked up -8/5
- SRP north restrooms deep cleaned – 8/8
- DSRP expansion restroom partition repair – 8/10
- Founders pool pump #3 repair – 3/12
- DSRP parking lot swept – 8/15
- Founders' bleacher repair – 8/15, 8/18-8/19
- SRP dead tree removal – 8/16
- Founders pool filtration system delivered – 8/22
- Charro Park entrance trees trimmed – 8/22
- Founders pool men's shower repaired – 8/24

Streets

- Mercer St. ROW mowed and trimmed – 8/1
- Triangle ditch debris cleaned up – 8/2
- Wallace St. dump items cleaned up – 8/4
- Butler Ranch Rd ROW trees trimmed – 8/1
- Creek Rd pothole repair – 8/1
- McGregor pothole repair – 8/1
- Oak Springs pothole repair – 8/1
- Springwood pothole repair – 8/1
- Mercer St. pothole repair – 8/4
- Rob Shelton ROW trash pick-up – 8/10
- Rob Shelton crosswalk sign repaired – 8/11
- Hays St. stop sign repair – 8/15

- Message board moved to triangle -8/17
- Street cone rack repaired – 8/30

Facilities

- City Hall mowed and trimmed – 8/1
- DSRP women’s restroom light repaired – 8/1
- DSRP ceiling filled from previous IT conduit – 8/2
- City Hall parking lot pothole repair – 8/4
- DSRP lower wash rack alarm – 8/4
- City Hall ice maker installed – 8/11-8/12
- City Hall water run – 8/8, 8/12, 8/22, 8/25
- DSRP rodent traps set out – 8/9
- Stephenson building demo completed – 8/16
- DSRP event room light bulb replacement – 8/18, 8/25-8/26
- City Hall blinds installed in planning office – 8/23
- DSRP well house building install – 8/24-8/26, 8/30
- Ranch House chlorine tabs added to septic system – 8/25
- City Hall file holder installed by finance office – 8/31

Equipment/Vehicles

- PW003 license plate installed – 8/3
- MD002 pm’d – 8/4, 8/12
- Stephenson building threshold repair – 8/10
- PW001 oil change – 8/10
- MD003 pm’d – 8/12
- AD001 pm’d – 8/12
- BD001 pm’d – 8/12
- DSRP mule parking brake replaced – 8/18
- MD006 acquired – 8/18
- MD006 sent to get decals – 8/25
- Tool acquisition for MD006 -8/29
- SRWRF Ferris mower canopy bracket repaired – 8/30
- DSRP mule axles replaced – 8/30-8/31
- DSRP skid steer street sweeper brush replacement – 8/31

Other

- Fire evacuations at DSRP
 - Tables and chairs brought to DSRP – 8/2, 8/4
 - Message board moved to report road closer – 8/2
 - Staff helped received evacuated animals – 8/2
 - Message board returned – 8/3
 - Fans installed on stalls – 8/4
 - Bobcat MT85 to DSRP for cleanup – 8/10
 - Returned – 8/22

- Emergency management radio tower utility trench – 8/5,8/8-8/9, 8/29
- Training program: Founders pool ops and water shut offs – 8/11
- Training program: Playground safety and Animal safety – 8/25

SRWRF

- Water run - 8/10

Subdivision Project Name	City Limits / ETJ	Location	Description	Status
SUB2021-0061 Big Sky Ranch Phase 3 Final Plat	CL	Big Sky Ranch	224 Lots on 81.71 acres. 215 are Residential	Approved
SUB2021-0062 Big Sky Ranch Phase 4 Final Plat	CL	Big Sky Ranch	136 Lots on 24.86 acres. 134 are Residential	Approved
SUB2021-0065 Heritage Phase 2 Final Plat	CL	Sportsplex Drive (Heritage Development)	162 Lots on 69.999 acres, 160 of which are residential with an average lot size of 0.143 acres	Waiting on Resubmittal
SUB2021-0069 Cannon Ranch Ph 1 Construction Plans	CL	Cannon Ranch Road	Development of 122 residential lots with public roadways, utilities, and drainage features.	Waiting on Resubmittal
SUB2021-0071 Cannon Ranch OffSite Waterline	CL	Cannon Ranch Road	The construction of an offsite waterline that is approximately 4 acres	Approved with conditions
SUB2021-0073 Hardy Preliminary Plat	CL	2901 W US 290	41 Residential lots on 39.341	Under Review
SUB2022-0002 Hays Street Subdivision	CL	102 Bluff Street	Subdivision of 6 residential lots in the Historic District	Waiting for Resubmittal
SUB2022-0006 AHC Preliminary Plat (PDD11)	CL	27110 RR12	Platting 4 lots. Three lots for multifamily and one for ROW	Approved with conditions
SUB2022-0007 AHC Final Plat (PDD11)	CL	27111 RR12	Platting 4 lots. Three lots for multifamily and one for ROW	Approved with conditions
SUB2022-0008 Wild Ridge Preliminary Plat	CL	E US 290	Preliminary Plat for 863 residential lots and one commercial lot.	Waiting for Resubmittal
SUB2022-0009 Driftwood Subdivision Phase 3 Preliminary Plat	ETJ	17901 FM 1826	Preliminary Plat for 14 lots: 12 Residential, 1 Commercial, 1 Industrial	Approved with conditions
SUB2022-0011 BR Subdivision MP	CL	26918 RR 12	Moratorium Exception Form	Waiting for Resubmittal
SUB2022-0012 Driftwood Sub Ph 3 Sec 1 FP	ETJ	17901 FM 1826	Final Plat for 1 Commercial Lot	Approved with conditions
SUB2022-0013 Driftwood Sub Ph 3 Sec 2 FP	ETJ	17901 FM 1826	FP for 11 single-family residential lots, 1 open space lot, and 1 private street lot on 34.67 acres	Approved with conditions
SUB2021-0011 Double L Phase 1 Prelim Plat	ETJ	1.5 miles N of US 290 & RR 12	PP for 243 residential units and 1 amenity center	Approval with Conditions
SUB2022-0016 Parten Ranch Ph 6 & 7 CP	ETJ	600 Two Creeks Lane, Austin Tx 78737	Construction Plans	Waiting for Resubmittal
SUB2022-0017 Rob Shelton - Cannon	CL	Rob Shelton Boulevard	Construction Plans	Waiting for Resubmittal
SUB2022-0018 Caliterra Ph 5 Section 14 CP	ETJ	Premier Park Loop	Construction Plans	Under Review
SUB2022-0019 Ladera Sub, Lot 2 Replat	ETJ	4630 W Hwy 290	Replat	Approved with conditions
SUB2022-0020 Caliterra Phase 5 Sec 14 FP	ETJ	Premier Park Loop	Final Plat for 25 Residential Lots	Approved
SUB2022-0021 Headwaters at BC Phase 3 CP	ETJ	Intersection of Hazy Hills Loop and Roy Branch Road	Construction Plans	Waiting for Resubmittal
SUB2022-0023 Overlook at Bunker Ranch CP	CL	2004 Creek Road	Construction Plans for 12 single family lots with 1 drainage lot	Approved with conditions
SUB2022-0024 Driftwood Sub Phase 3 Sec 2 CP	ETJ	17901 FM 1826	Construction Plans for streets, drainage, water and wastewater	Under Review
SUB2022-0025 Driftwood Club Core Ph 5 CP	ETJ	Thurman Roberts Way	Condo Regime with nine (35) detached residential units	Waiting for Resubmittal
SUB2022-0026 101 Bob White Cove Replat	CL	101 Bob White	One lot into two lots	Waiting for Resubmittal
SUB2022-0027 Amending Plat of Lots 49 & 50, Block A, DW Sub, Ph 1 Sec 3, Final Plat	ETJ	Klein Court	From two lots to one lot	Approved
SUB2022-0028 Parten Ranch Phase 8	ETJ	End of Bird Hollow near Trickling Brook Road Intersection	90 Lot Subdivision	Under Review
SUB2022-0029 Vitovich Plaza, Lot 1 Replat	ETJ	Bell Springs Rd	From one lot to two lots	In Administrative Completeness
SUB2022-0030 Burke Subdivision, Lot 1A Replat	ETJ	20650 FM 150	From one lot to two lots	Approved with conditions
SUB2022-0031 Patriots Hall AP	ETJ	231 Patriots Hall Blvd	Combining the existing 4 lots into 1 lot	Waiting for Resubmittal
SUB2022-0032 Headwaters Commercial East Phase 1	CL	Headwaters Blvd	Preliminary platting 4 lots	Approved
SUB2022-0033 The Ranch at Caliterra	ETJ	Premier Park Loop	Preliminary plat of the Carter tract with 243 lots	Waiting for Resubmittal
SUB2022-0034 Tiger Lane Subdivision FP	CL	US 290 & Tiger Lane	Final Platting one lot	Waiting for Resubmittal
SUB2022-0035 Horse Trail Homes MP	ETJ	420 Horse Trail Drive	Platting two lots	Waiting for Resubmittal
SUB2022-0036 Driftwood Creek FM 150 12 Treated Effluent and 10 Raw Wastewater Force mains Ph I and II	ETJ	FM 150	12 inch treated effluent line and 10 inch wastewater force mains to connect with Dripping Springs WWTP	Waiting for Resubmittal
SUB2022-0037 Re-subdivision of Lot 2, Driftwood 967 Phase One FP	ETJ	Near the intersection of FM 1826 and FM 967	Replatting the already platted lot for mixed-use development. This is to be part of the Driftwood Development	Under Review
SUB2022-0038 Hanelius Replat	ETJ	449 Twin Oaks Trl	From one lot to two lots	Under Review
SUB2022-0039 Village Grove Preliminary Plat	CL	Sports Park Rd	Village Grove PDD. This is 112.40 acres including 207 lots, 511 residential units, and 6.82 acres will be commercial	Under Review

ADMINISTRATIVE APPROVAL PROJECTS				
Site Development Project Name	City Limits / ETJ	Location	Description	Status
SD2021-0005 Dripping Springs WWTP Expansion	CL	23127 FM 150 W	Expansion of the Wastewater treatment plant	Under Review
SD2021-0008 AHC Development (aka PDD 11)	CL	27110 RR 12	Construction of a new Multi-Family complex and its necessary infrastructure and a public extension of S Rob Shelton Blvd	Approved w/ Conditions
SD2021-0021 RR 12 Commercial Kitchen	CL	28707 RR 12	Commercial kitchen that will support a catering business, no on-site dining is proposed	Approved w/ Conditions
SD2021-0012 Pet Paradise	ETJ	13526 W Hwy 290	This project is a pet retreat facility with building, parking, and utilities. The site will drain via a storm sewer network to an existing shared water quality pond.	Approved
SD2021-0013 Dreamland	ETJ			Waiting on resubmittal
SD2021-0015 Arrowhead Ranch C-Store	CL	140 Arrowhead Ranch Blvd	Plat to establish 2 lots for commercial development, to include a convenience store with gas sales, car wash and retail sales	Approved
SD2021-0022 Sawyer Ranch Lot 4A	ETJ	13341 W US HWY 290	Commercial buildings, parking, utilities and sidewalks on 4.68 acres of the Sawyer Ranch subdivision	Approved w/ Conditions
SD2021-0028 Sawyer Ranch 33, Tract 3	CL	Sawyer Ranch	Infrastructure Plan to Install and construct utilities, drainage, water quality, and street/driveway improvements for the entirety of the tract	Approved
SD2021-0029 Jackson Lighting	CL	Along US 290 near Sawyer Ranch Rd	Construction of new building for the Jackson Lighting business	Approved
SD2021-0030 Belterra Townhomes	ETJ	Belterra	Seven townhome units with associated parking, sidewalk, utilities, and drainage	Waiting on resubmittal
SD2021-0031 Rob Shelton Blvd. Extension	CL	Rob Shelton	An extension of Rob Shelton South bound per PDD 11	Under Review
SD2022-0001 Julep Commercial Park	ETJ	Northeast corner of W US 290 and Trautwein Rd	11.27 acre site of mixed-use commercial buildings with supporting driveways, water quality and detention pond, rainwater harvesting, and other utilities	Waiting on resubmittal
SD2022-0002 East LedgeStone Commercial	ETJ	LedgeStone	5 mixed-use, commercial buildings with associated utilities, paving, sidewalks and drainage	Waiting on resubmittal
SD2022-0003 210 Creek Road Site Plan	CL	210 Creek Road	Proposed residential development, these are condoized units	Approved
SD2022-0005 Dripping Springs Storage Phase 2	ETJ	14001 W US 290	Proposed addition of outdoor garage storage to an existing indoor storage facility	Approved
SD2022-0010 Wenty's Wine Bar	ETJ	5307 Bell Springs Rd	Wine bar and associated improvements	Waiting on resubmittal
SD2022-0006 Mark Black Wedding Venue	ETJ	13 Concord Circle	The project proposes to eliminate the overflow parking at the rear of the development.	Approved
SD2022-0007 Heritage Effluent Line Stage II Extension	CL	511 Mercer Street	Extension of the existing 12" effluent line north along RR12, along with an 8" effluent line that spans from Rob Shelton, across Hwy 290, and north to Heritage Stage 2	Under Review
SD2022-0008 Patriot's Hall Phase 1B	ETJ	231 Patriots Hall Blvd	New Patriot's Hall event building with parking, infrastructure and water quality	Waiting on resubmittal
SD2022-0013 DS Flex Business Park	CL	28513 RR 12	Construction of two shell buildings with accompanying site improvements	In Administrative Completeness
SD2022-0011 Skybridge Academy	CL	519 Old Fitzhugh Road	Remodel/repurpose of existing historic structures, add new construction to tie together the house and garage with additional parking and revised driveway	Under Review
SD2022-0012 Oakwood Market	CL	Intersection of Bevery Drive and Kibo Ridge	One commercial mixed use building with parking lot and associated utility improvements	Approved
SD2022-0014 Bell Springs Site Plan (Travis Flake)	ETJ	5307 Bell Springs Rd	Office and Warehouse with drives, parking, waterline connection, and pond	Waiting on resubmittal
SD2022-0015 Over Yonder Nature School	ETJ	5000 Bell Springs	Addition of structures, parking, utility and drainage for a nature school	Waiting on resubmittal
SD2022-0016 JWLP Lot 6 Revision 1	CL	249 Sportsplex Drive	Revision to the original site plan	Waiting on resubmittal
SD2022-0017 Lookout Apartments	ETJ	13059 Four Star Blvd	Apartments with 241 Units	Approved
SD2022-0018 Office 49	ETJ	241 Frog Pond Lane	The construction of eleven office buildings of varying sizes along with the related paving, grading, drainage, and utility improvements.	Waiting on resubmittal
SD2022-0019 Double L Ranch, Phase 1	ETJ	RR 12	Construction of water, wastewater, drainage and paving improvements for 244 single family lots.	Waiting on resubmittal
SD2022-0020 Merigian Studios	ETJ	105 Daisy Lane	Art studio with driveway, parking, and external structures	Waiting on resubmittal
SD2022-0021 Canyonwood Ridge Site Plan Revision	ETJ	205 S. Canyonwood Drive	To modify the single existing driveway along S. Canyonwood Drive to better accommodate the turning radius of vehicles up to 45 feet in length. The existing roadside ditch along S. Canyonwood will also be adjusted based on the revised driveway.	Under Review
SD2022-0022 Belterra Medical Office	ETJ	164 Belterra Village Way	Medical office building with associated parking, sidewalk, utility and drainage improvements	Under Review
SD2022-0023 Christian Automotive	ETJ	100 N. Canyonwood Drive	Construction of an approximately 6,000 square feet of light automotive facility	Under Review

<i>Ongoing Projects</i>	
Comprehensive Plan	Public meeting to discuss the comprehensive plan on Monday, September 12
Village Grove	PDD Approved - Preliminary Plat in queue
New Growth	PDD Approved
Cannon East	Staff toured the property Monday, May 2nd; comments from the DAWG meeting and tour were sent to the developer, he has responded to many of them, a few require additional meetings between staff/development team. Currently waiting to coordinate the variance chart meeting.
Moratorium	Extended to September 18